

**Council on Aging
Longmeadow, Massachusetts
Board of Directors' Meeting - May 17, 2007**

Meeting called to order at 9:33 a.m. *In attendance:* Karen Michelman, Executive Director, Ernie Blake, Charlotte Burke, Patricia Camerota, John Carey, Tina de-Meza, Anamarie Friberg, Dave Grimes, Charlie Hamlin, Alana Hoffman, James O'Donnell, George Pennington, Betty Rochford, Eleanor Stolar. *Excused:* Saul Finestone, Ellen Heye, Diane Nadeau.

Guest: Elizabeth Roman, Springfield *Republican* newspaper

Welcome: P. Camerota opened the meeting

Announcements: E. Stolar announced the van is here and will officially be unveiled tomorrow at 9:00 a.m., with a reception following. Mary MacInnes of the PVTa will attend, in addition to FOLOCA representatives, newspaper reporters, and possibly TV stations. All Board members were encouraged to attend. All Board members thanked Eleanor for her efforts in securing the van for the center.

Secretary's Report: Accepted and approved with one correction: B. Rochford asked that the word "again" be struck in the Nutrition committee report.

Treasurer's Report: K. Michelman distributed the May 16, 2007 report, noting that most accounts are 100% expended, and that FOLOCA will help with any shortfall at year-end. She also noted that the 2007 formula grant has been received and posted.

Committees:

Benefactors: E. Stolar - all doing well.

GSSSI: E. Blake attended yesterday's meeting; their legislative meeting will take place tomorrow.

Legislative: K. Michelman noted that increased funding requested of the House was accepted, but at a lower (\$500K) level instead of the recommendation (\$1M); the House has not yet voted on the measure.

Longmeadow Update: E. Stolar - Long Meddowe Days will take place this coming weekend, highlighted by a special pancake breakfast at the Community House.

Nutrition: B. Rochford - doing well and averaging 18-19 daily in the dining room. Reported they received a letter from Chef Paul who is doing well in retirement, but recently suffered a mild heart attack. He is now doing well; P. Camerota recommended the Board send him a card. K. Michelman reported that the state and local inspections occurred recently and went very well. Discussion ensued as to the need for a new air conditioning unit in the kitchen. B. Rochford reported that now they have cleaned the filter, the current unit is working much better. Betty also reported that it would be nice to have more volunteer help in the kitchen.

Over 60: A. Friberg - pizza & Italian pastry party scheduled for their next meeting on June 7th.

SALT: T. deMeza - final presentation of the year, funeral planning, will take place on June 4th. She noted that she visited the Life Enrichment Expo in April and picked up lots of good information for ideas for next year's programs. A. Hoffman, who attended the RAD training held in late April, said it was very successful - 18 attendees.

Transportation: (continuation of van discussion from Announcements) K. Michelman reported that initially the center will rely on volunteers to drive the van for several occasions in June, e.g., election day transportation, Birthday Bash luncheon, etc. Volunteers will be utilized until such time the van is on a regular schedule. K. Michelman recommended Board members spread the word that drivers are needed for the van; the state association will train drivers. Karen recently attended the van training in Ludlow, said it was excellent. E. Stolar suggested that the Council have a booth next year at Long Meddowe Days and have a fund raiser to support the operations of the new van. This will be discussed in more detail at a future meeting. Other news: K. Michelman noted that the PVTA is currently going out for bid for a new provider.

FOLOCA: G. Pennington - it is urgent that more people join their board; recruitment efforts continue. E. Stolar recommended a representative from SCORE (Counselors to America's Small Business) be asked to join; G. Pennington recommended V. O'Brien make the contact. K. Michelman noted that the special interior design project for several rooms at the center was presented by Bay Path students yesterday and circulated samples of carpet, paint, fabric, etc. Painting will start first, probably in September by United Way volunteers, followed by new carpeting.

Staff Announcements: staff will prepare their year-end reports in June and will include goals for next year.

Director's Report: K. Michelman - the newsletter has several new sponsors; the May 14th U.S. postage increase did not affect non-profits; the 2008 formula grant is being developed, recommending it cover salaries only, with a request to FOLOCA

to help fund other center expenses - K. Michelman will meet with Robin Crosbie to discuss; still working on the improved signage for the center; the new computer program includes a section on social services which staff is just beginning to use; the annual volunteer luncheon is scheduled at Twin Hills on June 15th; a grant application was submitted recently to the EOT (Executive Office of Transportation) to help support the van.

Finally, Dave Grimes was thanked for his nine years of service on the board, especially his last two years as Chair.

Old Business: T. deMeza reported that the May 2nd volunteer emergency training session was excellent; it was well attended, but many drivers were absent. K. Michelman and E. Gold will mail the handouts to the absentees.

New Business: None

Adjournment: The meeting was adjourned at 10:30 a.m.

Respectfully submitted,
Tina deMeza
Secretary (Acting)
(Next Meeting - September 20th)