

**Remote- Select Board Regular Meeting  
Joint Meeting with School Committee and  
Finance Committee  
Tuesday, February 22, 2022 - 7:00 p.m.  
Remote**

**Select Board Members Present:** Chair Marc Strange, Steven Marantz, Joshua Levine, Mark Gold, Thomas Lachiusa.

**Staff Present:** Corrin Meise-Munns, Michael Barbieri, Officer Matthew Chaplin, Jennifer Leydon, Mike Spear  
**School Committee / Department Members Present:** Kevin Shea, Jamie Hensch, Dr. Marty O'Shea, Tom Mazza.

**Finance Committee Members Present:** Armand Wray, Tom Dignazio, Andrew Lam, Don Griffith, Nora Makay, William Welch, and Maury Garrett.

**Also Present:** Hang Zhang Huang (Ume Asian Bistro), Graziella Facente (Ume Asian Bistro), Marybeth Bergeron.

Chair Strange called this meeting to order at 7:00 p.m. Due to COVID-19 concerns and the Governor's executive order, and changes to Open Meeting Law remote participation, this meeting was held remotely with residents having the option of calling in or sending in their comments. All votes were taken by roll call. LCTV was also utilized to broadcast and record the meeting.

Chair Strange confirmed that all members and persons anticipated on the agenda were present and could hear and be heard throughout the meeting. Ensuring public access does not ensure public participation unless law requires such participation. This meeting allowed for public comment.

### **Announcements**

**Annual Town Election:** Nomination papers for the 2022 Annual Town Election are available now until Friday, March 4, 2022. Information for interested candidates is available in the Town Clerk's Office, 20 Williams Street or by calling 413-565-4103. For more information, you can also visit the homepage of the [Town Website](#).

**Select Board in person meetings:** Mr. Strange also announced that beginning March 7, 2022, the Longmeadow Select Board will be back in person at Longmeadow High School, meeting room A15, for their regular meetings. Mr. Strange also noted that meetings potentially could be a hybrid format, where participants would have the ability to attend in person, or virtually using the zoom webinar format.

### **Board and Committee Appointments – Capital-Planning Committee**

*Mr. Gold made the motion to appoint Alexander Aiken to the Capital Planning Committee for a three-year term expiring on June 30, 2024. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa – YES*

### **Resident Comments – None**

### **Select Board Comments**

Mr. Gold stated that since the last Select Board meeting, he has attended a few different meetings and would like to report to the board. Mr. Gold explained that he attended a meeting of the Recycling Commission. The

Recycling Commission confirmed that they would be having a May shredding event for the Town, Mr. Gold reported. Mr. Gold commented to watch out for a formal announcement of date/time, and that the location would be at the Longmeadow High School parking lot. Mr. Gold explained that there is a limit of two boxes to shred per-person, and that this event has been a great success in the past. Mr. Gold also stated that he attended a Pioneer Valley Planning Commission meeting of the Metropolitan Planning Organization. The MPO looks at traffic and TIP projects. Mr. Gold noted that part of the TIP project for Longmeadow Route 5 is currently on the 2024 docket. Mr. Gold stated that with the new federal funding, there might be additional money available that could affect the date of this project. In addition, a Route 5 resurfacing project is on the docket. Mr. Gold will continue to report to the Select Board on potential funding for this. Mr. Gold commented that he also attended a meeting of the Scantic Valley Regional Health Trust (SVRHT). The trust voted their fiscal year 2023 rate. Mr. Gold stated that the SVRHT would hold the rates to a 7% increase for employees and retirees. Mr. Gold stated that it is clearly not what we thought it would be, but also not as high as it could have been. Mr. Gold's concern is that if the SVRHT continues to eat into their reserves, next year could be a substantial hit on health care costs. Mr. Strange explained that the Town tries to stay to a budget increase of between 1.75%-2.5% annually. Somehow, the Town has to absorb a 7% increase for health insurance for employees and retirees. Mr. Strange also explained that the HCRRB has increased to 11% as well. These are significantly above 2.5%, and our finance department and board does a phenomenal job at trying to get the numbers down to where we want to be. Mr. Lachiusa stated that he dialed 211 to get information on social service programs for an individual and was redirected to Connecticut. Mr. Lachiusa also explained that this also happens when dialing 911 as well. Mr. Lachiusa detailed that the way poles are set up for cellphones pings, is probably the reasoning for this. Mr. Lachiusa is hopeful that when the new cell phone towers go live, that he will be able to reach local services on the line. Mr. Gold requested that Ms. Meise-Munns to check in with the Fire Chief to look into this issue. Mr. Gold stated that if calls in Longmeadow are being transferred to Connecticut, something could be going wrong. Ms. Meise-Munns said that she would check in with Chief Dearborn.

