

Minutes of the Longmeadow Finance Committee
Thursday June 8, 2006 @ 7:30 PM – Longmeadow Police Department

Members Present:	<u>Y</u>	<u>N</u>
Judd Peskin - Chairperson	x	
Carla Gunn - Vice Chairperson	x	
Mark Barowsky		x
Steven Marantz		x
Jerry Nolet	x	
Suresh Samant	x	
Deborah Wilson	x	

Also Present: Paul Pasterczyk, Christopher Kulig, Mike Wrabel, Eric Madison,
Michael Kallock

The Finance Committee met to act on five (5) Reserve Fund Requests.

Fire Chief Eric Madison was present to explain the need for a supplemental appropriation to the Ambulance Fund. Chief Madison explained that due to the extremely high run volume (up 20% over the previous year), costs associated with running the ambulance program have increased dramatically. He also said that revenues collected from the ambulance program were already \$90,000 over the anticipated FY06 revenue with 2 months of collections (May and June 2006) still to be collected. Finance Director also noted that the funds would be returned to the Town during the FY06 year-end close but the RFR was necessary at this time to ensure timely payments to all vendors. The Committee approved his request in the amount of \$5,000.

DPW Director Mike Wrabel, along with Chief Madison, also provided information regarding the need for additional funds for Town building maintenance. The HVAC units at the Police and Fire Stations failed and emergency repairs were made. It was explained that although the Police and Fire Dept personnel had tried to maintain the equipment as best they could, no Town employee is trained in HVAC repair and maintenance. Mike Wrabel said that he will be developing comprehensive maintenance plan with the new Building Maintenance Director once they are hired. The Committee approved his request in the amount of \$3,550. A second request for the repair to the Police Dept HVAC unit was tabled until the final cost of the repairs is known.

Mike Wrabel also presented a request for \$2000 to be added to the Forestry budget. The recent rain along with normal maintenance of Town trees has depleted his budget and he expects to be back with another request for funding before the end of the fiscal year. The Committee approved his request in the amount of \$2000.

Mr. Pasterczyk presented a reserve fund request in the amount of \$8000 on behalf of the Board of Assessors. Additional funding is needed in order to pay legal and appraisal fees in relation to an Appellate Tax Board case. The Committee tabled this request until the Assessors are available to answer specific questions regarding this request.

The Committee voted to accept the minutes from the meeting of April 5, 2006 as presented.

The Committee voted to adjourn at 8:33pm.

Respectfully submitted

Christopher Kulig
Assistant Town Accountant