

Longmeadow School Building Committee

December 15, 2011

Location:

Fire Station

Time:

7:00 PM

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
<b>Building Committee:</b>			<b>Joslin Lesser + Associates:</b>		
Robert Barkett	LSBC	Y	Thomas Murphy	JLA	Y
Christine Swanson	LSBC	Y	Robert Alger	JLA	Y
Lawrence Berte	LSBC	Y			
Richard Bistran	LSBC	N			
Robin Crosbie	LSBC	Y	<b>OMR Architects:</b>		
Marie Doyle	LSBC	Y	Charles Koehler	OMR	N
Paul Dunkerley	LSBC	Y	Jeanne Roberts	OMR	N
Laurie Flynn	LSBC	Y	Eric Johnson	OMR	Y
Peter Greenberg	LSBC	Y			
Ronald Hirsch	LSBC	Y	<b>Gilbane Building Co.:</b>		
Jen Jester	LSBC	Y	William Kearney	GBC	N
Roland Joyal	LSBC	Y	Anthony Iaccarino	GBC	Y
Paul Pasterczyk	LSBC	N			
Michael Wrabel	LSBC	N			

The meeting was called to order at 7:00PM.

1. Visitor’s Questions/Comments

In response to a request for visitor’s questions or comments none were offered.

2. Approval of the Minutes from the November 17, 2011 School Building Committee Meeting

**Motion:** M. Doyle moved to approve the November 17, 2011, meeting notes as submitted. P. Greenberg seconded. The vote was unanimous in favor with 2 abstention (9-0-2)

3. Project Update

The project design/construction team presented a general project update of the progress of construction. Steel and concrete work are expected to be nearly complete by the end of January. Ductwork, conduit, stud wall installation and door frame installation has begun in Area C. A. Iaccarino reported that the Town cleanup of downed trees on site went well and also reported that December 27 will mark 250 work days without an accident on site. In response to a question, safety lighting on the site was discussed. GBC expects to be updating their schedule next week.

4. MA CHPs

The design submittal to the MA CHPs was made previously and the reviewers requested numerous clarifications and backup data to be submitted. The design team worked quickly with the administration officials at the school department and town to get all of the necessary data revised and resubmitted by the MA CHPs deadline.

5. Superintendent's Update

- M. Doyle provided additional details regarding the MA CHPs information submitted and thanked Larry Berte, Mike Wrabel, Adrian Phaneuf and Paul Dunkerley for their work in getting the documents completed and submitted. L. Berte reported that the school was looking into developing an AP Environmental course that would be integrated with some of the "green" elements of the building design and the MA CHPs program.
- The School Department had asked for a project update and press release. The OPM and Communications Working Group will work on the press release. It was noted that school department officials are invited to attend the regular site tours that are scheduled on the 3<sup>rd</sup> Thursday of each month.
- The Naming Committee is ready to reconvene to discuss policy and opportunities at the HS

6. Town Manager Update

- R. Crosbie also reported on the additional documentation that had been completed as part of the information submitted to MA CHPs
- Borrowing for the high school project has been completed. The borrowing met the original conditions and was approved at a recent Select Board meeting.

7. Invoices

Invoices totaling \$2,494,018.10 for OPM fees, A/E fees, the construction application for payment, were presented and briefly reviewed.

**Motion:** P. Dunkerley moved to approve the invoices in the amount of \$2,494,018.10 as outlined in the December 15, 2011 memo from JLA. R. Joyal seconded. The vote was unanimous in favor. (11-0-0)

8. Communication Working Group

Following up on the discussion regarding a press release the composition of the communication working group was discussed since some members had resigned. The new membership of the communication working group will be P. Greenberg, R. Joyal, M. Doyle, L. Flynn and R. Hirsch.

9. Site Tour:

The regular site tour was held today at 3:30 and was attended by Representative Ashe and his assistant.

10. Chris Swanson resignation:

R. Barkett expressed his gratitude to Chris Swanson for all of the hard work she has put into the School Building Committee and the high school project and said it was an honor working with her. Chris said that she was very proud of the efforts of the committee over the past several years and noted that leaving the project was a tough decision.

11. New Co-Chairperson:  
R. Barkett noted that the Committee would be looking for a new co-chairperson and asked committee members to consider nominations. He anticipated nominations and a vote to approve the new co-chair at the next SBC meeting.
  
12. Next Meeting:  
The next SBC meeting is scheduled for January 19, 2012 at 7:00 PM.
  
13. Meeting Adjourn:  
**Motion:** P. Greenberg moved to adjourn the meeting at 7:45 PM R. Hirsch seconded. The vote was unanimous in favor. (11-0-0)

Respectfully submitted,  
Thomas Murphy - Joslin, Lesser + Associates, Inc.