

**Planning Board
Minutes
Thursday October 11, 2007
Police Station Community Meeting Room
32 Williams Street**

Chair Person Walter Gunn opened the regular meeting at 7:05 pm.

Present at the meeting- Walter Gunn, Lou Kornet, Bruce Colton, Roy Johansen, Christine Nuger (arrived at 7:25 pm) and Recording Secretary Stacy Wieners

Also Present at the meeting (as signed in): H. Dudko; S. Danalis; P. Surreira and S. Scibelli.

Announcements- None this evening.

8:18 pm Acceptance of Minutes- Chair Person Walter Gunn made a motion to accept the minutes from the Thursday September 20, 2007 Regular Meeting Notes. The motion was seconded and approved 4:0. (Christine Nuger abstained as she was not present at that meeting.)

ANR Applications

- **Case # 071011-1**

Mr. Steve Danalis was present at the meeting. The Planning Board studied the plans in detail. Mr. Danalis moved the lot lines on the two adjoining lots; one on Sherry Lane and one on Williams Street, making the lots a more customary shape. Voting on the motion to accept the revised plan dated September 19, 2007: Gunn, Kornet, Colton and Johansen. The motion passed 4:0.

Scheduling of Public Hearings- None at this time.

Visitor Comment/Question Period – None this evening.

7:24 pm Old Business

Pioneer Valley Planning Commission (PVPC) Update Lou Kornet – Lou Kornet reported that the PVPC is making progress however; the reformatting of the Zoning By-Laws is not going as smoothly as anticipated and a meeting is necessary. Chair Person Walter Gunn asked if a working meeting was in order, Lou Kornet will get more information and let Chair Person Walter Gunn know. Lou Kornet also informed the members of the Planning Board that he forwarded the list of signs that are not in compliance with the Towns by-laws to Town Manager Robin Crosbie who will pass them along to the authorities. All members are instructed to do the same if they see other signs that need to be reported.

New Business

- **CASE # 071011-2**

Site and Design Waiver request- Keller Williams – Dwight Rd.

Mr. Peter Surreira, representative from Agnoli Signs, represented the applicant, Keller Williams to request a Waiver of Site and Design Review under Article XIII of the Zoning By-Laws for a new commercial sign to be located at 66 Dwight Road. Upon reviewing the application, the Board determined that the new sign satisfies all requirements of Article XIII. Voting for the motion to waive: Gunn, Kornet, Colton and Johansen. Nuger abstained as she arrived in the middle of the presentation.

The Longmeadow Planning Board voted 4:0 to waive Site and Design Review under Article XIII of the Zoning By-Laws for a new commercial sign to be located at 66 Dwight Rd. (Planning Board Case 071011-2).

Copies of this decision will be filed with the Town Clerk and Department of Community Development. Mr. Surreira was advised of the 20 day appeal period.

- **Temporary Banner – Webster Bank**

Ms. Heather Hopkins Dudko, Sign Permit Consultant, represented the applicant, Webster Bank to request information regarding the temporary sign by-law. After some discussion the Planning Board agreed that the temporary banner on Webster Bank conforms to Article 13; Section H.5.b. and no action is required of the Board. It was determined that the sign will be removed by October 21, 2007. Chair Person Walter Gunn will forward a memo to Mark Denver regarding the Boards decision.

- **Case # 0710011-3**

Site and Design Waiver request- Pergola between Parkside and Williams

Attorney Salvator Scibelli presented the Planning Board with his plans to donate and erect a Pergola in memory of his wife between Parkside and Williams Street. He will be responsible for maintaining the structure and has notified all abutters of his intentions. There were no complaints. The Select Board accepted this gift at their last Regular Meeting. Although the Planning Board felt that action was not required a vote was taken on the motion to waive: Gunn, Kornet, Colton, Nuger and Johansen. The Longmeadow Planning Board voted 5:0 to waive Site and Design Review under Article XIII of the Zoning By-Laws for a gift on Town property, already accepted by the Select Board, on Parkside and Williams.

Copies of this decision will be filed with the Town Clerk and Department of Community Development. Mr. Scibelli was advised of the 20 day appeal period.

Correspondence- None at this time.

8:00 pm- Roy Johansen – Community Preservation Act Funding –Planning Board Member Roy Johansen is a member of the Community Preservation Committee. He made a presentation the Board detailing the program overview of the funding now available thru the Community Preservation Committee.

8:00 pm Planning Board Reports- Planning Board Member Christine Nuger announced her resignation effective immediately. She will be moving her residence to the state of Florida and therefore can no longer serve on the Planning Board. She will be sending her resignation letter to the Town Clerk and the Planning Board will start the process of filling the vacancy.

Planning Board Member Roy Johansen made a motion to adjourn the meeting. Chair Person Walter Gunn seconded the motion. Chair Person Walter Gunn called a vote and the motion carried unanimously. The meeting was adjourned at 8:15 pm.

Respectfully Submitted,
Stacy Wieners
Recording Secretary