

DRAFT

# WESTCOMM BOARD OF DIRECTORS MEETING

JUNE 5, 2019 11:00AM  
CHICOPEE PUBLIC SAFETY TRAINING ROOM  
110 CHURCH ST, CHICOPEE MASSACHUSETTS 01020

## DRAFT AGENDA

1. Introductions
2. Approve and or Modify Draft Agenda
3. Review and Approve Minutes from May 30, 2019 Board meeting
4. Overall status update from Executive Director
5. Salary structure
  - a. Bonus percentage and frequency
  - b. Bonus qualifiers
6. Hiring process
  - a. Guidelines for postings
    - i. Where positions should be posted
    - ii. How long are they required to be posted
  - b. Guidelines for interviews
7. Discuss benefits
  - a. Health insurance percentages
  - b. Current employees
  - c. Retirees
8. Review personnel manual
9. Discuss WESTCOMM logo
10. New business
11. Schedule next meeting
12. Adjournment

Agenda subject to change by Chair

TOWN OF LONGMEADOW

2019 MAY 31 A 9:02

RECEIVED