



Regular Meeting of the Longmeadow Board of Park Commissioners
Monday, January 10, 2022
Location: Zoom

Present: Chair Berke, Vice Chair Rakas, Commissioner Horowitz, Commissioner Rintoul, Commissioner Duquette, Director Jarvis, Assistant Director Judd

- I. Public Participation-** Peter Landon of 5 Meadowbrook Road addressed the Board regarding the CPC portion of the agenda specifically regarding the Edgerly building at Wolf Swamp Fields; Mr. Landon shared his compliments to the Softball Association regarding their proposed plan for Glenbrook fields. Lastly, Mr. Landon mentioned the recent request by the Town Manager to pause active recreation project approvals until the forthcoming conditions assessment.
- II. Approval of the December Meeting Minutes -** A motion was made by Commissioner Rintoul to accept the December 13, 2021 minutes; Commissioner Duquette seconded the motion to accept the minutes. Individual roll call vote was taken and the motion were carried unanimously, without descent.
- III. Community Preservation Committee Update-** Commissioner Rintoul updated the Board on project applications being reviewed by CPC. Director Jarvis updated the Board on the Town Manager's request to pause active recreation project approvals until the forthcoming conditions assessment. She explained the pause will allow for development of a strategy to inventory assets and usage and then prioritize and is not intended to discourage any projects.
- IV. Parks & Recreation Department Financials-** Director Jarvis informed the Board that the department is in the FY23 budget process. Specific focus for the department is on the opening of the two town pools, staffing, and recruitment for summer seasonal staff.
- V. Old Business**
 - a. Wolf Swamp complex update-** No new update at this time.
 - b. Adult Center/COA Building update-** Director Jarvis requested the use of the Center for the January 10, 2022 Board meeting which did not work out at this time, will be requested again in the future.
 - c. Skate Park discussion-** The project is in the CPC works and the next step will be the open meeting of the CPC on January 19, 2022.
- VI. Longmeadow Youth Baseball Merger-** No new update at this time.

VII. New Business- Item order was reversed

- a. Summer Tennis outsourcing to ETC-** Director Jarvis updated the Board on the Department's intent to proceed with programming summer tennis programs with ETC. Program schedules will be posted on the department's website and posted at the tennis courts. The Town Manager will be made aware of the Department's intent.
- b. Outdoor skating rink-** Chair Berke informed the Board that no public request has been made other than social media posts and the department has received no phone calls regarding this. No action was taken at this time.
- c. Sponsorship signage policy discussion-** Chair Berke made the suggestion for the Board to work on a formal draft about a policy on how they would like this project to take shape moving forward. Director Jarvis will provide the Board with drafts from the 2009 committee. The Board will discuss this at the February meeting.

VIII. Announcements-

- a. Next Meeting:** Tuesday February 15, 2022 at 6:00p.m. Zoom.

IX. Adjournment- A motion to adjourn was made by Commissioner Horowitz and seconded by Commissioner Duquette. Individual roll call vote was taken and the motion was carried unanimously, without descent.

Meeting was adjourned at 7:30pm.

Respectfully submitted,

Cristina Judd, Recording Secretary