

Longmeadow Community Preservation Committee
February 4, 2009 7:00PM
Longmeadow Fire Department Meeting Room

Meeting Notes

A meeting of the Longmeadow Community Preservation Committee (“CPC”) was called to order at 7:09PM on February 4, 2009, in the Longmeadow Fire Department Meeting Room.

1. **Members Present:** Bill Hoff, Beth Hoff, Roy Johansen, Arlene Miller, James Goodhines, Steve Gazillo and Dennis Egan
2. **Members Absent:** Peter Bouvier.
3. **Public Comments:** None
4. **General Discussion:** Bill Hoff notified the members that Community Preservation Coalition dues have increased from \$750.00 to \$1,500.00. Members discussed the benefits of membership. A motion was made and seconded to approve the payment of \$1,500.00 to pay Community Preservation Coalition dues. Motion passes unanimously.
5. **Updates on 2007 Projects:**
 - a. Vital Records Project – Bill Hoff received an email from the Longmeadow Town Clerk indicating that the digitization of vital records has been completed; the Town Clerk invited members of the CPC to review the final product.
 - b. Colony Hills Lighting Project – It was reported that the Colony Hills group has met with representatives from the Commonwealth of Massachusetts and are working with the City of Springfield. The next step is for the group to survey the residents of Colony Hills. The group does not foresee making onto the warrant for the Spring, 2009 Longmeadow Town Meeting.
 - c. Liaisons will report on balance of 2007 projects at next meeting of the CPC.
6. **Review of 2008 Applications:**
 - a. Application 2008 – 1: Digitization of Stephen Williams’ Diaries and other Town Records. Discussion was had as to who will own the final project. A motion was made and seconded to approve not more than \$10,000.00 to digitize Stephen Williams’ Diaries and other town records, as specified in the application, which funding shall be contingent upon the final product being stored at the Storrs Library as a reference material and a copy to be posted on the internet. Motion passes unanimously.
 - b. Application 2008 – 2: Longmeadow Housing Authority’s request for CPA funding to be used to fund a Housing Needs Assessment and Action Plan. Rebecca Townsend and Jayne Bernhard of the Pioneer Valley Planning Commission reported to the CPC that the total project cost has been reduced from \$12,240.00 to \$11,900.00. In addition, the focus of Task 2 has been revised to focus more on public outreach. It was requested by the CPC that Task 4 be outlined further and that after the plan is drafted, more discussion be initiated with the consultant and other town boards. A motion was made and seconded to approve this application to create a Housing Production Plan and implement work on up to 3 identified strategies with the understanding that the project will be completed by May 31, 2010. Motion passes unanimously.

- c. Application 2008 – 3: Request for CPC funding to be used for interior painting, window repairs and treatments, and pillar restoration at the Longmeadow Community House. Members discussed the line items of this funding request separately.
- i. A motion was made and seconded to approve the funding of (a) \$28,800.00 to be used for the painting of the Ballroom; and (b) \$5,000.00 for staging and materials to complete the preparation for and painting of the Ballroom. Motion Passes - Arlene Miller, Beth Hoff, Bill Hoff, James Goodhines, and Steve Gazillo vote in favor; Dennis Egan and Roy Johansen vote in opposition.
 - ii. A motion was made and seconded to approve the funding of \$1,500.00 to be used to restore the trim around the stage. Motion Passes - Arlene Miller, Beth Hoff, Bill Hoff, Steve Gazillo and Dennis Egan voted in favor, James Goodhines and Roy Johansen voted in opposition.
 - iii. A motion was made and seconded to approve the funding of \$2,500.00 for the repair of pillars and window weights. Motion Fails – Arlene Miller, Beth Hoff and Bill Hoff vote in favor, Dennis Egan, James Goodhines, Roy Johansen, and Steve Gazillo vote in opposition.
- d. Application 2008-4: Request for CPC funding to be used to fund a program to control the spread of and disestablish the presence of Japanese Knotweed in the Longmeadow flats over a period of three years. Members discussed the benefits of funding this request. A motion was made and seconded to approve the project, as specified in the application, which funding shall be contingent upon compliance with any and all rules and regulations promulgated by the Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency. Motion passes unanimously.

This meeting was adjourned at 8:58PM.

-Notes taken by Dennis Egan