

**Minutes**  
**Select Board Regular Meeting**  
**Monday August 17, 2009**  
**7:00 pm**

Chair Person Robert Barkett called the meeting to order at 7:01 pm.

**Present:** Select Board Persons Paul Santaniello, William Scibelli, Robert Barkett; Mark Gold and Rob Aseltine.

**Also Present (as signed in):** D. Kmetz; E. Welker; J. Occhiuti; Town Manager Robin Crosbie; Recording Secretary S. Wieners and Finance Director P. Pasterczyk.

**Acceptance of Minutes:**

- Attorney Scibelli made a motion to accept the August 3, 2009 Regular Meeting minutes as presented. Mr. Gold seconded the motion. Chair Mr. Barkett called a vote and the motion carried 4:0:1; Mr. Aseltine abstained.
- Attorney Scibelli made a motion to accept the August 3, 2009 Executive Session minutes as presented. Mr. Gold seconded the motion. Chair Mr. Barkett called a vote and the motion carried 4:0:1; Mr. Aseltine abstained.

**Announcements-** Please attend the public forum to discuss the Longmeadow High School Building project on August 18<sup>th</sup> at the Community House. Two sessions are scheduled for 3:00 pm and 7:00 pm in order to accommodate as many residents as possible.

**Visitor Comment/Question Period** – Mr. Kmetz referred to an article in the newspaper regarding WMEC using solar power on new projects. He provided the article to the Select Board for their review and asked that this be considered for the Longmeadow High School Project.

**Select Board Comments** – None this evening.

**7:11 pm Old Business:**

*Mr. Gold wished to address the following items under Old Business this evening:*

- 1. Goal-Setting Process** – The Select Board has been continually working on their goals in conjunction with Town Manager Robin Crosbie. An update will be placed on the agenda for the next meeting September 8, 2009.
- 2. Redflex discussion** – After little discussion; Attorney Scibelli suggested that a letter be sent to Representative Ashe requesting updates regarding the progress of this piece of legislation prior to the Select Board discussing the topic any further.
- 3. Second round of Appointments to Committees-** Secretary to the Select Board Cindy French will check with other Boards to see if there are any positions that they would like posted for interviews to be held at a September meeting. It was also suggested to actively recruit candidates as well as contact past applicants.

**New Business:**

1. **Discussion – Departmental Suggestions – DPW – 7:18 pm-** DPW Director Mike Wrabel met with the Board to discuss his department and any ideas for generating revenue and containing costs. Mr. Wrabel requested a member of the Select Board be involved in the meetings regarding the renewal of the refuse and recycling collection contract that expires June of 2010. Chair Mr. Barkett would like to move forward with the next round of discussions with Department Heads. He suggested a member of the Select Board attend the next Department Head meeting to provide an opportunity for them to share any new thoughts / ideas regarding cost savings or innovative ways to increase revenue in their departments. Mr. Gold will attend the next meeting.
2. **Set Special Town Meeting Date- 8:21 pm-** Attorney Scibelli made a motion to set the fall Special Town Meeting date as October 27, 2009, at 7:00 pm in the LHS Auditorium, based on the recommendation of Town Manager. Mr. Aseltine seconded the motion. Mr. Santaniello reminded the members of the Board and Town Manager Robin Crosbie of all the problems at the last meeting that was in the Auditorium. She stated that meetings are being held and process set up to avoid the same situation. Chair Mr. Barkett called a vote and the motion carried unanimously.
3. **Discussion – Policy for 30-Day Requirements for Block Party Applications – 8:26 pm –** Mr. Santaniello stated that the policy either needs to be followed or changed. The 30 day time period is not adhered to consistently therefore the Board is violating its own policy. After some discussion Attorney Scibelli made a motion to change the wording in the policy as well as on the application from “**An application form ..., at least 30 days in advance of the event...**” to “**An application form must be submitted to the Select Board office. The Select Board has up to 30 to approve the application.**” Mr. Santaniello seconded the motion. Chair Mr. Barkett called a vote and the motion carried unanimously.
4. **Discussion – Policy for One-Day Liquor License – 8:35 pm-** Mr. Santaniello had a concern that the same property or premises was applying for one-day liquor licenses when perhaps an application should be made for an annual one. After some discussion and seeing that it does not happen that often, the Board decided to review the fee for a one-day liquor license when fees are reviewed in the fall.
5. **Discussion- Letter from Attny. Martel Re: Amending Charter – 8:45 pm -** Attorney Martel referred to the letter he sent to the Select Board dated July 23, 2009 and answered any questions the Select Board had. After much discussion, it was decided that Town Manager Robin Crosbie will come up with language for a warrant article to begin the process of amending the Charter to allow the Select Board to set the Town Meeting Date and items surrounding the meeting such as printing and posting deadlines.

**9:04 pm Consent Agenda – Block Party Application** - Attorney Scibelli made a motion to accept the Consent Agenda as presented. Mr. Santaniello seconded the motion. Chair Mr. Barkett called a vote and the motion carried unanimously.

**Town Manager Robin Crosbie Reported the following to the Select Board:**

- Work is proceeding with the School Building Committee and the Longmeadow High School project. Invoices are being processed monthly for the Project Manager and the architectural firm.
- Reviewed the memo provided regarding the Bliss Courts.

- Meetings are being held with Chief Madison as well as Board of Health Director Beverly Hirschhorn, regarding inoculations for Swine Flu. The information being provided to municipalities at this time is unclear; however they are staying abreast of any changes or new information. There are currently links on the website for those interested in some information as well as a press release is being prepared by Chief Madison.

### **9:06 pm Select Board Reports**

- Mr. Santaniello wished to acknowledge the volunteers in Longmeadow that have been working on the courts at Bliss Road. He wanted to thank them for their hard work and added that if anyone else wanted to volunteer they can contact the Select Board office.
- Mr. Gold informed the residents that if they have received notices from COMCAST regarding a change to digital service, to contact COMCAST for the equipment needed. Guidance on installation will be available through the Longmeadow Adult Center and Longmeadow CATV as the October change-over date nears.
- Chair Mr. Barkett informed the Select Board that there was outside interest in a meeting to include the Select Board, Finance Committee and School Committee with the OPM and Architectural Firm regarding the Longmeadow High School project. After some discussion and seeing no objections, The Select Board agreed to hold such a meeting at 6:00 pm in the Library meeting room on September 8, 2009.

### **Correspondence – None this evening.**

Mr. Santaniello made a motion to adjourn the regular meeting and enter into Executive Session for the purpose Collective Bargaining Strategy with the option to return to open session. Mr. Aseltine seconded the motion. A roll call vote: M. Gold – YES; P. Santaniello- YES; W. Scibelli-YES; R. Barkett – YES; R. Aseltine -YES. The Select Board closed the Regular Meeting and entered into Executive Session. The Special Meeting was adjourned at 9:09 pm.

Respectfully Submitted,

Stacy Wieners  
Recording Secretary