



**Town of Longmeadow**  
 Massachusetts  
 Community Preservation Committee



Telephone 413-565-4110  
 Fax 413-565-4112

20 Williams Street  
 Longmeadow, MA 01106

www.longmeadow.org

*Application for*  
**Community Preservation Act Funding**

**Instructions**

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals through the **first Monday in December** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications by December 31 and schedule a meeting with each applicant to discuss its proposal.
  - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
  - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

*\* Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

**Application Form**

For CPC Use: Project # \_\_\_\_\_  
 Received on:   /  /   Received by: \_\_\_\_\_  
 Reviewed on:   /  /   Determination: \_\_\_\_\_

**Applicant Information**

|  |   |                                     |                                     |                       |                                     |                       |                          |            |                          |            |
|--|---|-------------------------------------|-------------------------------------|-----------------------|-------------------------------------|-----------------------|--------------------------|------------|--------------------------|------------|
| Project Title: <u>AMERICAN LEGION BLDG. RESTORATION / PRESERVATION</u> |   |                                     |                                     |                       |                                     |                       |                          |            |                          |            |
| CPA Funding Request: \$ <u>110,000</u>                                 | Total Cost of Proposed Project: \$ _____  |                                     |                                     |                       |                                     |                       |                          |            |                          |            |
| Applicant Name: <u>GERARD NOLET</u>                                    | Contact Name: <u>GERARD NOLET</u>   |                                     |                                     |                       |                                     |                       |                          |            |                          |            |
| Mailing Address: <u>724 FRANK SMITH RD</u>                             | <table border="1"> <tr> <td rowspan="4">Community Preservation Act Category</td> <td><input type="checkbox"/></td> <td>Community Housing</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Historic Preservation</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Open Space</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Recreation</td> </tr> </table> | Community Preservation Act Category | <input type="checkbox"/>            | Community Housing     | <input checked="" type="checkbox"/> | Historic Preservation | <input type="checkbox"/> | Open Space | <input type="checkbox"/> | Recreation |
| Community Preservation Act Category                                    |   |                                     | <input type="checkbox"/>            | Community Housing     |                                     |                       |                          |            |                          |            |
|  |   |                                     | <input checked="" type="checkbox"/> | Historic Preservation |                                     |                       |                          |            |                          |            |
|  |   |                                     | <input type="checkbox"/>            | Open Space            |                                     |                       |                          |            |                          |            |
|  | <input type="checkbox"/>  | Recreation                          |                                     |                       |                                     |                       |                          |            |                          |            |
| City, State, Zip Code: <u>LONGMEADOW, MA</u>                           | Please check all that apply:  |                                     |                                     |                       |                                     |                       |                          |            |                          |            |
| Phone/Fax: <u>567-1268</u>   |   |                                     |                                     |                       |                                     |                       |                          |            |                          |            |
| Email &/or Website: <u>G.A.NOLET@COMCAST-NET</u>                       |   |                                     |                                     |                       |                                     |                       |                          |            |                          |            |

**Please attach a project description and budget, as indicated on page 2.**

## **Project Description**

### **1. Goals:**

Restore and preserve the building currently known as the American Legion Building on Longmeadow Street. The building dates from the mid-1800s and was used for various activities, including a school and town hall, throughout its existence. This project will preserve the building from further deterioration and also allow its use by town residents.

### **2. Community need:**

This building known as the American Legion Building is on the list of historic buildings on Longmeadow Street.

This project will restore the building and make it suitable for community historical data/documents which are currently “stored” in various Town locations. It is also expected to function as a genealogical and history research center.

### **3. Community Support:**

The Longmeadow Historical Society strongly supports this project and welcomes the opportunity for the potential document depository and historical research center.

The Longmeadow Facilities Director also supports this project and has completed an exterior inspection of the building needs which will be later defined in this CPA request.

Several other groups have offered support for this project (Planning Board, Historical Society Curator, Veterans Agent, Facilities Director) and support letters are attached.

### **4. Action & Timeline:**

It is expected that the project exterior and interior would be started as soon as funds are approved and completed by 10/1/2010.

5. Maintenance:

The town which is owns the structure will provide building maintenance. It is expected that there will be no additional maintenance cost to the town compared to existing costs since the town is the town is currently responsible. In fact, maintenance cost may be reduced due to the preservation aspects of the project.

6. Preservation:

There are no new deed requirements for this CPA project since this a Town owned building.

*Additional Information*

- A. The American Legion building is a Town owned building and no deed will be required.
- B. The building use will not violate any current zoning ordinances.
- C. There are no known hazardous materials on the site.
- D. Request for quotes for all major items will be processed with the appropriate RFQ standard requirements.

Budget\*

|                           |          |
|---------------------------|----------|
| Replace roof & gutters    | \$18,960 |
| Exterior brick renovation | 2,160    |
| Exterior wood renovation  | 3,750    |
| Exterior painting         | 5,580    |
| Interior painting         | 5,760    |
| Interior renovation       | 2,400    |
| Storm windows             | 2,500    |
| Security system           | 1,800    |
| Climate control           | 1,700    |
| Relocating documents      | 1,200    |

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Total Project Cost Request: \$45,810

\* These various project costs were reviewed with the Longmeadow facilities director and will be supported/modified with actual contractor quotes.

SAMPLE

Date: \_\_\_\_\_

Longmeadow Community Preservation Committee  
20 Williams Street, Longmeadow, MA 01106  
Chairman CPC

This will document our intent to support the use of Community Preservation funds to renovate and preserve the American Legion Building on Longmeadow Street.

This structure was built prior to the civil war and has served the community as a school and town hall. It is a historical remnant which needs to be preserved. This project will provide many years of continuing and useful service to the community.

The goal is to preserve the structure so that it can be used as a repository of community archives along with providing a single source location for historical study and research. The project will enable us to collect valuable documents/records from various sites and ensure their proper storage into perpetuity.

Sincerely,

\_\_\_\_\_  
\_\_\_\_\_