

Planning Board
Minutes
Longmeadow Police Department Conference Room
Thursday, December 14, 2006
7:00 pm

Chair Person Walter Gunn called the meeting to order at 7:04 pm.

Present at the meeting: Walter Gunn, Bruce Colton, Louis Kornet and Roy Johansen.

Also Present at the meeting: Recording Secretary Stacy Wieners

Announcements: Planning Board Member Louis Kornet mentioned the recent no vote, made by Holyoke's Planning Board regarding a Site and Design Review for a Condominium Development.

ANR Applications: None at this time.

7:04pm Acceptance of Minutes: The minutes were unavailable for review and will be accepted at the next meeting.

7:05 pm Visitor Comment and question Period (10 minutes total time) - None at this time.

7:07 pm Old Business:

1. Sign By Law review – Fannie Stebbins RE: replace two existing signs in Meadows with new material – Chair Person Walter Gunn made a motion to waive Site and Design review for the applicant, Lucy Atkinson, to replace the two (2) existing signs with new metal signs to be located at the intersection of Pondsides Road and Barkhoul Road and at the north end of Pondsides Road as per the plans submitted. Planning Board Member Bruce Colton seconded the motion. Chair Person Walter Gunn called a vote and the motion carried unanimously. (4:0)

New Business – None at this time.

7:20 pm Eric Twarog – PVPC –

- There was some discussion regarding the current filing system for the Planning Board. Chair Person Walter Gunn will speak with some Town Officials and the discussion will continue at the next meeting.
- Planning Board Member Louis Kornet reminded the Board members that the Town and the Planning Board were awarded the full amount of their State Smart Growth Grant application, about \$13,000. Because some items identified within the scope of work under the PVPC Planning Board Assistance Project fall under the Grant, the PVPC Planning Board Assistance Project needs to be amended. One of the issues to be addressed at this meeting is to identify which items will be covered by the Grant.

Eric Twarog wanted to clarify that the Technical Assistance project is a contract for fee for service and not a grant.

- The Planning Board reviewed the Amended Agreement (contract). Planning Board Member Louis Kornet made a motion to accept the amended agreement between the PVPC and the Town of Longmeadow and requested that Town Manager Robin Crosbie sign the document. Planning Board Member Roy Johansen seconded the motion. Chair Person Walter Gunn called a vote and the motion carried unanimously. Planning Board Member Louis Kornet will follow up with Town Manager Robin Crosbie.
- The Planning Board reviewed the scope of work for the Smart Growth Plan and the Technical Assistance Plan.
- The Planning Board reviewed the Sub-Division Rules and Regulations with Eric Twarog. Planning Board Member Louis Kornet shared some suggestions gathered from other Town Officials. He is still waiting for feedback from several others. Chair Person Walter Gunn will write a letter to the boards requesting their input on the document.
- The Planning Board discussed other documents with Mr. Twarog and will continue to review the documents he provided. Mr. Twarog shared his contact information with the Planning Board so any suggestions or comments don't have to wait until the next working meeting. Mr. Twarog will send any updated information to Planning Board Member Louis Kornet who will forward to the Board for review. Planning Board Member Louis Kornet and Mr. Twarog will also work on version control with all documents.

Correspondence: None at this time.

Board Member Roy Johansen made a motion to adjourn the meeting. Board Member Bruce Colton seconded the motion. Chair Person Walter Gunn called a vote and the motion carried unanimously. The meeting was adjourned at 9:20 pm.

Respectfully Submitted,

Stacy Wieners
Recording Secretary