

**Planning Board
Minutes
Thursday November 1, 2007
Police Station Community Meeting Room
32 Williams Street**

Chair Person Walter Gunn opened the regular meeting at 7:03 pm.

Present at the meeting- Walter Gunn, Lou Kornet, Bruce Colton, Roy Johansen and Recording Secretary Stacy Wieners

Also Present at the meeting (as signed in): M. Smith, A. Zoghol and G. Sousa

Announcements- Chair Person Walter Gunn announced that Longmeadow has won the initial case regarding Chandler Avenue.

8:18 pm Acceptance of Minutes- Lou Kornet made a motion to accept the minutes from the Thursday October 11, 2007 Regular Meeting Notes with one correction. The motion was seconded and approved 4:0.

ANR Applications – None this evening.

Scheduling of Public Hearings- None at this time.

Visitor Comment/Question Period – None this evening.

New Business – The Planning Board received a letter from Christine Nuger making her resignation official. Chair Person Walter Gunn made a motion to notify the Select Board and begin the appointment process prior to the election. After some discussion the motion was seconded and approved 4:0. Chair Person Walter Gunn will write Town Manager Robin Crosbie and the Select Board a letter requesting starting the application process. For any residents interested in applying for a seat on the Planning Board, applications are at Town Hall.

7:13 pm – Informal Meeting – Mobil Station - Abdul Zoghol, owner of Maple Road Service Station, George Sousa, Marketing Representative from Mutual Oil and Mark Smith, Partner/Civil Engineer from To Design LLC, were present at the meeting. Mr. Smith made an informal presentation to the Planning Board detailing their intentions of changing the two canopy signs and one ground sign on the premises. The proposed ground sign is a different configuration, but has the same square footage of the original sign. Chair Person Walter Gunn will send photographs of the signs to Town Counsel to determine if the new configuration would be grandfathered in or if the new sign needs to conform to the current by law guidelines. He will relay the information to Mr. Smith and the process will proceed from there.

7:52m Old Business

- ***Pioneer Valley Planning Commission (PVPC) Update Lou Kornet*** – The Planning Board reviewed the Assistance & Smart Growth Technical Assistance Project Completion List in great detail. All items that are listed “In Progress” need to be completed by December 31, 2007. The Board agreed to continue the process to meet the deadline. They discussed, and agreed, to proceed with the proposed outline to

reorganize and reformat the existing zoning by-laws. Lou Kornet will contact Ms. Allen of the PVPC and instruct her to begin the work on this document. The Planning Board discussed and reviewed the definitions and the Planning Board page of the Guide Book. Chair Person Walter Gunn will make the discussed changes and forward them to Town Manager Robin Crosbie. Ms. Allen will attend the next meeting to provide the Board with a status update.

Correspondence- Chair Person Walter Gunn mentioned a letter received from Scott Ricker regarding inaccessible handicapped parking spaces. After some discussion the Planning Board decided not to respond to this letter as it seemed to fall under the charge of the Zoning Board.

8:36 pm Planning Board Reports- Lou Kornet shared that the enforcement of the non conforming signs has been spotty and inconsistent. There was some discussion regarding whether or not a member of the Planning Board could have the power to “ticket” and or remove the non-conforming signs. Chair Person Walter Gunn will look into more details regarding this matter.

Roy Johansen made a motion to adjourn the meeting. The motion was seconded and approved 4:0. The meeting was adjourned at 8:38 pm.

Respectfully Submitted,
Stacy Wieners
Recording Secretary