

**Minutes**  
**Select Board Regular Meeting**  
**Monday February 2, 2009**  
**6:00 pm**

Chair Person Paul Santaniello called the meeting to order at 6:00 pm.

**Present:** Select Board Persons Paul Santaniello, Robert Barkett and William Scibelli. Brian Ashe arrived at 6:03 pm and Kathleen Grady arrived at 6:14 pm.

**Also Present (as signed in):** Audit Committee E. Welker; Town Manager Robin Crosbie and Recording Secretary Stacy Wieners.

**Announcements**

- Citizen Petitions are due in the Select Board's office no later than 4:00 pm on February 12, 2009.
- Chair Person Paul Santaniello wished to extend condolences to the Nadeau and Seigel families on behalf of the Select Board.

**Acceptance of Minutes**

- Select Person William Scibelli made a motion to accept the January 20, 2009 Regular Meeting minutes as presented. Select Person Robert Barkett seconded the motion. Chair Person Paul Santaniello called a vote and the motion carried 3:0. Brian Ashe and Kathleen Grady were not present.
- Select Person William Scibelli made a motion to accept the January 20, 2009 Executive Session Meeting minutes as presented. Select Person Robert Barkett seconded the motion. Chair Person Paul Santaniello called a vote and the motion carried 3:0. Brian Ashe and Kathleen Grady were not present.
- Select Person William Scibelli made a motion to accept the January 26, 2009 Special Meeting minutes as presented. Select Person Robert Barkett seconded the motion. Chair Person Paul Santaniello called a vote and the motion carried 3:0. Brian Ashe and Kathleen Grady were not present.

**6:01 pm Visitor Comment and Question**

- Candy Glazer, Chair of the Longmeadow Democratic Committee, addressed the Select Board regarding the events that occurred at Long Meddowe Days last May. {Brian Ashe arrived at 6:03 pm} She requested an explanation of the by-laws regarding political signs at Town events and inquired as to what action the Select Board was going to take to ensure that such a situation does not occur in the future. In response, Town Manager Robin Crosbie stated that a draft of Rules and Regulations for the Town Greene has been submitted to the Select Board for their review this evening. These rules and regulations should assist in avoiding repeat occurrences. John Fitzgerald spoke in support of Ms. Glazer's comments. Mr. William Newman, Attorney and Director of the American Civil Liberties Union of Massachusetts, was also present to share in the discussion. {Kathleen Grady arrived at 6:14pm}.
- Christine Swanson, Chair of the School Committee, read a statement regarding the Governor's announcement on State budget cuts. She requested that the Select Board revise the revenue

assumptions on the School side of the budget so they may proceed with more specific direction and information. She also announced that on February 4<sup>th</sup> at 7:00 pm, in the Cafeteria of Longmeadow High School, the School Committee will be holding a Public Hearing in regards to the budget; and on February 9<sup>th</sup> at 7:00 in the School Committee Room they will be voting on the budget.

**6:31 pm Council on Aging Department Update** - The Select Board had a discussion with Karen Neiman Michelman, Director of the Longmeadow Adult Center, regarding the work plan that was provided to the Select Board. She reviewed the projects that have been completed as well as those in progress. She detailed the services provided to the residents of Longmeadow; many of which are organized and run by volunteers. Ms. Michelman also shared that about one half of their budget is made up from funds provided by the *friends* of the Council.

**6:45 pm Library Department Update** - The Select Board had a discussion with Carl Sturgis, Director of Storrs Library, regarding the work plan that was provided to the Select Board. He stated that more people are using the library's resources in these economic times and he discussed many programs that the library offers the residents of Longmeadow. The Library is keeping up with the latest in technology allowing card holders to reserve books, search a regional database to reserve and research information as well as pay fees online.

**7:01 pm Parks and Recreation Department Update** - The Select Board had a discussion with Mary Hannigan, Assistant Director of Parks and Recreation, regarding the work plan that was provided to the Select Board. She shared much information regarding the many programs they provide as well as some future plans including the organization of field layouts for spring and fall sports. The Parks and Recreation Department has also been partnering with the Adult Center streamlining advertising and registration processes for all programs to save money and resources.

**7:07 pm DPW Department Update** - The Select Board had a discussion with DPW Director, Mike Wrabel, regarding the work plan that was provided to the Select Board outlining the details of his department. He reviewed some projects that are currently in process and those that have been completed, as well as some that partner with other departments in the Town, i.e.-field layouts.

