

Longmeadow Parks and Recreation Department



Regular Meeting of the Board of Park Commissioners: Monday, December 11, 2006  
7:00 p.m. Longmeadow Fire Station, Meeting Room  
20 Williams Street Longmeadow, Massachusetts

Present: Chairwoman Tobin, Commissioners Brennan and Appleman, High School Liaison Elise Balaban,  
Interim Director Thomas and Administrative Assistant Petit

- I. A motion was made by Commissioner Appleman to accept the minutes of the October meeting. All in favor. A motion was made by Commissioner Brennan to accept the meetings of the November meeting as amended. All in favor.
- II. Mr. Paul Grunthalt of 80 Bliss Rd. was in attendance.
- III. A.) A motion was made by Commissioner Appleman to accept the November Financials. Commissioner Brennan seconded the motion. Interim Director Thomas justified the Extended Care revenue for November. Commissioner Brennan suggested a follow up with next month's Extended Care revenue to see if the trend continues. All in favor.  
  
B.) Interim Director Thomas reported that FY 08 Capital requests have been submitted and the remaining FY 08 Budget pieces would be submitted within the next two weeks to the Town Manager.
- IV. Interim Director Thomas updated the board on the Youth Basketball Committee. The Committee is working on an agreement with St. Mary's representatives to bring back the bleachers that were missing from the Greenwood Center. The agreement will be approved by the Town Manager. Chair Tobin will schedule a meeting with the Basketball Sub-Committee to address various additional concerns.
- V. Mr. Paul Grunthalt presented his plan for the formation of a Friends of Parks and Recreation Group. Several viable fundraising ideas were presented. The Board will invite Mr. Grunthalt to a meeting at a later date to discuss in more detail.
- VI. Interim Director Thomas updated the Board on the Strategic Master Plan meeting held with department staff, expressing intent to turn the results over to a consultant, providing detail and timelines for future plans. Commissioner Appleman to pursue designation as CPA representative from the Select Board. The date was set for an SMP Visioning Session on January 3, 2007 at 5:30pm.
- VII. A.) All members present provided biographical information to Interim Director Thomas.  
  
B.) Interim Director Thomas updated the Board as to High School pool use for next season.  
  
C.) Interim Director Thomas requested the Board to revise the Adopt-A-Park policy to include a fee charge to offset cost of adoption signage in the parks, as well as other donation policies. Chair Tobin asked Interim Director Thomas to gather information from other communities and report back in January  
  
D.) Chair Tobin requested that Board Packets be sent to members electronically in lieu of postal or hand delivery in the future. All members present in agreement.

Commissioner Brennan made a motion to adjourn. Commissioner Appleman seconded the motion. All in favor.

The meeting adjourned at 8:40pm  
Respectively submitted by Tracy Petit, Recorder