### **Liquor License Violation Hearing – Ume Asian Bistro**

*Mr. Gold made the motion to open the hearing at 7:15 p.m. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa – YES*

The Longmeadow Police Department conducted underage drinking compliance checks on Wednesday, December 29, 2021. Ume Asian Bistro failed to comply with requirements of their liquor license and did not ask for identification of age from and underage person who was subsequently served an alcoholic beverage, according to a letter sent by Officer Matthew Chaplin of the Longmeadow Police Department. Officer Chaplin was present for this hearing. Hang Zhang Huang and Graziella Facente from Ume Asian Bistro were also present. Chair Strange swore both parties into the hearing. Mr. Strange first called on Officer Chaplin to give a recap of the report that was submitted for the hearing. Officer Chaplin stated that on Wednesday, December 29, 2021, from 4:41 p.m. to 5:40 p.m. he conducted checks of establishments licensed by the Town of Longmeadow to sell alcoholic beverages. Officer Chaplin's undercover operatives were a 19-year-old female and a 19-year-old male who volunteered to assist LPD with Alcoholic Compliance Checks. The female was wearing a gray jacket, green sweater, black leggings, and grey boots. The male was wearing a navy blue long sleeve shirt blue jeans, and white sneakers. Photographs of both volunteers were taken and they were read and agreed to understanding the parameters of the operation. Both volunteers signed the Compliance Check Guidelines. The Alcoholic Beverages Control Commission sets the compliance check guidelines forth. The volunteers took a portable breath test, which indicated that they did not have any presence of alcohol on their breath. Officer Chaplin also noted that both volunteers were vaccinated against Covid-19 and chose not to wear facemasks in each establishment. Officer Chaplin explained that both volunteers rode along with him in Car 7, which is a

grey unmarked Ford Explorer. At 4:41 p.m., they arrived at their first location, Longmeadow Package Store. At each establishment, Officer Chaplin stated that he would park so that he could clearly watch the volunteers enter and exit each establishment. Only the volunteers would enter and exit the establishments unless they were served alcohol or successfully purchased an alcoholic beverage. At 5:01 p.m., Officer Chaplin and the volunteers arrived at Ume Asian Bistro. Officer Chaplin explained that he parked in a parking space directly in front of Bank of America and could clearly see the front door of Ume. The volunteers entered the restaurant and sat at two open seats at the bar. Both volunteers spoke with the female bartender and ordered Bud Light bottles. They were told that Bud Light was unavailable so they ordered Coors Light Bottles. The bartender placed the drinks in front of the volunteers without asking for identification and the female volunteer sent Officer Chaplin a text message informing him they both were served. Officer Chaplin then explained that he entered the restaurant and watched as both volunteers left their seats at the bar and walked towards him. The female volunteer told Officer Chaplin that the only female bartender behind the bar was the woman that served them the alcohol. Officer Chaplin stated that he sat in front of both beverages and had the female volunteer, identified as Graziella Facente, come over to speak with him. Officer Chaplin asked Ms. Facente if she had asked the two individuals for identification and she stated, "She did not remember as she was pretty busy." Officer Chaplin advised her that she has just served two 19-year-olds Coors Light. Ms. Facente apologized to Officer Chaplin, who then obtained her identification. Officer Chaplin also explained that he then spoke with the owner of Ume, Hang Huang, who was in the back kitchen. Officer Chaplin advised Mr. Huang of the situation and advised him that he will be receiving a hearing date in the mail.

Mr. Strange asked if representatives from Ume received a copy of this report. Officer Chaplin stated that a copy and letter was sent to Ume.

