

**Longmeadow High School – Longmeadow, MA**

**Meeting Notes**

Longmeadow School Building Committee

April 28, 2011

Location:

Community House

Time:

7:00 PM

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
<b><i>Building Committee:</i></b>			<b><i>Joslin Lesser + Associates:</i></b>		
Robert Barkett	LSBC	Y	Jeffery Luxenberg	JLA	N
Christine Swanson	LSBC	Y	Thomas Murphy	JLA	Y
Lawrence Berte	LSBC	Y	Robert Alger	JLA	Y
Richard Bistran	LSBC	Y			
Gwen Bruns	LSBC	Y	<b><i>OMR Architects:</i></b>		
Robin Crosbie	LSBC	Y	Charles Koehler	OMR	Y
Marie Doyle	LSBC	Y	Jeanne Roberts	OMR	N
Paul Dunkerley	LSBC	Y	Eric Johnson	OMR	Y
Peter Greenberg	LSBC	Y			
Ronald Hirsch	LSBC	Y	<b><i>Gilbane Building Co.:</i></b>		
Jen Jester	LSBC	N	William Kearney	GBC	N
Roland Joyal	LSBC	N	Anthony Iaccarino	GBC	Y
Danielle Judge	LSBC	N			
Paul Pasterczyk	LSBC	Y			
Mark Sirulnik	LSBC	N			
Michael Wrabel	LSBC	Y			

The meeting was called to order at 7:04 PM.

1. Visitor's Questions/Comments

In response to a request for visitor's question a visitor inquired about the posting of meeting minutes to the Town web site. He indicated that the latest minutes were from the January 2011 meeting. The committee reported that notes had been forwarded for posting, but they would follow up to see that the notes are posted in a timely manner.

2. Approval of the Minutes from the April 5, 2011 School Building Committee Meeting

**Motion:** M. Wrabel moved to approve the April 5, 2011, meeting notes as submitted. M. Doyle seconded. The vote was unanimous in favor (11-0-0)

3. General Project Update

T. Murphy, JLA, gave a general update on trade bids that had been opened the afternoon of 4/28, noting that they were unofficial and would be further reviewed in the coming days. A. Iaccarino, GBC, gave a brief report of upcoming construction activities for the early construction work. M. Wrabel noted that Carl Quist should be involved in the coordination of the irrigation work. P. Greenberg inquired about the ownership of the fencing at the end of the project. A. Iaccarino stated the fencing was rented but further inquiries could be made regarding retaining the fence.

4. Construction Inspection and Materials Testing proposal

T. Murphy gave a summary of the process that was done to secure proposals for inspection/testing services and presented a summary of the 3 proposals received with cost breakdowns for the major categories of services along with a description of the budget established for this work. A brief list of comparable projects for each firm was identified.

**Motion:** P. Pasterczyk moved to award a contract for construction inspection and materials testing services to JTC Inc. of Westfield, MA with a not-to-exceed amount of \$75,000. M. Wrabel seconded. The vote was unanimous in favor (11-0-0)

5. Commitments

Commitments for advertising, bid document printing and enabling work were presented

**Motion:** P. Greenberg moved to approve the commitments in the amount of \$30,825.14 as presented. P. Pasterczyk seconded. The vote was unanimous in favor (11-0-0)

6. Invoices

Invoices totaling \$512,519.47 were presented. P. Pasterczyk noted that there was a previous overpayment to the Springfield Republican in the amount of \$361.50 so the invoices due to the Republican should be adjusted accordingly. The revised total amount was \$512,157.97.

**Motion:** P. Pasterczyk moved to approve the invoices in the amount of \$512,157.97. P. Greenberg seconded. The vote was unanimous in favor (11-0-0)

7. Boiler Room Remediation work

A brief overview of the remediation work required at the existing boiler room was presented and discussed. M. Wrabel reported that the sealing of cracks in the walls had been completed. A proposal from ATC that was forwarded to M. Wrabel was briefly discussed. OMR/JLA to confirm that the proposal forwarded is the most current and is coordinated with the scope of work previously approved. The expectation was that this would be funded out of the LHS maintenance line of the DPW budget over the duration of the work, which extends to 2013. In response to a question it was stated that the remediation of the soil is included in the scope of work for the project.

8. Groundbreaking

A reminder about the upcoming Groundbreaking Ceremony on May 6, at 11:00 AM was given. It was reported that approx. 150 people were expected. The program is being finalized.

9. Next Meeting

The next SBC meeting was scheduled for May 12, 2011. An alternate date was discussed to allow more time to review bids and prepare the GMP document. The date was moved to May 20 at 6:00 PM at the High School BTC

10. Adjournment:

The meeting was adjourned at 7:55 PM

Respectfully submitted,  
Thomas Murphy - Joslin, Lesser + Associates, Inc.