

Town of Longmeadow, Massachusetts  
Capital Planning Committee

Minutes of the meeting of January 3, 2007

Members attending: Mark Gold, Steven Gelling, Ned Steiger, Roger Wojcik.

Members absent: Nicholas Katsoulis

Also Suresh Samant, Finance Committee Liaison

Item One

The minutes of the December 5<sup>th</sup> meeting were corrected and then accepted.

The minutes of the December 14<sup>th</sup> meeting were accepted as written.

Item Two

A redraft of the letter to the Select Board regarding the Committees perspective on the capital project review procedure was approved for issue.

Item Three

Mark Gold reported that, based on discussions with the town Finance Director, the Committee should consider on utilizing both currently available capital in the stabilization fund (that cash on hand in FY2006) as well as capital projected to be available in the Capital Stabilization Fund for FY2008 as it develops it's capital plan for recommendation to the Select Board. These amounts total about 1.2M\$.

Item Four

The Committee started its deliberations on those capital projects it has been given as part of the Town Managers proposed program for 2008. (A list of non-facility school system proposed projects has been requested from the School Committee.) Each proposed project is being evaluated based on the 'Seriousness' of the issue to be resolved, the 'Urgency' of resolution and the 'Growth' of the issue if left unattended.

A number of projects were discussed and it was agreed that several warranted 'field trips' to help understand the priorities of the issues needing resolution. Each Committee member was assigned to make one or more field trips to collect data.

Other Matters

Mr. Gold indicated that the next Committee meeting will be Thursday, January 11, 2007 at 7pm in the Police Department Community Room. The agenda will focus on continuing the project evaluation.

The meeting was adjourned about 9:25pm.

Submitted,

Roger B Wojcik, Secretary  
January 4, 2007