

The Planning and Community Development/Building Department reports its activities for the month of December 2020 as follows:

Project Updates:

Work Activities:

Problem properties were as follows:

- 249 Lynnwood Drive, neighbor complained about fencing around a pool.
- 105 Whitmun, unregistered cars.
- 104 Barclay, leaves and fallen branches from a storm not picked up.
- 5 Ferncroft, shrubs encroaching the sidewalk.
- 992 Maple Road, commercial truck parked overnight.
- 79 Hazardville Road, leaves not picked up.
- 144 Edgewood, neighbor complaining about blue tarp covering dormer that was damaged by a fallen tree.
- 155 Hillcrest, commercial vehicle parked overnight in driveway.

53 Building Permits
48 Electrical Permits
17 Plumbing Permits
30 Gas Permits
0 Fence Permits
0 Sheet Metal Permits

The three special permits from last month were approved at the December 15 hearing.

We took in 5 new applications in December which will be heard on January 19.

Two are for parking findings, one at the proposed brewery on Maple Road and the other at the Longmeadow Shops. The others are for an addition of a deck to a nonconforming structure located at 69 Tecumseh Drive, permission to park an emergency responder vehicle in the driveway overnight and an appeal of my decision over the location of a clothes line.

Other Items of Note:

My Clerk, Sharon Smith was in a serious car accident early in December and will be out of work for at least 8 weeks. She is doing good and we look forward to her full recovery. I would like to thank the Town Manager and the HR Department for quickly providing me with a temporary replacement for Sharon. Donna Mante, formerly from Parks and Rec is doing a great job

We had a virtual BOWM meeting/training on Wednesday, December 16. A company called Code Red consultants gave a presentation on large timber construction.

I issued a building permit for the rehab of 74 Forest Glen Road which was damaged by fire a while back.

I issued a building permit for the repair of two chimneys at 91 Birchwood. This property as I mentioned in previous reports has been foreclosed on and has numerous code violations. The bank is paying for the repair of the two chimneys. From what I believe the property has been purchased so I expect to see further permits from the new owner when he or she starts to rehab the property.

I asked the Police Department to do some spot checks on a number of properties that one individual in town constantly complains about. He claims that these properties are violating the commercial vehicle by law.

I asked the Police to do random checks over a 14-day period and to let me know of their findings.

The online permitting has been working out great, especially now that payments can be made on line.

Performance Measures:

LOG OF DEPARTMENTAL PAYMENTS

**MONTH OF:
December 2020**

W/E Date:	2-Dec-20	7-Dec-20	14-Dec-20	21-Dec-20	28-Dec-20	Monthly
	4-DEC-20	10-Dec-20	18-Dec-20	25-Dec-20	31-Dec-20	Total
Building permits	2385.00	1362.00	1525.00	2970.00	1295.00	9537.00
Electric permits	385.00	55.00	330.00	495.00	220.00	1485.00
Plumbing permits	330.00	147.50	330.00	165.00	185.00	1157.50
Gas permits	165.00	92.50	220.00	440.00	185.00	1102.50
Fence permits	50.00	50.00		50.00		150.00
Tent permits		55.00				55.00
State inspections		60.00	120.00	252.00		432.00
Building permit fines						0.00
Electric billed				55.00		55.00
Plumbing billed				55.00		55.00
Gas billed						0.00
Sheet Metal Permits						0.00
Foreclosed Prop. Reg				100.00		100.00
Rental Property Registration		200.00	1200.00	300.00	200.00	1900.00
Vacant/Abandon Prop. Reg						0.00
Zoning By-Law Books						0.00
Weights & Measures		880.00				880.00
Planning board filing fees						0.00
Planning board notice of intent						0.00
Planning board subdivision plan						0.00
Planning board site plan review						0.00
Misc. revenue						0.00
Monthly	3315.00	2902.00	3725.00	4882.00	2085.00	16909.00

Next Month:

I expect to receive requests for certificates of occupancy for both the new DPW facility and the new Senior Center.

I have a pick up date of January 8 set up for the remaining old building permit applications. The company, Scanoptics will transport them to their facility for scanning. I am not sure how long this process will take.

Working on keeping the office compliant with the COVID regulations for capacity numbers by having the inspectors in the office on different days.

I will be working on the Departments annual report.