### **New Business**

**1. Trench Permit Fees- 7:29 pm-** After reviewing and discussing the information provided; Select Person William Scibelli made a motion to establish an annual fee of \$75.00 for a Drain Layers License based on the recommendation of the Director of Public Works. Select Person Brian Ashe seconded the motion. Chair Person Paul Santaniello called a vote and the motion carried unanimously. Select Person William Scibelli made a motion to establish a \$40.00 fee for a Trench Safely Permit based on the recommendation of the Director of Public Works. Select Person Brian Ashe seconded the motion. Chair Person Paul Santaniello called a vote and the motion carried unanimously. Chair Person Paul Santaniello reminded the residents that the Select Board is holding a meeting specifically for Water and Sewer discussion on Monday February 9<sup>th</sup> at 7:00 pm and a Public Hearing will be held on February 11<sup>th</sup> at 7:00 pm.

**2. Regulations for Town Green- 7:40 pm-** This item was placed on the agenda for delivery purposed only. The Select Board did briefly discuss the information provided and shared some concerns and questions. It was decided that Town Manger Robin Crosbie will research rules and regulation that are already established for other parks in Town. The Select Board will review them and make any

additions necessary to the Town Greene, as it is a “Common” and may require more specific guidelines. This item will be placed on the agenda in the next few weeks for continued discussion.

**3. Delivery of Field Maintenance Plan** – Tabled.

**4. Audit Services – 8:03pm** – After some discussion Select Person Robert Barkett requested that this item be tabled until the Audit Committee takes a vote on the issue. The other members agreed. This item will be placed on the agenda after the vote this Thursday.

**5. Take Home Automobiles- 8:14 pm** – After little discussion, Select Person Robert Barkett inquired if this topic falls under the purview of Executive Session because some of the automobiles are part of contract negotiations with current employees. Town Manger Robin Crosbie stated that the topic could be discussed if the Board wanted to set up policy for future reference. The Board agreed that more specific information is needed regarding the contracts before the topic can be discussed at an open meeting.

### **Old Business**

**8:18 pm FY09/10 Governor’s Recommendations** – Finance Director, Paul Pasterczyk, and the Select Board had a discussion regarding the Governor’s recent budget recommendations and the effects on the Town’s budget. Select Person William Scibelli requested a proposal showing \$150k in cuts and freezes on the Town side to see what effect it will have on Town side departments. (FY09). Select Person Robert Barkett wishes to wait until the School’s announce their budget at the Public Hearing. The Select Board did not make any decisions or vote on the scenarios provided.

**8:46 pm - Consent Agenda - One-Day Liquor License Application-** Select Person William Scibelli made a motion to accept the Consent Agenda as presented. Select Person Kathleen Grady seconded the motion. Chair Person Paul Santaniello called a vote and the motion carried unanimously.

### **8:49 pm Select Board Reports / Correspondence / Comments**

- Chair Person Paul Santaniello and Select Person Robert Barkett attended the Regional Select Board meeting in Ludlow last week. They shared that a topic of conversation was regionalization of services, one specifically, Emergency 911. Chair Person Paul Santaniello asked if the Board had any reservations about our Police Chief and Fire Chief looking into this, seeing none, Town Manager Robin Crosbie will expedite this. Select Person Robert Barkett added that other regionalization discussions included the Board of Health and procurement.
- Chair Person Paul Santaniello asked Town Manager Robin Crosbie to explain the search process for the Police Chief during her report.
- Select Person Kathleen Grady added that the Municipal Advocate magazine from the MMA meeting also has many ideas for regionalizing services and other innovative ways to save money.

### **8:31 pm Town Manager Robin Crosbie reported the following to the Select Board:**

- Department budgets are being turned in and reviewed. She is working very hard to meet the targets directed by the Select Board.
- A process document has been prepared for the Police Chief Interview Committee. There were 33 applicants and of those, 15 candidates are being considered for the position. Initial interviews will take place late this month, follow ups will be held in March and finalists will be presented to the Select Board in April.

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- There are a number of letters / inquiries / requests in correspondence that she has addressed.
- The Rules and Regulations for the Town Greene have been presented to the Select Board after several weeks of work.
- She has submitted her work plan and list of responsibilities to Chair Person Paul Santaniello. He will forward to the Board for review.

Select Person William Scibelli made a motion to adjourn the regular meeting and enter into Executive Session for the purpose Collective Bargaining not to return to open session. A roll call vote: K. Grady – YES; R. Barkett-YES; P. Santaniello- YES; W. Scibelli-YES; B. Ashe- YES. The Select Board closed the Regular Meeting and entered into Executive Session. The Regular Meeting was adjourned at 9:00 pm.

Respectfully Submitted,

Stacy Wieners