



Regular Meeting of the Longmeadow Parks and Recreation Commission
Tuesday, February 15, 2022 6:00pm
Location: Zoom

Present: Chair Berke, Vice Chair Rakas, Commissioner Horowitz, Commissioner Rintoul, Commissioner Duquette, Director Jarvis, absent Assistant Director Judd

- I. Public Participation-** David Steinberg of 31 Brookwood Drive is a U15 baseball coach and part of the former Longmeadow Baseball Association. For reasons beyond his control, his team did not merge with Little League and he is requesting access to DiPippo for the spring 202 season. Chair Berke directed him to speak directly with LL but please follow up on the decision if he is not satisfied.
- II. Approval of the January Meeting Minutes -** A motion was made by Commissioner Rintoul to accept the January 10, 2022 minutes; Vice Chair Rakas seconded the motion. Individual roll call vote was taken and the motion were carried unanimously, without descent.
- III. Community Preservation Committee Update-** Commissioner Rintoul provided an over of the (12) submitted projects and votes taken. Chair Berke thanked Commissioner Rintoul for his service to the CPC.
- IV. Parks & Recreation Department Financials-** Director Jarvis informed the Board that the department is in the FY23 budget planning process and FY22 execution. Daycare enrollment continues to rise. Specific focus for the department is on the opening of the two town pools, staffing, and recruitment for summer seasonal staff.
- V. Old Business**
 - a. Wolf Swamp complex update-** No new update at this time.
 - b. Adult Center/COA Building update-** Director Jarvis stated there have been ongoing facility meetings to discuss evening and weekend usage. It is expected for committees to have the ability to reserve space, beginning in March.

-OVER-

VI. New Business

- a. Sponsorship signage policy discussion** - Director Jarvis shared her memo to the Town Manager After consultation with the Finance Director she decided not to submit an article for the spring 2022 ATM, which would have established a revolving fund for the purpose of field signage (Article 41 at the spring 2021 ATM.) A warrant article is premature until we have a clear understanding of actual operating costs for field maintenance. It must also be determined how these new revenues would be used. In addition, there is not yet an approved signage policy, which is necessary to provide structure to the process of engaging in advertising contracts on town property. It is the hope the upcoming RFP for the Active Recreational Needs Assessment will provide insight needed to move forward with this article in the near future.
- b. Longmeadow Soccer Association website-** Vice Chair Rakas informed the Board of a resident concern that there is key travel information missing from the LSA website. Director Jarvis emailed the LSA Board who told her they would be adding the requested information in the future with the goal of 2/28.
- c. Meet Up Spot-** Commissioner Rintoul shared information from another community who adopted a “Meeting Up Spot” for safe internet sales. Director Jarvis will contact the Police Chief to gather feedback and report findings in March.

VII. Announcements- Director Jarvis informed the Board that seasonal positions are now posted.

- a. Next Meetings:** Tuesday March 15 and April 12, 2022 at 6:00p.m. with location TBD but hoping for the new COA.

VIII. Adjournment- A motion to adjourn was made by Commissioner Horowitz and seconded by Commissioner Duquette. Individual roll call vote was taken and the motion was carried unanimously, without descent.

Meeting was adjourned at 7:40pm.

Respectfully submitted,

Bari Jarvis, Recording Secretary