

Minutes
Select Board Regular Meeting
Monday January 4, 2010
7:00 pm

Chair Person Robert Barkett called the meeting to order at 7:00 pm.

Present: Select Board Persons Paul Santaniello, Robert Barkett, Mark Gold, William Scibelli and Robert Aseltine

Also Present (as signed in): Town Manager Robin Crosbie and Recording Secretary Stacy Wieners.

Acceptance of Minutes:

Mr. Santaniello made a motion to accept the December 21, 2009 Regular Meeting Minutes as presented. Attorney Scibelli seconded the motion. Chair Mr. Barkett called a vote and the motion carried unanimously.

Announcements

- The Select Board is seeking interested residents to fill two vacancies on the Council on Aging Board of Directors. Interested persons must fill out an application and submit it to the Select Board office by January 7th at 4:00pm in order to be considered.
- There will be a special election on January 19th for the Senate seat at the Community House.

Visitor Comment/Question Period – None this evening.

7:11 pm Select Board Comments – None this evening.

Old Business

1. ***FY10 Update -7:17pm-*** Mr. Pasterczyk reviewed the FY10 receipts report presented to the Select Board in great detail. He highlighted those items that required a closer watch as they may not meet the original projected revenue amount in past spreadsheets. There was little discussion regarding a \$120k turn back in one account and the possibility to begin funding OPEB with it or reserve it to fund a possible large deficient in a Motor Vehicle Excise Commitment due in mid January. The Board agreed NOT to specify any specific area for that possible money at this time. They further agreed not to fund OPEB until the budget is presented and scenarios for funding are provided by the Finance Committee as well as the Audit Committee. Mr. Gold strongly suggested that a Water and Sewer discussion be placed on an agenda in the near future. Mr. Barkett requested continued updates on revenue receipts at every meeting. Mr. Gold suggested a imposing a discretionary spending freeze in an attempt to maximize the balances in the accounts now. Mr. Aseltine reminded everyone that the Select Board did discuss and agree not to fill any newly vacated positions this fiscal year. The Select Board requested a report reviewing the unencumbered budget items department by department with the intention of having discussions with Department Heads justifying future purchases with the funds available. Ms. Crosbie will prepare an expense report that will show the balances in each account for the January 19th meeting. It was requested that the information regarding the schools accounts be included; they will.

2. **Review SB Meeting Calendar: Jan 4 – May 11, 2010 -7:11pm-** The Select Board reviewed the calendar provided and set tentative date for a budget presentation of February 24th, as well as a tentative date for the first budget forum of March 3rd. The location and time of both meetings will be announced. The Board decided to schedule future budget forums after the date for the Town Meeting and Election are voted on as well as reviewing an overall calendar including the schedule of School Building Committee meetings and forum dates.

New Business:

1. **Discussion – Capital Budget – 8:10 pm-** The Select Board reviewed the Binder containing the 5 year Capital Plan / Budget that was prepared by Town Manager Robin Crosbie and the Capital Planning Team. The binder has been forwarded to the Capital Planning Committee (CPC), but they have yet to review it. After some dialogue the Select Board decided that a detailed discussion would be held after the CPC has had a chance to review, deliberate and makes their presentation to the Board.

2. **Set Annual Town Meeting and Annual Election Dates – 8:41 pm-** Mr. Gold made a motion to set the Annual Town Meeting date for May 11, 2010 at 7:00 pm and to set the Annual Town Election date for June 8, 2010. Mr. Aseltine seconded the motion. Chair Mr. Barkett called a vote and the motion carried unanimously.

Continuing Items – Water and Sewer Fund Policies – 8:41 pm- The Select Board reviewed the policies provided. After much discussion the Board ultimately agreed to leave the policy unchanged. Attorney Scibelli made a motion to reissue the Water and Sewer Fund Policy as presented. Mr. Santaniello seconded the motion. Chair Mr. Barkett called a vote and the motion carried unanimously.

Consent Agenda- None this evening.

The Town Manager reported the following to the Board:

- She is continually meeting with Department Heads to have budget discussions.
- Flu clinics will be held on January 8th at the Greenwood Center
- H1N1 Vaccines will be available to the public on January 7th and 12th, for reservations residents must call the Board of Health at 565-4140 x 308.
- The sale of street signs has been going very well! 40 more have been sold and there are still more available for just \$10 each.
- The LHS gym floor has been refinished and a floor cover has been purchased to preserve it.
- Bay Path College has made monetary donations of \$1,000 each to the Police and Fire Stations for the excellent service they provide the college.
- She is continually working on the LHS building project

8:36 pm Select Board Reports

- Mr. Barkett continued the discussion regarding the status of the LHS building project. The MSBA is currently examining and finalizing the details of the footprint of the plan submitted with the OPM and the Architectural Firm. It is still anticipated that the MSBA will vote at their meeting at the end of March. They will then provide the SBC with a complete packet containing the final detailed blueprint of the plan, costs and reimbursements by the state. At

that time the SBC will have all information needed to make a detailed and informed presentation at Town Meeting.

Correspondence:

- A memo to the Town Departments, Superintendent of Schools and the Planning Board with attached announcement from the Pioneer Valley Planning Commission (PVPC) regarding technical assistance.
- A copy of the letter dated December 31, 2009 to all liquor license holders in Longmeadow regarding the review of the policy requesting their comments.
- A copy of a letter from Bay Path College regarding a gift of \$1,000 each to the Fire and Police Departments to be used to support the purchase of a special piece of equipment in recognition of the outstanding service they provide the college.
- A letter from WMEC informing the Board of the updates made to their Emergency Plan.
- A copy of an article from boston.com titled **The Toll of the Times** and how the recession is making many dents in community life.
- A letter from Comcast detailing changes in their one-time charge fees for Longmeadow residents.
- An article by Austin Abraham titled **Prioritizing Capital Projects in a Suffering Economy** provided by Town Manager during the Capital Budget discussion portion of the meeting.

Mr. Aseltine made a motion to adjourn the Regular Meeting and enter into Executive Session for the purpose of Collective Bargaining, with no option to reconvene in to open session Mr. Santaniello seconded the motion. A roll call vote

| | YEA | NAY | ABSTAIN | ABSENT |
|------------------|-----|-----|---------|--------|
| Robert Barkett | ✓ | | | |
| Paul Santaniello | ✓ | | | |
| William Scibelli | ✓ | | | |
| Robert Aseltine | ✓ | | | |
| Mark Gold | ✓ | | | |

The Regular Meeting was adjourned at 9:11 pm.

Respectfully Submitted,

Stacy Wieners
Recording Secretary