

Longmeadow School Building Committee

March 24, 2010

Location:

Fire Station Meeting Room

Time:

7:00 PM

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
<b>Building Committee:</b>			<b>Joslin Lesser + Associates:</b>		
Robert Barkett	LSBC	Y	Jeffery Luxenberg	JLA	N
Christine Swanson	LSBC	Y	Thomas Murphy	JLA	Y
Lawrence Berte	LSBC	Y	Robert Alger	JLA	Y
Richard Bistran	LSBC	Y			
Gwen Bruns	LSBC	Y	<b>OMR Architects:</b>		
Robin Crosbie	LSBC	Y	Charles Koehler	OMR	Y
Marie Doyle	LSBC	Y	Jeanne Roberts	OMR	Y
Paul Dunkerley	LSBC	Y	Eric Johnson	OMR	Y
Peter Greenberg	LSBC	Y			
Ronald Hirsch	LSBC	Y	<b>Gilbane Building Co.:</b>		
Jen Jester	LSBC	Y	William Kearney	GBC	Y
Roland Joyal	LSBC	Y	Anthony Iaccarino	GBC	Y
Danielle Judge	LSBC	Y			
Paul Pasterczyk	LSBC	Y			
Mark Sirulnik	LSBC	N			
Michael Wrabel	LSBC	N			

The meeting was called to order at 7:07 PM.

1. Visitor’s Questions/Comments

In response to a request for visitors questions or comments none were offered.

2. Approval of the Minutes from the March 10, 2011 School Building Committee Meeting

A minor edit to the March 10, 2011 meeting notes was submitted.

**Motion:** M. Doyle moved to approve the March 10, 2011, meeting notes as edited. R. Hirsch seconded. The vote was unanimous in favor with 3 abstentions (11-0-3)

3. General Project Update

T. Murphy, JLA, presented a general project bidding update and reviewed upcoming SBC meetings. A. Iaccarino, GBC, gave a brief report of construction activities for the early bid package #2 scope of work. The work is a little ahead of schedule and is expected to be completed soon. T. Murphy noted that the MSBA project manager is expected to conduct a regular site visit on April 21.

4. Parking  
GBC reported that they had not been able to secure contractor parking from the nearby church. Alternate locations for parking were suggested. GBC to investigate.
5. MSBA Budget transfer from  
The MSBA informed JLA that it would be acceptable for the School Committee to approve a Designee to sign the standard budget transfer forms rather than the Committee Chair provided the Committee voted to approve the change and evidence of the vote was forwarded to the MSBA.
6. Recommendation to Award for Early Bid Package #3  
The design/construction team reported that bids had been received for the early bid package #3 scope of work but the scope review meetings conducted by GBC had taken a little longer than expected. The team advised that more scope review with the low bidders was warranted and the final bids were not yet ready for SBC approval. The Recommendation to Award was scheduled to be presented at the next SBC meeting, which was scheduled for April 5, 2011 at 7:00 PM
7. Builder's Risk Insurance  
P. Pasterczyk reported that after further investigations with their insurance carrier and with GBC into Builder's Risk insurance for the project the Town has opted to keep the policy with Gilbane as originally arranged under their contract.
8. Longmeadowe Days  
R. Bistran asked the Committee if there was interest in participating in Longmeadowe Days. This topic will be added to the agenda for the next SBC meeting.
9. Donation  
L. Berte reported that this year's graduating LHS class wanted to donate \$6,000 toward the LHS sign for the new building. R. Barkett reported that after consulting with W. Gunn of the Longmeadow Planning Board the approval process for the sign would go through the Zoning Board of Appeals.
10. Groundbreaking  
In response to a request, R. Joyal volunteered to help the Committee with the planning for the groundbreaking ceremony.
11. New England Association of Schools and Colleges (NEASC) visit  
M. Doyle reported that the NEASC had recently conducted a visit and had commended the community on the new school plans.
12. Next Meeting  
The next SBC meeting has been scheduled for April 5, 2011. The regularly scheduled meeting on April 14 will be cancelled and the standard agenda items will be addressed on the meeting scheduled for April 21, 2011.
13. Adjournment:  
The meeting was adjourned at 7:30 PM

Respectfully submitted,  
Thomas Murphy - Joslin, Lesser + Associates, Inc.