

Longmeadow School Building Committee
Meeting Minutes: March 5, 2009 – Longmeadow High School

Members Present: R. Barkett, C. Swanson, P. Santaniello, G. Bruns, J. Hart, L. Berte, M. Wrabel, R. Joyal, R. Hirsch, P. Dunkerley, D. Judge, R. Bistran, M. Sirulnik
P. Pasterczyk

The meeting was called to order at 6:05pm

Minutes of the February 5, 2008 had previously been circulated. A motion was made by Mr. Wrabel to accept the minutes as amended. Second by R. Joyal. Motion passed – M Sirulnik and P. Santaniello abstained

R. Barkett updated the School Building Committee (SBC) on progress made with Owner's Project Manager (OPM) contract negotiations with Joslin Lesser (JL). A meeting was previously held on February 13th with JL and a representative group from the SBC. JL was updated on what the SBC had gone thru regarding the OPM procurement process and the expectations of JL to move the project forward. Some negotiation transpired with regard to JL's original proposal and a compromise was reached on the OPM contract. JL guaranteed the project would come in within budget. The negotiated contract price was \$200K for the Feasibility Study / Schematic Design Phase. The timetable for completion was April, 2010 (detailed information regarding the costs and timetables are outlined in a letter from Jeffrey A. Luxenberg to E. Jahn Hart dated March 2, 2009). (P. Santaniello dismissed himself from the meeting at 6:20pm). The SBC discussed the milestones within the timetables of the project. Jeffrey Luxenberg, Project Director from JL arrived and was introduced at 6:30pm. The impact of the Kaestle Boos report would have on the project was discussed.

G. Bruns made the following motion:

At this duly posted and convened meeting on March 5, 2009, a majority being present, I move that the Longmeadow School Building Committee vote to select Joslin, Lesser & Associates Inc. of Watertown, Massachusetts to provide Project Management Services for the Feasibility Study Phase and the Schematic Design Phase for Longmeadow High School in the amount of \$200,000 in accordance with the letter sent to E. Jahn Hart, Superintendent of Longmeadow Public Schools from Jeffrey A. Luxenberg, CCM, AICP, Project Director for Joslin, Lesser and Associates, Inc.

The motion was seconded was M. Wrabel.

The SBC discussed the above motion and how it would complete Phase I of the process. Phase II of the process would involve setting the course of action (new construction / renovation), contract amendments with the OPM and architect and the additional appropriation required to carry out the course of action.

The SBC voted on the motion. The motion passed unanimously.

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The SBC next reviewed and discussed the Request for Services (RFS) – Designer Architect. Mr. Luxenberg explained that the RFS is mainly a Massachusetts School Building Authority (MSBA) boilerplate. The SBC discussed the aspect of an education planning / visioning consultant. M. Sirulnik felt most designer architects would have an educational planner as part of their consultant team. M. Sirulnik felt the not -to-exceed fee of \$450,000 might be too low and in effect not attract enough qualified bidders into the process. R. Joyal made a motion to approve the RFS- Designer Architect with the not-to-exceed fee increased to \$500,000 and it was seconded by G. Bruns. Motion passed unanimously.

The SBC's timetable next included a site visit to the model Hanson-Whitman High School on March 30th and its next regular meeting to be held April 2nd.

A motion was made to adjourn by M. Wrabel and seconded by P. Pasterczyk. The SBC voted to adjourn at 7:45pm

Respectfully Submitted

Paul J. Pasterczyk

Minutes approved by School Building Committee on May 7, 2009