



**Town of Longmeadow**  
Massachusetts  
**Community Preservation Committee**



Telephone 413-565-4110  
Fax 413-565-4112

20 Williams Street  
Longmeadow, MA 01106

www.longmeadow.org

## *Application for* **Community Preservation Act Funding**

### Instructions

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals through the **first Monday in December** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications by December 31 and schedule a meeting with each applicant to discuss its proposal.
  - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
  - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

*\* Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

### **Application Form**

For CPC Use: Project # 2007-10  
Received on:   /  /   Received by:                       
Reviewed on:   /  /   Determination:                     

### **Applicant Information**

<b>Project Title:</b> COA Patio Area		
<b>CPA Funding Request:</b> \$16,800	<b>Total Cost of Proposed Project:</b> \$16,800	
<b>Applicant Name:</b> Longmeadow Parks & Recreation Dept.	<b>Contact Name:</b> Mary Hannigan	
<b>Mailing Address:</b> 231 Maple Road	<b>Community Preservation Act Category</b>  <i>Please check all that apply:</i>	<b>Community Housing</b>
<b>City, State, Zip Code:</b> Longmeadow Parks & Recreation Dept.		<b>Historic Preservation</b>
<b>Phone/Fax:</b> 565.4166 (PH) or 565-4219 (Fax)		<b>Open Space</b>
<b>Email &amp;/or Website:</b> mhannigan@longmeadow.org		<b>X</b>

*Please attach a project description and budget, as indicated on page 2.*



### Council on Aging Outdoor Patio Area

The senior population across the country is growing as Baby Boomers approach retirement. Longmeadow has an active senior population that enjoys cards, bingo, lectures, traveling and socialization at Greenwood's Council on Aging. Our indoor facilities include a dining area and numerous game rooms including a computer lab, office space, meeting room and gift shop. People utilize the facility 52 weeks a year and many weekends and evening. What is needed at the facility is outdoor meeting area where members of the COA can go to meet with friends, enjoy a cup of coffee or just to get outdoors and enjoy the fresh air. There is a small area behind the COA wing that is relatively flat and is approx. 20 ft X 40 ft. that is ideal for this purpose. Our goal is to build a small patio area that would have an asphalt surface, tables with umbrellas and some large planters for either flowers or vegetables. The area would need a small retaining wall on one side that would only be approx. 3-4 ft. high and the area would be separated from the residents abutting the property with arborvitaes bushes. Our goal is to have 6-8 round tables that could sit approx. 30-40 people.

The estimate that we have received for this project is approx. \$15,000 which includes leveling the area, paving approx. 800 square feet of land, installing the retaining wall and planting bushes along the existing fences.

An additional \$1800 could be used to purchase tables, chairs and umbrellas.