

TOWN CLERK
20 WILLIAMS STREET
LONGMEADOW, MA 01106
413-565-4103

Obtaining Nomination Papers Annual Town Election 2021

Town Hall is closed to the public; candidates must make an appointment with the Town Clerk and appear in person to obtain nomination papers.

Candidates are required to gather at least fifty (50) signatures of registered voters and submit them to the Town Clerk for certification in order to be included on the ballot.

Below are guidelines and suggestions to help candidates navigate the collection of signatures.

Please contact the Town Clerk directly if you have any questions.

Obtaining signatures: What is allowed?

- Multiple signature pages: Candidates are not required to fill nomination pages with signatures. Each signer may have their own nomination paper. Candidates may make copies. This office will provide up to five sheets.
- Scheduling drop off: Please call the office to make an appointment when ready to drop off completed nomination papers.

Obtaining signatures: What is not allowed?

- Signatures: Electronic signatures are not allowed. **All signatures must be in ink.**
- Time Extensions: There are no extended deadlines approved by the Massachusetts State for the obtaining of nomination signatures.
- Reduction of Signatures: The number of signatures required remains the same (50 registered voters).

Suggestions for Obtaining Signatures:

- You can mail/email individual nomination papers to people and ask them to print and sign them and mail them back.
- Candidates can set up a table at a post office (or other public place) but include fresh pens, gloves and sanitizer.
- Candidates can announce the locations of supporters who have covered porches and are letting people **drop by to sign**. Candidates can set specific hours to sign so their nomination papers don't stay unsupervised for long hours.
- Advertise designated signing areas/times through social media or mail.