



Town of  
**Longmeadow, Massachusetts**  
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TO: Chairman Strange and Members of the Select Board  
FROM: Lyn N. Simmons, Town Manager  
DATE: August 2, 2021  
SUBJECT: Town Manager Report

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### **COVID-19 Update**

At the time of the publication of this memo, there are 5 COVID-19 cases in town. The Board of Health is monitoring the cases and keeping up on the changing recommendations on masking from the CDC. As of now, we will continue on with our current relaxed masking requirements, however if cases increase and we see trends in the wrong direction we may revisit that.

### **Converse Street Sewer Improvements**

A meeting was held with the contractor, the town and the bonding company the week of July 19 to determine how to move forward on the project in conformance with the contract. After discussion the contractor was permitted back to the jobsite to conclude the project. The sewer replacement project is expected to be completed the week of July 26.

### **Assistant Town Manager/Planning and Community Development Director**

I am pleased to announce that a selection was made to fill the new position of Assistant Town Manager/Planning and Community Development Director. Corrin Meise-Munns was hired and will be joining the town at the end of August. Corrin comes to us from the Pioneer Valley Planning Commission where she serves as a Senior Land Use Planner doing planning around climate change resiliency, regulatory review and code revisions, zoning assistance and public engagement for municipalities on climate change adaptation and resilience planning. A small interview group consisting of myself, the Fire Chief/EMD Dearborn, former Assistant Town Manager/CFO Pasterczyk and HR Manager Gelinis assisted in the interview process.

### **Wolf Swamp Fields**

In mid-July a field inspection was done and a report was issued. Seeding will be done in the fall, as you can see right now at the fields there is some overgrowth happening but that is temporary until seeding begins. RAD Sports is back onsite prepping for fall seeding and working on completion of the parking lot and travel ways. Fall of 2022 is when we will assess for opening of the fields.