

Minutes of the Longmeadow Charter Transition Team
1:00pm Thursday, October 28, 2004 – Police Dept Meeting Room

Members Present: Roger Wojcik – Chairperson (*past member of the Charter Commission*), Laura Bertelli – Vice Chairperson (*representing the School Committee*), Paul Pasterczyk – Secretary (*representing Town Employees*), Walter Gunn (*representing the Planning Board*), Joseph Occhuiti (*past member of the Charter Commission*), Norman Thidemann (arrived 2:05pm)(*Interim Town Administrator*)

Members Absent: Jerry Nolet (*representing the Finance Committee*)

Also present: Kathy Grady – member of the Select Board, Judy Threlfal –Park/Rec Commissioner, Dean Rogeness – By-Law Committee, Pete Landon – past member of the Charter Commission.

The Charter Transition Team voted to accept the minutes of the September 30, 2004 meeting as amended.

Joseph Occhuiti gave the CTT a brief overview of the Town Manager Screening Committee meeting, which was held the previous evening.

Pete Landon presented to the CTT an overview of the rationale and functions of an Audit Committee (newly created under section 7-9 of the Charter). Some of the responsibilities of the Committee include assurance of integrity, efficiency, accountability and public confidence in the operations of the community. It was decided that Mr. Landon, along with CTT members Laura Bertelli, Walter Gunn and Paul Pasterczyk would get together and work out some of the details surrounding the creation of this Committee and report back to the CTT at their next meeting.

Chairperson Wojcik opened for discussion Select Board member Kathy Grady's request to consider a white paper on the subject of an advisory board to the Select Board. The purpose of this advisory board would be to counsel the Select Board on all matters related to the Department of Public Works consolidation (which include the Water / Sewer operations). Mr. Wojcik was going to research surrounding communities and Mr. Rogeness was going to highlight the by-laws with regard to the Water/Sewer Commission.

The CTT voted to adjourn at 2:45 pm.

Respectfully Submitted,

Paul J.Pasterczyk
Secretary