Mr. Strange then called on Ume representatives, Mr. Huang and Ms. Facente to give response to this report. Ms. Facente stated that she agreed that she did not ask for identification from the two individuals. Ms. Facente also explained that she has been in the service industry for 23 years and that this was her first violation. Ms. Facente explained that they were short staffed and was not using this as an excuse for not asking for identification. Ms. Facente stated that she understood the severity of the situation. Mr. Strange asked Ms. Facente if she had TIPS or ServSafe training. Ms. Facente responded, yes, and that she renews every three years. Mr. Strange questioned if there was documentation of past license violations from Ume. Michael Barbieri detailed that there were three violations on file for Ume, one in 2019 and two in 2013. Mr. Strange asked what the decisions were from those hearings. Mr. Barbieri explained that according to records in conjunction with the Select Board Liquor License Violation Policy, Ume was given a five-day license suspension for their violation in 2019. Mr. Gold confirmed that these records were correct, and one may have been in late 2012. Mr. Levine asked who the manager of record was on the license. Mr. Barbieri confirmed that Hang Huang was the manager on record. Mr. Levine asked Mr. Huang if he understands that he is responsible for making sure everyone is following the guidelines set forth by the State and the Town for liquor licensed. Mr. Huang confirmed, yes. Mr. Levine questioned if there is a policy that allows violations to reset after a period or if they extend for the life of the license. Mr. Gold stated that there is no reset but the board would use reasonable judgement with moving forward. There is no formal reset written into the policy according to Mr. Gold. Mr. Lachiusa also agreed with Mr. Gold.

*Mr. Gold made a motion to close the hearing at 7:27 p.m. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa – YES*  
Mr. Marantz suggested a five-day suspension since culpability has been accepted and that the bartender on record does have TIPS training. Mr. Lachiusa stated that his first thought was a ten-day suspension but would be open to a seven-day suspension also. Mr. Gold agreed with Mr. Lachiusa on a seven-day liquor license suspension. Mr. Levine stated that a five-day suspension should have had more of an impact in 2019 than it did

and was in agreement with increasing the suspension. Mr. Levine and Mr. Strange also agreed with the seven-day suspension.

*Mr. Gold made the motion to suspend the liquor license of Ume Asian Bistro beginning on Friday, March 4, and ending Friday, March 11, and for Ume to return their license to the Select Board office before noon on March 4, and to retrieve it on Friday, March 11 before noon to resume sales. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa – YES*

### **Joint Meeting with School Committee and Finance Committee**

Mr. Kevin Shea called the School Committee Sub-Finance Committee to order.

Mr. Armand Wray called the Finance Committee meeting to order and confirmed that all members anticipated could hear and be heard.

A. School Department FY 2023 Budget Presentation ([link to presentation slides](#) , [link to recording of presentation](#) 0:35 – 1:45)

Mr. Shea thanked everyone for attending the meeting today. Mr. Shea stated that the School Committee is proud of the budget that Tom and Marty have put together. Mr. Shea explained that the committee believes that this is a responsible budget and recognizes the challenges that the Schools have faced over the past two years.

Dr. Marty O'Shea thanked Town Manager, Lyn Simmons, and Finance Director, Jennifer Leydon for their continued help in this budget process. Dr. O'Shea also thanked Tom Mazza, Assistant Superintendent for Finance for his work on this budget as well. To view the full School Department FY23 budget presentation slides, or to watch the recording of the meeting, please use the links above. Dr. O'Shea explained that the needs of students as we emerge from this pandemic and the services that the School Department offers is truly important. After Dr. O'Shea's presentation, members of the Select Board and Finance Committee were able to ask questions concerning the proposed FY23 budget. Mr. Gold stated that in the past he has been critical of comparing revised budgets versus next year's projection, as opposed to last year's budget versus this year's budget. Mr. Gold explained that it important to note that the FTE's are actually up 11 from last year at this time. Mr. Gold also would like to see the per-capita spending dollars per student, and per-capita staffing and FTE's per student. Dr. O'Shea stated that the department could pull that information together for the board. Dr. O'Shea explained that over the last several years, the schools have had to make more investments in counseling services and behavioral supports for students, so a greater allocation will be seen in those areas. The support that the schools receive from the Town exceeds what most districts receive. Mr. Lachiusa thanked Dr. O'Shea for putting together this presentation and for recognizing the needs of the students. Mr. Lachiusa stated that being aware of the needs of students in the community is important. Mr. Lachiusa explained that with the work culture that we are currently in today, students need additional support at school. Community therapists have been a unique asset to the community according to Mr. Lachiusa. Mr. O'Shea stated that this is a critical stage to support students and this would be sustained and reflected by this budget. Mr. Marantz also gave thanks for the presentation. Mr. Marantz questioned in terms of the budget meeting the fiscal needs of the Town, how has the Chapter 70 funding affected the Town budget. Mr. Marantz also wanted to clarify that the schools were adding three assistant principals to the budget. Dr. O'Shea stated that they leveraged the Covid funds to do this. The idea is to transition from Special Education Supervisors, where the Assistant Principals would assume all responsibilities and leadership roles of this position, and provide greater administrative capacity as well. Mr. Marantz also commented that the School Department should educate the community as to what is expected today, and that the overall services provided, are much different from the traditional academics of the past. It is important for the community to know this when voting on the budget. Mr. Levine agrees that it has been important as to how things have been communicated to the students, families, and community during the past

