

Longmeadow Community Preservation Committee

Date: January 16, 2020 Time: 6:30 p.m.

Location: Greenwood Center Meeting Room

Approved as corrected at the July 8, 2020 virtual meeting

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Longmeadow Community Preservation Committee Minutes of January 16, 2020

Present: John Bresnahan, Linda Glenn, William Harbison, Ron Manseau, Arlene Miller, Jeff Rintoul, Don Holland and Steven Weiss.

Absent: Sheri Knight

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1. **Approval of minutes from January 8, 2020 CPC Meeting:** Minutes from the January 8, 2020 meeting were approved as corrected.
 2. **Report from the Chairman:** Chairman Weiss reviewed the process that the committee has been following to fill the vacancy of the CPC Administrator following the resignation of Marisa. He explained that Bianca Damiano had been approached to apply. She was interested and did apply. Both John and Ron were familiar with her work as an administrator for other town committees. They both highly recommended her. **A motion was made by Bill Harbison and seconded by Jeff Rintoul to offer the CPC administrator position to Bianca. The motion passed unanimously.** Steve and Arlene volunteered to meet with Bianca to help orient her to the position.
 3. **Review of Applications:** The committee had one application to review. Application 2020-7: Storrs Library Roof Replacement for \$223,000. After a brief discussion, the committee members agreed that the conclusion from the research performed by several members was that the Town is indeed responsible for the care and rehabilitation of the library. **A motion was made by Linda Glenn and seconded by Ron Manseau to approve the project for \$223,000. The motion passed 8-0.**
 4. **Review of Outstanding Projects: Project 2017-4: Blueberry Hill Playground.** Chairman Weiss informed the committee that \$15,000 of the funds allocated to this project, have been spent. He also reported that he has communicated with Stuart from the State's CPC Coalition about procedures committees should use to close out unfinished projects. The Chairman has not heard back from the Coalition and asked the committee to defer this discussion until a later date. Chairman Weiss also charged the committee to work together to create a policy to deal with unfinished projects.
 5. **New Business:**
 - o Preparation for the Annual Town Meeting: Chairman Weiss stated that he would draft the articles for the May Annual Town Meeting Warrant.
 - o Chairman Weiss will also draft the committee's 2019 annual report. Both items will be sent around for comment.

The meeting was adjourned at 7:04 PM.

Minutes submitted by Arlene Miller