

LONGMEADOW SCHOOL BUILDING COMMITTEE

Longmeadow•Massachusetts•01106



Minutes

November 6, 2008

6:30 pm

School Committee Room

Attendees: Christine Swanson, Richard Bistran, Danielle Judge, Roland Joyal, Peter Greenburg , Larry Berte, E. Jahn Hart, Ron Hirsch, Paul Dunkerley, Gwen Bruns, Robin Crosbie

Absentees: Michael Wrabel, Paul Pasterczyk, Bobby Barkett, Mark Sirulnik, Paul Santaniello

1. Volunteer for taking minutes – Jahn Hart
2. Review of minutes was postponed until next meeting.
3. OPM
 - a. Reference Checks – Robin shared her findings from all of the reference checks of finalist firms.
 - b. Vote on OPMs:

Ms. Crosbie moved, seconded by Mr. Greenberg, that the School Building Committee hire Heery as the OPM for the Longmeadow feasibility study.

The vote was eleven (11) in favor, zero (0) opposed. The motion passed.

Next Steps:

- Chad and Jahn will work on assembling all necessary paperwork for submission to MSBA.
- Robin will call Heery on Friday, November 6, 2008.
- Committee determined that the following team would work on negotiation of contract:
Bobby Barkett, Paul Dunkerley, Jahn Hart, Gwen Bruns, and Robin Crosbie
- Robin will contact legal counsel and get some possible dates for Heery to meet with SBC.
- Jahn will be named as primary point of contact for OPM and will coordinate December 8th visit to MSBA.

Next Meeting: TBD

Next Agenda: Outline action steps and timelines for next 18 months. Note: Develop plan for continued communication about progress.

Meeting adjourned at 7:44 p.m.