

Longmeadow School Building Committee

November 10, 2010

Location:

School Committee Meeting Room

Time:

7:00 PM

Attendees:

Name	Assoc.	Present	Name	Assoc.	Present
Building Committee:			Joslin Lesser + Associates:		
Robert Barkett	LSBC	Y	Jeffery Luxenberg	JLA	N
Christine Swanson	LSBC	Y	Thomas Murphy	JLA	Y
Lawrence Berte	LSBC	N			
Richard Bistran	LSBC	Y			
Gwen Bruns	LSBC	Y	OMR Architects:		
Robin Crosbie	LSBC	Y	Charles Koehler	OMR	Y
Marie Doyle	LSBC	Y	Jeanne Roberts	OMR	Y
Paul Dunkerley	LSBC	Y			
Peter Greenberg	LSBC	Y	Gilbane Building Co.:		
Ronald Hirsch	LSBC	Y	William Kearney	GBC	Y
Jen Jester	LSBC	Y	Anthony Iaccarino	GBC	Y
Roland Joyal	LSBC	Y			
Danielle Judge	LSBC	Y			
Paul Pasterczyk	LSBC	Y			
Mark Sirulnik	LSBC	N			
Michael Wrabel	LSBC	N			

The meeting was called to order at 7:05 PM.

- Approval of the Minutes from the October 21, 2010 School Building Committee Meeting
 Miscellaneous edits were submitted.
Motion: R. Joyal moved to approve the October 21, 2010 meeting notes as amended. M. Doyle seconded. All voted in favor with 1 abstention.
- Project Cost Estimates
 T. Murphy described the overall process that the design team follows to complete the Design Development (DD) process and the Construction Documents. Cost estimates are used at appropriate points in the development of the documents to inform the design team in developing the final bid documents. The Design Development cost estimates were received and the design/construction team met with the 3 estimators to review and reconcile the cost estimates. A spreadsheet summarizing the 3 estimates was distributed to SBC members. The 3 estimates were within approximately 1% of each other and within approximately 1½% of the Schematic Design budget, which the design team believed showed the project was tracking very close to the budget.

3. Value Engineering

T. Murphy and C. Koehler reported that the design team would continue to develop the construction documents and make efforts to incorporate cost-saving measures into the project where appropriate. The design team had identified a list of some possible cost saving (value engineering) items and presented those to the committee. The committee discussed the items and identified others that might be incorporated into the design but in general, noted the importance of maintaining the expected quality of the design and keeping programmatic elements unchanged at this point. The design team will further investigate these items, as well as others, in the coming weeks in preparation for the submission of updated drawings to the cost estimators for the next estimate.

4. Design Development Submission:

The documents included in Design Development package were briefly described. The committee was informed that the documents represented the design of the building as it had been presented to the committee over the past few meetings while reporting on the process of the Design Coordination meetings and the input of the various Working Groups. OMR reported that the DD documents incorporated a Braille Room and an Emergency Response Room but those inclusions did not add to the building square footage. Motion: P. Greenberg motioned to approve the Design Development documents dated November 12, 2010. The motion was seconded by M. Doyle. Vote was unanimous in favor.

5. Approvals Update:

It was reported that the project had been approved by the Longmeadow Planning Board at their public meeting held on November 3, 2010. Documents have been submitted to the Zoning Board of Appeals for their review of the project. The ZBA was expecting to schedule their meeting for December 14, 2010.

6. Construction:

In response to a question Gilbane Building Company indicated that given the present schedule, they would expect to bring a project engineer and project superintendent on site sometime in or around February of 2011.

7. Adjournment:

The meeting was adjourned at 8:30 PM

Respectfully submitted,
Thomas Murphy
Joslin, Lesser + Associates, Inc.