

Town of Longmeadow Appointed Committees/Boards

Following is a list of Town of Longmeadow appointed committees/boards with a brief description for each. All vacancies for these committees/boards are advertised in local papers, posted on the bulletin board at Town Hall, and on the website. To apply for any committee/board listed, you must fill out an application available in the Select Board's office or on the website. Applications will remain on file in the Select Board's office for one fiscal year (July 1st – June 30th).

Board of Assessors

Consists of three members appointed by the Select Board. Appointments are for staggered, three-year terms. The Assessors determine the valuation for all real and personal property in the Town, approve real estate and motor vehicle abatements and calculate the tax rate based upon action by Town meeting.

Building Demolition Committee

Consists of six members, two members of the Historical Commission and four at-large members, not currently members of the Historical Commission, appointed by the Select Board. This committee was formed by vote of Annual Town Meeting 2006 the purpose of which is to limit demolition of buildings built prior to 1901 for a period of nine months from the date of the demolition permit application, to ensure that all alternatives to demolition will be explored before a historical or architecturally important landmark is destroyed.

Audit Committee

Consists of five members appointed by the Select Board. Appointments are for staggered, three-year terms. The Audit Committee shall review annual financial statements of the Town financial offices, review the independent auditor's management recommendations and provide advice and counsel to the Select Board, Town Manager, Town Accountant and Treasurer.

Cable Advisory Committee

Consists of five members appointed by the Select Board. Appointments are for staggered three-year terms. The Committee is charged with the authority to provide advice and assistance to the Select Board in monitoring negotiations and compliance with the cable television license agreement and aspects of cable television service. The authority and approval for action is vested in the Select Board as set forth in M.G.L. Chapter 166A, and other applicable regulations.

Capital Planning Committee

Consists of seven members appointed by the Select Board, one member also being a member of the Finance Committee. Appointments are for staggered three-year terms. The purpose of the Committee is to establish, review and monitor the capital improvements plan and annually report and make recommendations to the Board of Selectmen for annual expenditures at the Annual Town Meeting.

Community Preservation Committee

Consists of nine voting members pursuant to MGL Chapter 44B as follows: One member of the Conservation Commission, One member of the Historical Commission, One member of the Planning Board, One member of the Parks and Recreation Commission, One member of the Housing Authority, Four members appointed by the Select Board (one of these to be a member of the Finance Committee). Terms are staggered three-year terms. The purpose of the Committee is to study the needs, possibilities and resources of the Town regarding community preservation by consulting with existing municipal boards; to hold public information hearings on the possibilities and make recommendations to Town Meeting for community preservation.

Conservation Commission

Consists of seven members appointed by the Select Board. Appointments are for staggered three-year terms. The purpose of the committee is to promote and develop the natural resources of the Town, protect the wetlands and watershed areas of the Town and to permit and regulate development within wetland areas.

Council on Aging

Consists of fifteen members appointed by the Select Board. Appointments are for staggered three-year terms. The Council on Aging recommends policies and oversees programs for the aging and identifies service needs of the elderly.

Cultural Council

Consists of nine members appointed by the Select Board. Appointments are for staggered three-year terms. Members are limited to two consecutive terms. The purpose of the council is to promote cultural activities in the community and to facilitate and coordinate the distribution of state arts lottery funds.

Finance Committee

Consists of seven members appointed jointly by the Moderator, the Finance Director and the Chairman of the Finance Committee. Appointments are for staggered three-year terms. The Finance Committee holds a hearing on the proposed Town budget and makes recommendations on the Town budget and all articles for Town meeting involving appropriations and reviews all transfers of money from the reserve fund.

Wm. Goldthwait Fund Trustees

Consists of three members appointed by vote at Annual Town Meeting. Appointments are for one-year terms. The trustees evaluate requests for financial help using guidelines provided in the will of the trust fund bequeathed to the Town in 1922. The fund provides for the relief of the poor in Longmeadow.

Board of Health

Consists of five members appointed by the Select Board, one member must be a physician. Appointments are for staggered three-year terms. The Board has administrative, planning and policy responsibility for the health functions of the Board of Health office which maintains records of health complaints, nuisances, unusual diseases or illnesses and deaths and issues permits and licenses and coordinates health inspections.

Historic District Commission

Consists of seven regular members and three alternates appointed by the Select Board. Appointments are for staggered three-year terms. A member may not serve for more than six consecutive years. The Commission is responsible for the preservation and protection of buildings, places and districts of historic or literary significance in the Town and application of the Historic District commission bylaw and to review applications to alter buildings and sites within the Historic District.

Historical Commission

Consists of not less than three nor more than seven members appointed by the Select Board. Appointments are for staggered three-year terms. The purpose of the Commission is to preserve and protect the Town's historical artifacts and assets.

Park and Recreation Commission

Consists of five members appointed by the Select Board. Appointments are for staggered three-year terms. The Commission provides guidance to the Park and Recreation Director regarding the programs, long range planning, use of parks, fields and facilities and reviews the Recreation Department's budget.

Recycling Commission

Consists of not less than three nor more than seven members appointed by the Select Board. Appointments are for staggered three-year terms. The purpose of the Commission is to establish and administer the Town's recycling plan and develop programs to meet the recycling needs of the community.

Town Meeting Rules Committee

Consists of five members appointed by the Moderator. Appointments are for staggered three-year terms. The Committee recommends to the Moderator rules for the conduct of business of the Town meeting and proposes amendments to the by-laws pertaining to the time, date and format of Town Meeting.

Tree Committee

Consists of three citizen members, the Director of Public Works and Director of Parks and Recreation. Appointments are for staggered three-year terms. The Committee will help the Tree Warden in setting tree management priorities and in its role of seeking community forestry grants, would coordinate its efforts with the guidance of the Town Manager.

Zoning Board of Appeals

Consists of five regular members and three associates appointed by the Select Board. Appointments for regular members are for staggered five-year terms, and associates for staggered three-year terms. The Board hears and decides applications for special permits and petitions for zoning variances and hears and decides appeals in accordance with state and Town zoning regulations.