



Town of Longmeadow Adult Center



FY2023 Rental Fee Chart

	Category 1			Category 2*			Category 3*			Category 4*	
	Weekday	Weeknight	Weekend	Weekday	Weeknight	Weekend	Weekday	Weeknight	Weekend	Weekday	Weeknight
Classroom 1	No Charge	No Charge	Custodial Fee	20/hr	20/hr	30/hr	35/hr	45/hr	60/hr	50/hr	75/hr
Classroom 2	No Charge	No Charge	Custodial Fee	20/hr	20/hr	30/hr	35/hr	45/hr	60/hr	50/hr	75/hr
Classroom 3	No Charge	No Charge	Custodial Fee	20/hr	20/hr	30/hr	50/hr	60/hr	75/hr	75/hr	100/hr
Classroom 2/3	No Charge	No Charge	Custodial Fee	30/hr	30/hr	50/hr	60/hr	85/hr	110/hr	100/hr	150/hr
Conference Room	No Charge	No Charge	Custodial Fee	20/hr	20/hr	30/hr	35/hr	45/hr	60/hr	50/hr	75/hr
Multi-Purpose	No Charge	No Charge	Custodial Fee	60/hr	60/hr	100/hr	60/hr	110/hr	160/hr	120/hr	150/hr
Gymnasium	No Charge	No Charge	Custodial Fee	100/hr	100/hr	150/hr	110/hr	160/hr	210/hr	150/hr	200/hr

- 1.) Use by the municipality including town sanctioned boards and committees. Custodial fees may apply for use after hours.
- 2.) Use by non-profit tax-exempt organizations in Longmeadow or local groups whose membership is composed primarily of Longmeadow residents. Non-commercial purposes only. Verification of 501 (c) (3) status may be required at the time of application.
- 3.) Use by any other non-profit organizations or groups outside of Longmeadow and use must be for non-commercial purposes only. Verification of 501(c)(3) status may be required at the time of application.
- 4.) All other uses including private and for-profit entities.

***Category 2, Category 3 and Category 4: For events requiring additional facility supervisors or custodians, users are required to pay an hourly rate of pay fee M-F and an overtime custodial fee on Saturday and Sundays in addition to the hourly rental fee. 4 hour minimum facility usage on the weekends. Holiday rentals available upon request.**

Custodial fee is determined by Longmeadow Department of Public Works and is subject to change.

The current custodial fee for FY2023 is 25/hr. on weekdays and 35/hr. on weekends.

Facility supervisor fee is determined by the Longmeadow Council on Aging and is subject to change.

The current facility supervisor flat rate fee for FY2023 is 15/hr. on weekdays and on weekends.

Extended Use Flat Rates of weekly usage for three months or longer within a one-year timeframe may qualify for reduced facility rental fees.

All rental fees are subject to change without notice and will be reassessed each fiscal year.

Weekend
100/hr
100/hr
125/hr
150/hr
100/hr
200/hr
250/hr

FY2023 Rental Fee Chart - Extended Use Flat Rate

Extended Use Flat Rates of weekly usage for three months or longer within a one-year timeframe.

	Category 1	Category 2*	Category 3*	Category 4*
	Rate	Rate	Rate	Rate
Classroom 1	No Charge	15/hr	25/hr	40/hr
Classroom 2	No Charge	15/hr	25/hr	40/hr
Classroom 3	No Charge	15/hr	25/hr	40/hr
Classroom 2/3	No Charge	20/hr	40/hr	75/hr
Conference Room	No Charge	15/hr	25/hr	35/hr
Multi-Purpose	No Charge	50/hr	60/hr	100/hr
Gymnasium	No Charge	75/hr	85/hr	100/hr

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