

Longmeadow Community Preservation Committee
November 7, 2007
7:00PM
Longmeadow High School – School Committee Meeting Room

Draft – 12/5/07, As Amended

Meeting Notes

A meeting of the Longmeadow Community Preservation Committee (“CPC”) was called to order at 7:06PM on November 7, 2007 in the School Committee Meeting Room at Longmeadow High School.

1. **Members Present:** Bill Hoff, Arlene Miller, Becky Townsend, Roy Johansen, Ed Kline, Susan Hall and Dennis Egan.
2. **Minutes of Prior Meeting:** The minutes of the October 16, 2007 meeting of the CPC were accepted.
3. **Future Meetings:** The next CPC meeting will be held on December 5, 2007 in the School Committee Meeting Room at Longmeadow High School. Meetings are also scheduled for December 19, 2007, January 16, 2008 and January 30, 2008 in the School Committee Meeting Room at Longmeadow High School.
4. **General Discussion:** Members discussed acceptance and review of potential future applications. Bill Hoff noted that he had taped a segment of “Our Town” to be broadcast on Longmeadow Community Television.
5. **Discussion of Presentations Made to Town Boards:** Becky Townsend discussed her presentation to the Park and Recreation Board, Susan Hall discussed her presentation to the Historical Commission, Historical Society and Historic District Commission, and Roy Johansen discussed his presentation to the Planning Board.
6. **Review of Press Release:** Members reviewed a draft of the second CPC Press Release. A motion was made and seconded to accept the Press Release as presented. Motion passed unanimously.
7. **Town Meeting Article:** Bill Hoff explained that the Warrant Article currently on the Special Town Meeting Warrant must be removed as it was not approved by the CPC.
8. **Evaluation of Potential CPC Projects:** Members discussed the process by which CPC project applications will be evaluated. It was agreed that a 3 or 5 point rubric would be helpful, though not dispositive, in evaluating potential projects. Susan Hall and Becky Townsend will work together towards creating a draft rubric for review by the committee at its meeting on December 5, 2007.
9. **Project Evaluation Schedule:** Members discussed the timeframe under which CPC Funding Applications would be reviewed.

This meeting was adjourned at 8:18PM.

-Notes taken by Dennis Egan

