

Accepted with correction 04/05/2007

Planning Board  
Minutes  
Longmeadow Police Department Conference Room  
Thursday, March 1, 2007  
7:00 pm

Chair Person Walter Gunn called the meeting to order at 7:04 pm.

**Present at the meeting:** Walter Gunn, Bruce Colton, Louis Kornet and Roy Johansen.

**Also Present at the meeting:** Recording Secretary Stacy Wieners and D. Mason of Sign GrafX Group LLC.

**Announcements:**

1. On Monday, March 5, 2007, the Planning Board will be attending the Select Board Meeting to appoint the new Planning Board member.
2. The Select Board is developing priorities for the next three years which will be discussed at the *Strategic Plan Forum* to be held on Thursday, March 8, 2007 at 7:00 pm at the Community House. All residents are welcome and encouraged to attend.
3. The Historical Commission will be holding a Forum on Thursday March 15, 2007 from 7:00 pm to 9:00 pm at the Fire Station meeting room.
4. The Citizen Planner Training Collaborative Conference will be held on Saturday, March 17, 2007, at Holy Cross College in Worcester Massachusetts. The topic of the conference is Advanced Tools and Techniques for Planning and Zoning.

**7:10 pm Acceptance of Minutes:** The minutes for the following meetings will be accepted at the next regular meeting: January 2, 2007, January 9, 2007 and January 25, 2007.

**Scheduling of any Public Hearings:** The Planning Board will hold a Public Hearing on Thursday, April 5, 2007, for public comment regarding the Rules and Regulations Governing the Subdivisions of Land in the Town of Longmeadow Massachusetts at the Police Station meeting room at 7:00 pm. A complete copy will be available at the Planning and Community Development office at the Town Hall prior to the Public Hearing as well as on the website: [http://www.longmeadow.org/towngovt/planning\\_board.htm](http://www.longmeadow.org/towngovt/planning_board.htm).

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**Visitor Comment/Question Period:** None at this time

**7:15 pm New Business**

1. **Derrick Mason, Sign Grafx representing AAA, Site and Design Review for a new sign located at 8 Bliss Road-** Mr. Mason owner of Sign Grafx Group LLC, representing AAA presented the Planning Board with details regarding a new sign face in an existing electric sign box at 8 Bliss Street, Longmeadow. After some discussion, Chair Person Walter Gunn made a motion to waive Site and Design Review for a new sign at 8 Bliss Road for AAA, plan number 20070301, by Sign Grafix Group LLC dated February 5, 2007. Planning Board Member Lou Kornet seconded the motion. Chair Person Walter Gunn called a vote and it carried unanimously 4:0.
2. **Strategic Plan Forum to be held on Thursday, March 8, 2007 at 7:00 pm at the Community House-** Because the second item for the Public Forum is Land Use there was some discussion if members of the Planning Board need attend. There was no formal invitation from the Select Board requesting their presence. Chair Person Walter Gunn will speak to Town Manger Robin Crosbie and let the other members know what is expected.

**7:46 pm Old Business:**

*Discussion of latest revisions of documents from Pioneer Valley Planning Commission (PVPC)* - The Planning Board reviewed the in detail the latest submission of the Rules and Regulations from the PVPC. Chair Person Walter Gunn will contact Chief Financial Officer, Paul Pasterczyk, regarding section 4.42 Project Review Fees and other items referring to the "Town Treasurer". Changes will be made and forwarded to Eric Twarog of the PVPC. A final draft will be forwarded to the Planning Board and the document will be adopted at the next regular meeting. The Planning Board members then reviewed the Application Checklists. After some discussion it was decided that Chair Person Walter Gunn would complete initial changes and the Planning Board would use the forms for upcoming applications to determine what other changes are necessary. A Public Hearing was scheduled for the Subdivision Rules and Regulation document. (See above) A complete copy of the document will be available at the Planning and Community Development office at the Town Hall prior to the public Hearing as well as on the website [http://www.longmeadow.org/towngovt/planning\\_board.htm](http://www.longmeadow.org/towngovt/planning_board.htm).

**Correspondence-** None at this time.

**Executive Session** – None Scheduled

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**ANR Applications:** None at this time.

**Planning Board Reports:** None at this time.

Planning Board Member Roy Johansen made a motion to adjourn the meeting. Planning Board Member Bruce Colton seconded the motion. Chair Person Walter Gunn called a vote and the motion carried unanimously. The meeting was adjourned at 8:35 pm.

Respectfully Submitted,

Stacy Wieners  
Recording Secretary