

Minutes of the Longmeadow Charter Transition Team
5:00pm Tuesday, August 24, 2004 – Police Dept Meeting Room

Members Present: Laura Bertelli (*representing the School Committee*), Jerry Nolet (*representing the Finance Committee*), Joseph Occhuiti (*past member of the Charter Commission*), Paul Pasterczyk (*representing town employees*), Norm Thidemann (*Acting Town Administrator*), Roger Wojcik (*past member of the Charter Commission*)

Member Absent: A representative of the Planning Board

The Team voted the following officers:

Roger Wojcik – Chairperson
Laura Bertelli – Vice Chairperson
Paul Pasterczyk – Secretary

The Team discussed the election of a spokesperson. It was agreed by the Team that Norm Thidemann would be the spokesperson to the Select Board, Laura Bertelli to the School Committee and Chairperson Wojcik to all others unless designated otherwise by the Chairperson.

A “draft” mission statement was presented by Norm Thidemann. After discussion the Team voted the following mission statement:

Mission Statement: The purpose of the Charter Transition Team (CTT) is to work with and advise the major policy boards (Select Board, School Committee & Finance Committee) and town personnel relative to the implementation of the new Home-Rule Charter for the Town of Longmeadow, as enacted by the voters. The CTT will coordinate and consult on the re-ordering of departments and functions and provide guidance concerning the “Legislative Intent” of the framers of the charter. The CTT will also monitor the implementation of the charter to make sure that it is on schedule.

The Team decided to meet every few weeks (next meeting scheduled for 1:00pm, September 2nd and September 16th). The first order of business would be the Town Manager (TM) selection process. This process would be a recommendation to the Select Board. The Team talked about a TM Selection Committee and debated its composition. Although not final, the Team felt the TM Selection Committee should consist of a designee of the Select Board, a designee of the School Committee, a member of the Finance Committee and 3 at large selections made by the Select Board. The Selection Committee would narrow the field of applicants for the Select Board who hold the final decision.

The Team voted to adjourn at 6:15pm.

Respectfully Submitted,

Paul J. Pasterczyk
Charter Transition Team Secretary