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**MONTHLY REPORT**

**January 2011**

**CLIENT:** TOWN OF LONGMEADOW  
LONGMEADOW SCHOOL BUILDING COMMITTEE

**PROJECT:** LONGMEADOW HIGH SCHOOL

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**I. TASKS COMPLETED DURING JANUARY 2011**

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*Administrative Activities*

- 01.03.11 Design Coordination/Cost Estimate Reconciliation meeting
- 01.05.11 School Building Committee meeting
- 01.11.11 Project Coordination conference call
- 01.14.11 Project Coordination conference call
- 01.20.11 School Building Committee meeting
- 01.28.11 Project Coordination conference call

*Construction Activities, per CSI Division*

- 010000 [General Conditions]
  - Kick-off meetings with Early Site Package #2 subcontractors
- 020000 [Demo/Abatement]
  - Mobilization, setup, selective demolition and preliminary abatement operations began in District Office areas

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**II. FORMAT ACCEPTABLE TO THE AUTHORITY**

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Per review with the MSBA project manager, this submitted format is acceptable, pending access to the MSBA electronic reporting.

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**III. TASKS PLANNED FOR FEBRUARY 2011**

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*Administrative Activities*

- 02.10.11 School Building Committee meeting
- 02.11.11 Project Coordination conference call
- 02.18.11 Project Coordination conference call
- 02.25.11 Project Coordination conference call

*Construction Activities, per CSI Division*

- 010000 [General Conditions]
  - Construction Progress meetings

020000 [Demo/Abatement]

- Selective Demo and Abatement of District Offices to continue

033000 [Plumbing]

- Make-safe work and reconnection work to begin

033000 [HVAC]

- Make-safe work and reconnection work to begin

033000 [Electrical]

- Make-safe work, investigations and reconnection work to begin

#### **IV. PROJECT SCHEDULE**

The project schedule has been adjusted after a review of the proposed bidding process with the OPM, Architect and CM. Anticipated drawing completion dates and trade bid dates have been adjusted. The anticipated date of the GMP amendment has not changed. Refer to attached Project Schedule, dated January 31, 2011

#### **V. PROJECT BUDGET**

Refer to attached updated Total Project Budget, dated January 31, 2011

#### **VI. CHANGE ORDERS AND POTENTIAL CHANGE ORDERS**

- No change orders in process

#### **VII. CASH FLOW PROJECTIONS**

Refer to attached Cash Flow Projection, dated January 31, 2011

#### **VIII. CONTRACTOR'S SAFETY PERFORMANCE**

There are no issues reported at this time.

#### **IX. DESIGNER'S QA/QC**

OMR has attended construction meetings and participated in regularly scheduled Project Coordination conference calls

**X. CONTRACTOR'S ENVIRONMENTAL COMPLIANCE**

There are no issues to report at this time.

**XI. COMMUNITY ISSUES**

Preliminary Planning has begun for a Demolition Kickoff ceremony and a Groundbreaking ceremony

**XII. DESIGNER AND CONTRACTOR MBE/WBE ACTIVITIES**

There are no MBE/WBE activities to report at this time

**XIII. ISSUES THAT COULD POTENTIALLY RESULT IN ADDITIONAL TIME/COST**

There are no issues at this time.

**XIV. ANTICIPATED PROBLEMS/CONCERNS AND RECOMMENDED SOLUTIONS**

There are no issues at this time.

