

## **Planning Board – Regular Meeting**

Zoom Virtual Platform – [www.zoom.us](https://www.zoom.us), P: 646-558-8656, Meeting ID: 978 0306 9064, Password: 530393

Wednesday August 4<sup>th</sup>, 2021 7:00 p.m.

**Members Present:** Donald Holland, Chair; Walter Gunn, Clerk; Bruce Colton.

**Members Absent:** Ken Taylor.

**Others Present:** Michelle LaValley, Harry Auerbach.

The *Planning Board Virtual Regular Meeting* was called to order at 7:00 p.m. by Chair Donald Holland.

### **Sign Application #1 – Bay Path University, 577 Longmeadow St., Case #20210804-1:**

Bay Path University has acquired the property located at 577 Longmeadow Street, deemed its “Public Safety” facility, and is proposing to install a white post sign that is 4 sq. ft. (overall height is 5’) to properly identify the building for the safety of those on campus. The post will be installed on private property, approximately 60’ feet of the street. An additional and smaller sign indicating entrance to the building to be installed on the handicap ramp was deemed outside of the Planning Board’s jurisdiction.

Walter Gunn made a motion, and was seconded by Bruce Colton, to approve as presented the post sign submitted by Bay Path University, case #20210804-1, for its Public Safety building located at 577 Longmeadow Street and labeled “A” on the submitted drawings. Roll call vote – Mr. Gunn: yes; Mr. Colton: yes; Mr. Holland: yes. All in favor 3-0, motion passed.

*Documents presented:*

1. Complete Sign Application, including drawing “A” with revision date 06-09-21

### **Sign Application #2 – Hair Studio One at 20 Cross St., Case #20210804-2:**

The applicant has removed a storefront awning that contained the business’ name in painted letters and wishes to install a 7.3 sq. ft. sign consisting of black aluminum letters to be stud-mounted with spacers along the façade. While the drawing shows three wall-mounted light fixtures to illuminate the letters from above, at this time the applicant wishes to keep the sign unlit but maintain the possibility of installing the lighting at a later time; should the time come, the applicant is expected to come before the board to amend said application.

Bruce Colton made a motion, and was seconded by Walter Gunn, to approve the proposed sign for Hair Studio One at 20 Cross Street, case #20210804-2, as an unlit sign. Roll call vote – Mr. Gunn: yes; Mr. Colton: yes; Mr. Holland: yes. All in favor 3-0, motion passed.

*Documents presented:*

1. Complete Sign Application, including drawing with revision date 07-01-21

### **Planning Board Member Comments:**

1. Bruce Colton indicated that Mr. Edward Faszweski, former Longmeadow resident, passed away recently. He had served as a Planning Board member and chair during his years as town resident.
2. Walter Gunn indicated that, as of today, the Town Manager and Select Board’s office has not received applications for the Planning Board vacancy. Advertisement of such vacancy will resume in September following the summer break.

### **Meeting Minutes Review:**

1. Regular Meeting July 7<sup>th</sup>, 2021: Walter Gunn made a motion, which was seconded by Bruce Colton, to accept the minutes as presented. All in favor 3-0, motion passed.

Walter Gunn made a motion, and was seconded by Bruce Colton, to adjourn the meeting. All in favor 3-0, motion passed and meeting was adjourned at 7:29pm.

Respectfully submitted,

*Bianca Damiano*