

Meeting Minutes Longmeadow
Historic District Commission
Tuesday, January 11, 2022

The Longmeadow Historic District Commission met on January 11, 2022 at 7:00pm via Zoom.

Present from the HDC were: Tim Casey, Andrea Taupier, Diane Fisher, Bret Lukezic, Jonathan Jordan, and Robert Humberston. Absent were Clifford Scott and Ryan Shanks.

The meeting was called to order at 7:00 pm.

Public Comments:

There were no public comments

Old Business:

1. Minutes from the November 9, 2021 meeting were unanimously approved.
2. Columbia Gas Update: Application before the HDC tonight. 5 are left outstanding.
3. Eversource Gas Pipeline: No update.

New Business:

1. 121421 - Columbia Gas, 857 Longmeadow Street - Move meter from inside of house to the outside on the south side. It was noted that the applicant name on the agenda was incorrectly put as the previous homeowner and not Columbia Gas. The application was approved unanimously.
2. Election of new HDC Clerk. Bret Lukezic was elected unanimously.
3. Modify Rules and Regulations Section IV The Historic District Commission Subsection H by adding a line at the end of the section that reads, "If there is no Realtor on the Commission, the Chair shall perform this duty." The rule change was approved unanimously.
4. Modify Rules and Regulations Section VIII Commission Regular Meetings to add subsection G which shall read as follows: At the first regular meeting of the new year, the Commission shall hold a public hearing where district residents will be invited to comment on and make suggestions for changes to the Rules and Regulations as well as the Design Guidelines of the Commission. The rule change was approved unanimously.
5. Modify Rules and Regulations to make Section XV "Revisions" Section XVI "Revisions" and create a new Section XV entitled Longmeadow Historic District

Annual Preservation Award. The section shall read: At the regular meeting in December or if no meeting is held in December, the first meeting of the next year, the Commission shall choose a winner for the best preservation or restoration work done in the previous calendar year within the district. Nominations may be received either ahead of time or at the meeting from either commission members or the general public. The winner shall receive a congratulatory letter from the commission sent by the Chair. The rule change was approved unanimously. Diane offered to draft a letter for this year and the commission decided to decide on the awardee for 2021 at our next meeting.

6. Modify Rules and Regulations Section XII “Enforcement” Part 2 as follows: Within 15 days of receipt of the notice of concern by the chair, ~~the chair and another two members~~ of the HDC shall attempt to make contact in person with the owner of the property of concern and investigate the alleged violation. If the ~~HDC-Chair and~~ members are unable to contact the property owner and cannot investigate the alleged violation, the chair shall send an invitation to ~~the~~ property owner to discuss the alleged violation at the next meeting. The rule change was approved unanimously.
7. Add Section to the HDC website entitled “Historic Preservation and Restoration Resources” with the below information
 - a. Disclaimer: This list is for informational purposes only and does not represent a recommendation. Please do your own due diligence when utilizing these resources.
 - b. Books
 - i. Norman, Tyler *Historic Preservation : An Introduction to its History, Principles, and Practice*. New York: W.W. Norton, 2000
 - ii. Kay, Jane Holtz, and Pauline Chase-Harrell, *Preserving New England*. New York: Pantheon Books, 1986.
 - iii. Moss, Roger A., *A Century of Color: Exterior Decoration for American Buildings, 1820-1920*. Watkins Glen, NY,: American Life Foundation, 1980.
 - iv. MacAlester, Virginia Savage, *A Field Guide to American Homes (Revised): The Definitive Guide to Identifying and Understanding America’s Domestic Architecture*. New York, NY,: Knopf, 2013.
 - v. Wilson, H. Weber, *Your Residential Stained Glass: A Practical Guide to Repair and Maintenance*. Chambersburg, PA: Architectural Ecology, 1979.
 - vi. Roger, Linda M., and Mary S. Rogeness, editors, *Reflections of Longmeadow 1783-1983*. Longmeadow, Mass.: Longmeadow Historical Society, 1983.
 - vii. Stevenson, Katherine Cole, and A.Ward Jandl, *Houses by Mail: A Guide to Houses from Sears Roebuck and Co*. Washington, D.C.: Preservation Press, 1986.
 - viii. Wetzman, David, *My Backyard History Book*. Boston: Little Brown and Co., 1975.

- ix. Whiffen, Marcus, American Architecture Since 1780: A Guide to Styles. Cambridge: MIT Press, 1969.
 - x. Wagner, Richard, Buyer's Guide to Older and Historic Homes. Washington D.C.: National Trust for Historic Preservation, 2000.
 - xi. Harris, Donna Ann, **New Solutions for House Museums: Ensuring the Long-term Preservation of America's Historic Houses.** Lanham, MD: AltaMira Press, 2007.
 - xii. Hubka, Thomas, **Big House, Little House, Back House, Barn.** Sacco, ME: University of New England Press, 2004.
- c. Web Resources
 - i. [Massachusetts Cultural Resource Information System](#)
 - ii. [National Center for Preservation Technology and Training](#)
 - iii. [Longmeadow Historical Society](#)
 - iv. [This Old House](#)
 - v. [Historic New England](#)
 - vi. [Old Sturbridge Village](#)
 - vii. [Historic Deerfield](#)
 - viii. [Preservation Massachusetts](#)
 - d. Local Consultants
 - i. [Massachusetts Historical Commission Technical Services Division](#)
 - ii. Shannon Walsh, Pioneer Valley Planning Commission
 - iii. Tom Kelleher, Old Sturbridge Village
 - iv. Eric Gradoia, Historic Deerfield
 - e. Periodicals
 - i. Old House Journal
 - ii. Old House Interiors
 - f. Tax Resources
 - i. [Massachusetts Historic Rehabilitation Income Tax Credit](#)
 - ii. [Federal Historic Rehabilitation Tax Incentives](#)
 - g. Local Contractors
 - i. [VK Restoration](#)
 - ii. [Jones Whitsett Architects](#)
 - iii. [Squaw Hollow Restoration Inc.](#)
 - iv. [Empire Historical Restoration Inc.](#)

The addition to the website was approved unanimously.

- 8. Amend rules and regulations to make Section XVI "Revisions" Section XVII and add a new Section XVI "Historic District Commission Web Page" which shall read as follows
 - a. It will be the responsibility of the Chair to maintain a web page for the Historic District Commission as part of the town website.
 - b. While the chair may make adjustments to the web page as needed, at the first regular meeting of the calendar year, the Commission shall review the webpage together for accuracy and relevance and make any necessary adjustments at that time.

The rule change was approved unanimously.
9. Meeting Adjourned at 7:37 p.m.

Respectfully
Submitted by
Timothy Casey, Chair