**XV. ATTACHMENTS**

- Preliminary Baseline Schedule, January 31, 2011
- Current Project Budget Status Report, dated January 31, 2011
- Projected Cash Flow, dated January 31, 2011



Longmeadow High School - Longmeadow, MA

Total Project Budget Status Report January 31, 2011

Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Projected Expenditures/Commitments	Balance To Spend	Comments
<b>ADMINISTRATION</b>										
Legal Fees										
Owner's Project Manager	3% \$ 1,862,000	\$ -	\$ 1,862,000	\$ 1,862,000	100%	\$ 397,750	21%	\$ -	\$ 1,464,250	
Programming										
Feasibility Study/Schematic Design	\$ 200,000		\$ 200,000	\$ 200,000	100%	\$ 200,000	100%	\$ -	\$ -	
Design Development										
Construction Contract Documents	\$ 301,500	\$ -	\$ 301,500	\$ 301,500	100%	\$ 197,750	66%	\$ -	\$ 103,750	
Bidding										
Construction Contract Administration	\$ 1,360,500		\$ 1,360,500	\$ 1,360,500	100%	\$ -	0%		\$ 1,360,500	
Closeout										
Extra Services										
Reimbursable Services	\$ -		\$ -	\$ -		\$ -		\$ -	\$ -	
Other Project Manager Costs				\$ -						
Advertising (and printing)	\$ 80,000		\$ 80,000	\$ 486	1%	\$ 362	0%	\$ -	\$ 79,639	
Permits	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	
Owner's Insurance	\$ -									
Other Administrative Costs	\$ 15,000		\$ 15,000	\$ 2,406	16%	\$ 2,406	16%	\$ -	\$ 12,594	
<b>SUB-TOTAL</b>	<b>\$ 1,957,000</b>	<b>\$ -</b>	<b>\$ 1,957,000</b>	<b>\$ 1,864,892</b>	<b>95%</b>	<b>\$ 400,518</b>	<b>20%</b>	<b>\$ -</b>	<b>\$ 1,556,483</b>	
<b>ARCHITECTURE &amp; ENGINEERING</b>										
A/E Basic Services	8% \$ 5,285,000	\$ -	\$ 5,285,000	\$ 5,285,000	100%	\$ 2,691,081	51%	\$ -	\$ 2,593,919	
Programming										
Feasibility Study	\$ 195,000		\$ 195,000	\$ 195,000	100%	\$ 195,000	100%	\$ -	\$ -	
Schematic Design	\$ 305,000		\$ 305,000	\$ 305,000	100%	\$ 305,000	100%	\$ -	\$ -	
Design Development	\$ 1,244,050	\$ -	\$ 1,244,050	\$ 1,244,050	100%	\$ 1,244,055	100%	\$ -	\$ (5)	
Construction Contract Documents	\$ 1,796,900	\$ -	\$ 1,796,900	\$ 1,796,900	100%	\$ 898,450	50%	\$ -	\$ 898,450	
Bidding	\$ 158,550	\$ -	\$ 158,550	\$ 158,550	100%	\$ -	0%	\$ -	\$ 158,550	
Construction Contract Administration	\$ 1,420,500	\$ -	\$ 1,420,500	\$ 1,420,500	100%	\$ -	0%	\$ -	\$ 1,420,500	
Closeout	\$ 165,000	\$ -	\$ 165,000	\$ 165,000	100%	\$ -	0%	\$ -	\$ 165,000	
Other Basic Services	\$ -	\$ -	\$ -	\$ -		\$ 48,576		\$ -	\$ (48,576)	
Extra and Reimbursable Services	\$ 367,116	\$ -	\$ 367,116	\$ 269,807	73%	\$ 176,607	48%	\$ -	\$ 190,509	
Printing (and other)	\$ 20,000		\$ 20,000	\$ -	0%	\$ -	0%	\$ -	\$ 20,000	
Hazardous Material (incl. monitoring)	\$ 125,000		\$ 125,000	\$ 116,002	93%	\$ 52,371	42%	\$ -	\$ 72,629	
Geotechnical	\$ 100,000		\$ 100,000	\$ 65,189	65%	\$ 35,620	36%	\$ -	\$ 64,380	
Site Survey	\$ 51,040		\$ 51,040	\$ 25,740	50%	\$ 25,740	50%	\$ -	\$ 25,300	
Other Reimbursable Costs	\$ 50,000		\$ 50,000	\$ 48,576	97%	\$ 48,576	97%	\$ -	\$ 1,424	
Traffic Consultants	\$ 21,076		\$ 21,076	\$ 14,300	68%	\$ 14,300	68%	\$ -	\$ 6,776	
Other		\$ -		\$ -	0%	\$ -		\$ -	\$ -	
<b>SUB-TOTAL</b>	<b>\$ 5,652,116</b>	<b>\$ -</b>	<b>\$ 5,652,116</b>	<b>\$ 5,554,807</b>	<b>98%</b>	<b>\$ 2,867,688</b>	<b>51%</b>	<b>\$ -</b>	<b>\$ 2,784,428</b>	

