

**Planning Board  
Regular Meeting Minutes  
Thursday July 15, 2009  
Police Station Community Meeting Room  
7:00 pm**

Chair Person Walter Gunn called the meeting to order at 7:03 pm.

**Present at the meeting-** Walter Gunn, Gerard Nolet, Ken Taylor, Robert Mosebach, Bruce Colton and Recording Secretary Stacy Wieners.

**Also Present at the meeting (as signed in):** David Coppolo and Brian Hale.

**Announcements-** Chair Walter Gunn welcomed Robert Mosebach to the Planning Board.

**Scheduling of Public Hearings-** None this evening.

**ANR Applications –** None this evening.

**Visitor Comment/Question Period –** None this evening.

**Acceptance of Minutes:** Mr. Taylor made a motion to accept the June 4, 2009 Regular Meeting Minutes as presented. The motion was seconded and approved 4:0; Mr. Mosebach abstained.

**Vote to Organize Board: Chairman and Clerk**

- Mr. Nolet made a motion to nominate Walter Gunn as Chairman of the Planning Board for a one year period. Mr. Taylor seconded the motion. A vote was called and the motion carried 4:0; Mr. Gunn abstained.
- Mr. Nolet made a motion to nominate Bruce Colton as Clerk of the Planning Board for a one year period. Mr. Gunn seconded the motion. A vote was called and the motion carried 4:0. Mr. Colton abstained.

**Old Business**

- **Re-Schedule meetings for the rest of the year –** After some discussion the Board decided that meetings will be held on the first Wednesday of every month. Recording Secretary, Stacy Wieners, will confirm that the Police Station Community Room is available before the meeting dates are finalized.

Mr. Taylor left the meeting at 7:17 pm.

**7:17 pm New Business**

- **Sign Application; Willie Ross -7:19 pm -** Mr. Hale from Design Workshop, Inc. addressed the Board detailing the plans submitted regarding the installation of a sign on the campus of The Willie Ross School for the Deaf, showing arrow directions for different departments. After some discussion Walter Gunn made a motion to approve the installation of a sign at The Willie Ross School for the Deaf located at 32 Norway Street per the plan submitted # 20090715-1.

Bruce Colton seconded the motion. The motion carried 4:0. Mr. Hale was informed of the 20 day appeal period.

- **Sign Application; GAP – 7:28 pm** - Mr. Coppolo from New England Signs addressed the Board detailing the plans submitted regarding a change in the signs at the GAP store. After some discussion and seeing that only the color was to change as well as the deletion of one word on one sign; Walter Gunn made a motion to approve the installation of the two new signs located at the GAP store, 690 Bliss Road per the plan submitted # 20090715-2. Bruce Colton seconded the motion. The motion carried 4:0. Mr. Coppolo was informed of the 20 day appeal period.
- **Select CPA representative – 7:38 pm** – After some discussion, Chair Mr. Gunn made a motion to nominate Gerald Nolet as CPA representative for the Select Board. Mr. Colton seconded the motion. A vote was called and the motion carried 3:0. Mr. Taylor was absent and Mr. Nolet abstained.

**CPA Update**– None this evening.

#### **7:50 pm PVPC Update**

- Chair Mr. Gunn and Mr. Nolet reviewed and discussed the Heritage Landscape Grant offered by the PVPC and both agree that the application does not fit with the needs of Longmeadow at this time.
- The Planning Board will review and discuss sections of the by-laws this fall.
- Mr. Nolet will resign as PVPC alternate and the Planning Board will discuss a nominee to present to the Select Board for official appointment. Mr. Nolet will send his resignation to Town Manager Robin Crosbie.

**7:04pm Planning Board Reports** – Mr. Taylor inquired about the blinking sign located on Maple Road. A letter will be sent to bring the sign to Mr. Denver's attention.

Chair Mr. Gunn made a motion to adjourn the Regular Meeting and enter into Executive Session to discuss legal correspondence classified as confidential and not to re-enter into open session. A roll call vote: Gunn – YES; Colton- YES; Nolet-YES; Mosebach-YES. Mr. Taylor was absent and was given the correspondence to review and discuss at the next meeting. The motion was seconded and approved 4:0. The meeting was adjourned at 8:05 pm.

Respectfully Submitted,  
Stacy Wieners  
Recording Secretary