

**Planning Board
Minutes
Thursday December 6, 2007
Police Station Community Meeting Room
32 Williams Street**

Chair Person Walter Gunn opened the regular meeting at 7:02 pm.

Present at the meeting- Walter Gunn, Lou Kornet, Bruce Colton, Roy Johansen and Recording Secretary Stacy Wieners

Also Present at the meeting (as signed in): S. Walker; Select Board Persons P. Santaniello and K.Grady.

Announcements-

1. Chair Person Walter Gunn announced that the Planning Board has officially notified the Town Manager and Select Board to begin the process of filling the vacancy on the Planning Board. (See attached document.)
2. Jessica Allen from the Pioneer Valley Planning Commission is unable to attend this evenings meeting. Chair Person Walter Gunn and Lou Kornet will speak with her and if necessary a meeting will be scheduled in the future.

8:18 pm Acceptance of Minutes- Chair Person Walter Gunn made a motion to accept the minutes from the Thursday November 1, 2007 Regular Meeting Notes with corrections. The motion was seconded and approved 4:0.

ANR Applications – None this evening.

Scheduling of Public Hearings- None at this time.

Visitor Comment/Question Period – None this evening.

7:07 pm New Business – *Request for Waive of Site and Design Review by Steve Walker regarding Longmeadow Shops* - Mr. Walker made a presentation to the Planning Board detailing his intentions for the store front of 702-704 Bliss Road. After some discussion Chair Person Walter Gunn made a motion to waive Site and Design review for the plan titled “Proposed New Store Front” for 702-704 Bliss Road, dated 11/19/2007; presented by Mr. Steven Walker of the Longmeadow Shops; created by Reinhardt Associates; as the changes are minimal and are keeping with the existing store front design of the Longmeadow Shops. The motion to waive includes an additional sign for 704 Bliss Road for the future tenant at that location, contingent that the sign follow the existing signage agreement for the Longmeadow Shops. The motion was seconded and approved 4:0. (Planning Board case 20071206)

Copies of this decision will be filed with the Town Clerk and Department of Community Development. Mr. Walker was advised of the 20 (twenty) day appeal period.

Correspondence- None at this time.

7:26 pm Planning Board Reports- The Planning Board received the final copy of the permit guide for residents and applicants. Planning Board Member Lou Kornet suggested a caveat to the “purpose” of the Planning Board.

The Purpose of the Planning Board is to guide the development of the Town in the best interests of all its residents *in accordance with the Massachusetts General Laws and the Zoning Bylaws of the Town of Longmeadow.*

The Board Members agreed with the change. Chair Person Walter Gunn called for a vote to adopt the change in the permitting guide. The motion was seconded and approved 4:0.

7:28 pm Old Business

- ***Select Persons Kathleen Grady and Paul Santaniello – discussion Long Range Plan-*** The Board members discussed the future possibilities with funding from the MSBA for the High School. The Planning Board shared their thoughts about hiring a planner for the Town and further discussed and decided to draft a letter to the Select Board and Town Manager endorsing the need for a planner. They will continue the discussion and draft the letter at the January meeting. Select Person Paul Santaniello strongly suggested that the Planning Board outline the pros and cons clearly supporting the concept of a planner, as he needs convincing.

Roy Johansen made a motion to adjourn the meeting. The motion was seconded and approved 4:0. The meeting was adjourned at 8:23 pm.

Respectfully Submitted,
Stacy Wieners
Recording Secretary