

Longmeadow Historic District Commission Hybrid Meeting
Richard Salter Storrs Library
693 Longmeadow Street
Zoom Link:

<https://zoom.us/j/97547236390?pwd=OWJxUDIXQW1qMTN6TzZZOFN5NjNiUT09>

Password: b6yFUU

Tuesday, June 14, 2022

7:00 PM

AGENDA

Updated 5/30/2022

Visitor Comment/Question Period

Old Business:

1. Review/Approve Meeting Minutes of May 11, 2022.
2. Columbia Gas Update
 - a. [Concern 012222A - 051722 - Michelle and Scott Lavalley, 780 Longmeadow Street - Certificate of Non Applicability - Move gas meter from inside of house to the north side of the house behind a stockade fence.](#)
3. Eversource Pipeline Update
4. Certified Local Government Application

New Business:

1. [Amendment to Application 102521 - The Board of Trustees of the Richard Salter Storrs' Library, 697 Longmeadow Street - Remove fence towards the rear of the property.](#)
2. Discussion of potential safety improvements to the driveway of Storrs' library
3. Discussion of potential window replacements for Center School
4. Alter Section VIII Commission's Regular Meetings to add subsection H which would read as follows:
 - a. All meetings will be held in a hybrid format unless the chair deems it administratively unfeasible ahead of time or special circumstances arise during the course of the meeting that cause termination of virtual participation.
5. Discussion of Digitization of HDC Application
 - a. Alterations to Section VII Application for Approval
 - i. Applications for approval of proposed changes ~~must be submitted through may be obtained from the Town Clerk's office at the Town Hall on Williams Street, or~~ the town website www.longmeadow.org.
 - ii. B. ~~Applications must be signed by the owner, trustee, or~~

~~representative of the property concerned.~~ Applications made out by ~~a lessee an applicant who does not own the property that is the subject of the application~~ will be accepted only when accompanied by an authorization signed by the property owner.

- iii. D. The Commission shall have the responsibility of notifying 10 days prior to the meeting all Historic District property owners that are within 100 feet of the applicant's property or two houses down on either side, whichever is greater. Also, notice must be given to any adjoining property owner. Notice to abutters must include the Commission's standard cover letter ~~and copy of page 1 of the application submitted to the Commission.~~ with instructions on how to access the application documentation on the town website.

b. Vote on [new form](#)

6. Modify Design Guidelines Section 4 as follows

- a. If exterior storm windows are required, they should have wooden frames, or, if metal, should be painted to blend with the trim. Interior storm windows or frameless storm panels are recommended. The use of storm doors is discouraged by the Commission.

~~Permanent air conditioning units,~~ Solar panels, antennae, or satellite dishes should not be seen from a public way.

~~However,~~ Air conditioning units can be visible from a public way if the property is not a primary residence and its primary function is for the education of children. ~~If a building is not a building used primarily for educational purposes, every effort should be made to minimize the effect the installation of a central HVAC system would have on the view from a public way by locating the system toward the rear of the property, placing structures or shrubbery around condenser units and/or vents and ensuring any HVAC vents match the color of the house.~~

7. Any other new business

8. Adjourn