two years and commended the schools for this effort. Mr. Levine questioned how the Chapter 70 funds typically work. Dr. O'Shea stated that the funds are always subject to appropriation and the phasing in of the Student Opportunity Act resulted in this increase in aid. The allocation is reflective of enrollment patterns according to Dr. O'Shea. Future Chapter 70 aid packages could be built off this. Mr. Strange thanked the School Department for continuing to invest in our students. Mr. Strange turned over the questions to Chair Armand Wray of the Finance Committee. Dr. Andrew Lam asked Finance Director, Jennifer Leydon, how the ability to succeed in limiting the increase of 1.75% or less would be impacted by the schools budget and how optimistic she was about reaching the original goal. Ms. Leydon stated that the state aid definitely did help the overall budget. The Town projected around 1 million dollars over budget when the department requests came in, including the School Department budget, Ms. Leydon explained. There was a \$500,000 gap when the numbers were originally looked at in December with an increase of 1.75%. When the budgets came in the gap was over 1 million dollars. Ms. Leydon explained that although the Chapter 70 money did help, but that it is important to recognize other things going on, like the reorganization of the DPW with a phase in approach beginning this year. Ms. Leydon commented that if the Town accepted the schools budget as is, the tax levy would be back up to between 2-2.2%. Mr. Maury Garrett thanked Dr. O'Shea and the team for the tireless work that the schools do for our children. Mr. Garrett questioned if the overall decrease includes the reflection of the Covid related expenses from 2021 and how are we going to account for these increases after the relief money is gone. Dr. O'Shea stated that the overall reduced budget could be tied to pulling out of the relief grants from Covid-19. This budget allows the schools to sustain the services that are expected according to Dr. O'Shea. Mr. Tom Mazza stated that this particular slide on the budget presentation is related to positions, services, and material that change year to year and are not necessarily tied to grant funding or particular funding source. Mr. Don Griffith thanked Dr. O'Shea for the presentation. Mr. Griffith questioned what the revised budget reflects as compared to the Fy22 budget, and how does the Fy22 original budget compare to the Fy23 one. Dr. O'Shea stated that there was a voted Fy22 budget, and then in the spring, relief funds were included into a revised budget. Mr. Mazza explained that there is a difference in around \$1.8 million dollars from the original Fy22 budget. Mr. Griffith asked what the net difference between the voted Fy22 budget is compared to the Fy23 proposed budget. Mr. Mazza stated that including all funding sources, the budget is up roughly \$1.4 million dollars from Fy22. Mr. Tom Dignazio asked how low income students are defined. Dr. O'Shea stated that it reflects some of the demands that families are facing. Mr. Mazza explained that the eligibility defined by the state is a dollar amount based on family size. Dr. Lam stated that it is imperative for us to achieve the limited tax increase is an important goal for everyone. Ms. Leydon explained that it is a work in progress as the Town's liabilities have increased as well. Ms. Leydon stated that the Town is open to receiving amended budgets. Mr. Wray commented on the long-term liabilities with the additional 11 FTE's that are being added. Mr. Wray understands that there are services we have to offer along the way, and is hopeful the Town can find a way to lower the deficit without having to raise the tax levy. Mr. Wray thanked Ms. Leydon, Mr. Mazza, and Dr. O'Shea for their efforts in this budget process.

*Dr. Lam made the motion to adjourn the Finance Committee Meeting. Ms. Makay seconded the motion. Roll Call Vote: All Yes.*

*Mr. Shea made the motion to adjourn the School Committee Sub Finance Committee meeting. Mr. Hensch seconded the motion. All Yes.*

### **Town Manager's Report**

Assistant Town Manager, Corrin Meise-Munns read the Town Manager's report for February 22, 2022.

