



Regular Meeting of the Longmeadow Board of Park Commissioners  
Monday, December 20, 2010  
Longmeadow Fire Station, 44 Williams Street  
Longmeadow, MA 01106

Present: Chairperson James Brennan, Vice Chairperson James Russell, Commissioner James Goodhines, Director Bari Jarvis and Asst. Director Mary Hannigan.

- I. Minutes of November Meeting  
Motion to approve the Minutes from the November 2010 Meeting was made by Vice Chairperson James Russell and seconded by Commissioner James Goodhines with the following changes: Changes to the spelling of Bari Jarvis. Motion to approve the Minutes passes unanimously.
- II Public Participation – None
- III. Financial Report – Director Bari Jarvis reported that the Department was in the process of changing over to QuickBooks and she was hoping to have the program in use very soon. Chairperson James Brennan expressed concerns over some of the line items including Cultural and Trips. Director Bari Jarvis explained that many of the trips have up front costs including ticket purchase and bus deposits that are reflected in the budget. A motion to accept the financial report, made by Vice Chairperson James Russell and seconded by Commissioner James Goodhines passes unanimously.
- IV. CPC Update – Commissioner James Goodhines reported that the Community Preservation Committee had received 5 submissions from different groups in Longmeadow as of the December 6 deadline. Late applications can be submitted up until February 4 if they meet the criteria.
- V. Old Business
  - a. Youth Baseball – Director Bari Jarvis and Chairperson James Brennan will be meeting with representatives from both the LBA and LLA and report back to the Park Board at a later meeting.
  - b. Youth Basketball – Chairperson James Brennan and Commissioner James Goodhines are currently coaching teams within town for basketball. A number of issues were discussed before the Board and Chairperson James Brennan and Commissioner James Goodhines will be meeting with representatives of LBA and CYO.
  - c. Dog Park - Vice Chairperson James Russell updated the Park Board on the topic of the Dog Park in Town. Vice Chairperson James Russell reported that East Longmeadow recently addressed the topic of a dog park in East Longmeadow. Vice Chairperson James Russell will contact Caroline Porter and see if he can meet with her.
- VI. New Business
  - a. Recycling bins in Parks and Youth Athletic Events – DPW is currently looking into this.
  - b. U.S. Passport Issuance – Director Bari Jarvis reported that the staff at the Community House have taken approximately 25 passport applications during the first few weeks of operation. Town fee of \$25 goes back to the General Fund.
  - c. Longmeadow Aquatic Club – Director Bari Jarvis distributed a letter to the Park Board concerning the Longmeadow Aquatic Club. The Park Board was pleased with the response from TJ Black concerning the complaint.
- VII. Adjournment – A motion to adjourn the meeting at 6:53pm was made by Vice Chairperson James Russell and seconded by Commissioner James Goodhines. Motion passed unanimously.

Respectfully submitted,  
Mary T. Hannigan, Recording Secretary