

**BOARD OF ASSESSORS' MINUTES
COMMUNITY ROOM – POLICE STATION
MONDAY – DECEMBER 1, 2003**

Assessors Present: James J. O'Connell, Scott C. Bush and Jonathan L. Fein

Also Present: Assistant Assessor Robert P. Leclair

Acceptance of Minutes

The minutes of the November 17, 2003 meeting were accepted as presented.

Public Comment/Correspondence

None

Excise

The Assessors signed the November 2003 *Monthly List of Abatements, Motor Vehicle and Trailer Excise*: \$195.31 from the Levy of 2002 and \$2,882.93 from the Levy of 2003 for a monthly total of \$3,078.24.

Abatements/Appellate Tax Board Hearings Decisions, Etc.

A settlement was reached at the ATB hearing with the owner of 942 Longmeadow Street and the assessed value was lowered from \$336,700 to \$320,000 and the case was withdrawn.

Notice of 243 Pendleton Lane's withdrawal was received a day prior to the hearing.

Dave Martel was informed the morning of the hearing that 20 Ardsley Road was withdrawing. As a result, hearings were only held for three property owners:

- 124 Barrington Road,
- 206 Colony Road,
- 120 Greenacre Avenue.

Decisions will be mailed at a later date.

Tax Rate Setting Procedures

The Assessors signed the Tax Recap form and the OL-1 (Overlay Account) form in anticipation of the Selectmen adopting a "factor of 1" which establishes a single tax rate. A single rate tax of \$18.89 per \$1,000 of value has been calculated for fiscal 2004.

Misc.

- Verification requirements for a Clause 41C personal exemption was discussed and suggestions offered for future submissions i.e. having applicants sign an IRS form 4603.
- Jonathan delivered a draft of a PowerPoint presentation for Bob to review. A talk on the subject is tentatively scheduled to be given at the COA in January.

Adjournment

The meeting was adjourned after discussion with the Selectmen at about 7:30 p.m.

**Next Meeting: – Tuesday, December 16, 2003
Community Room of the Police Station**

Respectfully Submitted,

Robert P. Leclair, CMA, RMA, MAA
Assistant Assessor