**Longmeadow High School - Longmeadow, MA**

**Total Project Budget Status Report**      **January 31, 2011**

Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Projected Expenditures/Commitments	Balance To Spend	Comments
<b>CONSTRUCTION COSTS</b>										
<b>CM at Risk Preconstruction Services</b>	\$ 100,000	\$ 25,840	\$ 125,840	\$ 125,840	100%	\$ 74,717	59.37%		\$ 51,123	
Construction	\$ 63,773,971	\$ -	\$ 63,773,971	\$ 1,521,156	2%	\$ 342,672	0.54%	\$ -	\$ 63,431,299	
<b>SUB-TOTAL</b>	\$ 63,873,971	\$ 25,840	\$ 63,899,811	\$ 1,646,996	3%	\$ 417,389	1%	\$ -	\$ 63,482,422	
<b>MISCELLANEOUS PROJECT COSTS</b>										
<b>Hazmat Monitoring &amp; Testing</b>	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	
Material Testing	\$120,000	\$ -	\$ 120,000	\$ -	0%	\$ -	0%	\$ -	\$ 120,000	
Reproduction/Mailing	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -	
Moving; Utility Co. Fees & Other Proj.	\$ 30,000	\$ -	\$ 30,000	\$ -	0%	\$ -	0%	\$ -	\$ 30,000	
<b>SUB-TOTAL</b>	\$ 150,000	\$ -	\$ 150,000	\$ -	0%	\$ -	0%	\$ -	\$ 150,000	
<b>FURNISHINGS &amp; EQUIPMENT</b>										
<b>Furnishings (inc Maint Equip, Library Books)</b>	\$ 1,645,102	\$ -	\$ 1,645,102	\$ -	0%	\$ -	0%	\$ -	\$ 1,645,102	
Computer Equipment	\$ 1,197,000	\$ -	\$ 1,197,000	\$ -	0%	\$ -	0%	\$ -	\$ 1,197,000	
<b>SUB-TOTAL</b>	\$ 2,842,102	\$ -	\$ 2,842,102	\$ -	0%	\$ -	0%	\$ -	\$ 2,842,102	
<b>CONTINGENCY</b>										
<b>Construction Contingency</b>	\$ 3,193,699	\$ -	\$ 3,193,699						\$ 3,193,699	
Owner's Contingency	\$ 784,000	\$ (25,840)	\$ 758,160						\$ 758,160	
<b>SUB-TOTAL</b>	\$ 3,977,699	\$ (25,840)	\$ 3,951,859	\$ -	0%	\$ -	0%	\$ -	\$ 3,951,859	
<b>TOTAL PROJECT BUDGET</b>	\$ 78,452,888	\$ -	\$ 78,452,888	\$ 9,066,695	11.6%	\$ 3,685,595	4.7%	\$ -	\$ 74,767,293	
<i>(sum of all sub-totals above)</i>										

FUNDING SOURCES	Total Project Budget	Exclusions	Basis of Total Facilities Grant	Reimbursement Rate	MSBA Share
State Share	\$ 34,004,658				
Local Share	\$ 44,448,230	\$ 12,857,483	\$ 65,595,405	51.84%	\$ 34,004,658
Grants					
<b>SUB-TOTAL</b>	\$ 78,452,888				

CONSTRUCTION COST ESTIMATES	Date	Amount	SF	Cost Per SF
DG Jones	9/30/09	\$63,795,164	240,000	\$266
DG Jones	02/10/10	\$63,773,971	237,000	\$269
DG Jones	11/09/10	\$64,709,044	237,000	\$273

