

Town Of Longmeadow, MA  
Capital Planning Committee  
Meeting Minutes  
February 2, 2010

A meeting of the capital planning committee was held on February 2, 2010. In attendance were:

Members Present:      Mr. Stephen Gelling      Dr. Stephen Metz      Mr. Nicholas Katsoulis  
                                 Mr. James Nurse      Mr. Richard Foster

Members Absence:      Mr. Richard Kmetz

A motion was presented, seconded, and approved to accept the minutes from last meeting.

The entire meeting was devoted to ranking projects for final prioritization and recommendations to the Select Board. Projects previously approved by the Community Preservation Act Committee (CPA) were not included in this review.

The following projects were included in this review:

- Teacher Computer Replacement
- Student Computer Replacement
- Williams School Gym Floor Replacement
- Williams School Student Locker Replacement
- Glenbrook Student Locker Replacement
- Williams Bleacher Replacement
- Center School Exterior Restoration
- Glenbrook Concrete Steps
- Williams School Window Replacement
- District Wide Wireless Extension
- Blueberry Hill (BBH) School Access Road
- Fire Truck (annual contribution)
- Greenwood Door Replacement
- Greenwood Heating System Replacement
- Police Station Brick Repointing
- Emerson Road Sewer Pump Replacement
- Equipment Replacement (item was deferred until Mr. Foster and Mr. Wrabel can complete a multi-year equipment replacement spreadsheet.)

Mr. Gelling addressed the committee and solicited input on the preparation of this year's narrative submission for project justifications. The group was encouraged to follow the format adopted and used in previous year's submissions. Committee members were assigned projects and requested to draft a narrative support statement for review at the next meeting.

Mr. Foster will call Adrian for additional information on the Center School painting project to determine how much of the project cost is for window painting.

Mr. Katsoulis opened a dialog on the Williams Window Replacement project with general concerns that this project had not been placed on the final prioritized list from the Capital Planning Team. He noted that phase one of this project had been previously completed and three phases remain for project completion.

The next meeting will be held Tuesday, February 10, 2010 at 7:15 PM at the Fire Department Conference Room.

Submitted

Richard Foster