**Budget Transfers:**      *In Process - Transfer \$25,840 from Owner's Contingency to CM at Risk Preconstruction Services*

**Longmeadow HS: Longmeadow, MA**

Projected Cash Flow  
Updated 01/31/2011

**CASH FLOW - PROJECT EXPENDITURES**

	Original	Actual	Projected
thru Dec-09	\$ 477,565	\$ 358,365	
Jan-10	\$ 67,000	\$ 119,199	
Feb-10	\$ 69,500	\$ 118,627	
Mar-10	\$ 70,343	\$ 105,392	
Apr-10	\$ 58,750	\$ 35,259	
May-10	\$ -	\$ 8,750	
Jun-10	\$ 25,000	\$ -	
Jul-10	\$ 540,409	\$ 111,743	
Aug-10	\$ 583,367	\$ 160,745	
Sep-10	\$ 609,892	\$ 152,001	
Oct-10	\$ 323,927	\$ 378,174	
Nov-10	\$ 316,850	\$ 820,717	
Dec-10	\$ 326,850	\$ 598,688	
Jan-11	\$ 316,850	\$ 678,996	
Feb-11	\$ 311,850	\$ -	\$ 850,836
Mar-11	\$ 394,125	\$ -	\$ 1,023,318
Apr-11	\$ 384,126	\$ -	\$ 526,821
May-11	\$ 1,828,233	\$ -	\$ 2,375,463
Jun-11	\$ 1,865,094	\$ -	\$ 2,460,105
Jul-11	\$ 2,566,942	\$ -	\$ 2,658,858
Aug-11	\$ 2,519,191	\$ -	\$ 2,908,834
Sep-11	\$ 2,185,758	\$ -	\$ 2,791,665
Oct-11	\$ 2,048,540	\$ -	\$ 3,389,840
Nov-11	\$ 2,117,505	\$ -	\$ 3,414,162
Dec-11	\$ 1,730,087	\$ -	\$ 2,469,287
Jan-12	\$ 1,447,154	\$ -	\$ 2,026,648
Feb-12	\$ 1,568,222	\$ -	\$ 2,594,833
Mar-12	\$ 1,689,290	\$ -	\$ 3,306,653
Apr-12	\$ 1,789,931	\$ -	\$ 3,860,575
May-12	\$ 2,262,097	\$ -	\$ 3,812,940
Jun-12	\$ 2,332,935	\$ -	\$ 3,798,755
Jul-12	\$ 2,847,193	\$ -	\$ 2,924,030
Aug-12	\$ 3,406,310	\$ -	\$ 2,971,666
Sep-12	\$ 4,219,211	\$ -	\$ 3,071,666
Oct-12	\$ 3,977,074	\$ -	\$ 3,952,541
Nov-12	\$ 3,660,094	\$ -	\$ 4,113,415
Dec-12	\$ 3,445,695	\$ -	\$ 2,573,248
Jan-13	\$ 3,082,490	\$ -	\$ 835,984
Feb-13	\$ 3,009,850	\$ -	\$ 1,785,421
Mar-13	\$ 2,912,996	\$ -	\$ 1,764,786
Apr-13	\$ 1,877,674	\$ -	\$ 1,403,433
May-13	\$ 2,867,026	\$ -	\$ 948,732
Jun-13	\$ 2,925,995	\$ -	\$ 1,135,244
Jul-13	\$ 1,522,637	\$ -	\$ 985,244
Aug-13	\$ 2,057,153	\$ -	\$ 1,040,641
Sep-13	\$ 2,275,717	\$ -	\$ 1,029,328
Oct-13	\$ 896,612	\$ -	\$ -
Nov-13	\$ 641,777	\$ -	\$ -
<b>Total:</b>	<b>\$ 78,452,888</b>	<b>\$ 3,646,656</b>	<b>\$ 74,806,232</b>