COVID-19 Update As of Thursday, February 10, 2022 there are 50 cases in town. Cases are continuing to decline. The majority of the 50 cases are individuals who have never been vaccinated. The Longmeadow Board

of Health is meeting on March 1, 2022 where they will discuss the mask mandate and review the current data. Public Health Excellence Grant – Additional COVID-19 Funds The Eastern Hampden Shared Public Health Services agreement with Longmeadow, Hampden, Monson and Wilbraham, created the opportunity for additional COVID-19 grant funds to be dispersed to EHSPHS from the Massachusetts Department of Public Health. This amendment of the current PHE grant reflects a one-time increase of \$73,854.00 for the distribution of funds to local boards of health and health departments for COVID-19 response activities, including case investigation/contact tracing and COVID-19 vaccination efforts. This funding is for COVID19 related costs only. As a reminder the PHE grant award was \$322,924.00, with this increase (for COVID-19 related expenses) the total grant amount received is \$396,778.00.

Casino Mitigation Reserve Funds The Town recently applied for and was awarded use of Casino Mitigation Reserve Funds, of which the Town of Longmeadow had a \$100,000 earmark from the Gaming Commission. The recent application for \$96,000 will be used to supplement funds previously approved at Town Meeting for the Longmeadow Street project. These funds will be used toward the Rt 5 / Longmeadow Street Improvements, which include a design/engineering analysis for US Route 5 / Longmeadow Street. The design and analysis encompasses roadway milling and resurfacing, drainage improvements, Complete Streets upgrades, ADA compliance, and upgraded signals. For background on these funds - Section 61 of MGL Chapter 23k established the Community Mitigation Fund (CMF) as a means of offset the costs associated with the construction and operation of gaming establishments in Massachusetts. 6.5% of the Gaming Taxes from Category 1 facilities go into the CMF. The CMF is currently generating about \$8 million per year (as of December 2020). In 2015 and 2016, the Commission awarded reserve grants for \$100,000 to the communities that either host or are near the gaming establishments. 28 communities were issued Reserve Grants, including Longmeadow. We had until December 31, 2021 to identify the project where these funds would be used (with approval by MGC). The previously spent \$4,000 was related to traffic engineering studies at several intersections on Longmeadow Street in or around 2016.

Mr. Levine asked how the request for additional Casino Mitigation funds from LPD differs from the overall mitigation funds. Ms. Meise-Munns explained that she was referring to was the Casino Mitigation Reserve fund, and the funds that Mr. Levine is questioning is the Casino Mitigation Competitive grant. This grant is available to communities that are in the radius of the casino. Mr. Marantz explained that there are funds available set aside from mitigation for communities affected by the casino.

Mr. Lachiusa asked what would happen to the \$100,000 dollars approved at Town Meeting for TIP project funding will be returned now that the grant is available. Ms. Meise-Munns explained that the project total from concept design to engineering is upwards of \$700,000. \$300,000 that has been approved at three successive Town Meetings will be used to cover concept design. Mr. Lachiusa also questioned if the State has come up with new guidelines or mandates for masking. Ms. Meise-Munns stated that she has not seen anything new at this point.

#### **A. Department Monthly Reports**

All Department monthly reports can be found in the Select Board agenda packet linked under “documents” at the end of these minutes.

#### **Old Business**

##### **A. Approval of Meeting Minutes**

*Mr. Gold made the motion to approve the Select Board Regular Meeting Minutes from the February 7, 2022 meeting. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa – YES*

## **New Business**

### **A. Water Conservation Bylaw**

Assistant Town Manager, Corrin Meise-Munns, and Mike Spear from the Water Department, were present to discuss the proposed water conservation bylaw in anticipation of it being added to the 2022 Annual Town Meeting Warrant. Ms. Meise-Munns explained that Longmeadow's residential gallon per-capita use was higher than the goals set forth by Massachusetts Department of Environmental Protection (DEP), according to a MassDEP sanitary survey. The Town Manager's Office and the DPW have collaborated on a proposed warrant article to adopt an Outdoor Water Use Bylaw. One of the ways MassDEP suggested for reducing the gallon per-capita water use in Town was to develop a water conservation bylaw in an effort to protect, preserve, and maintain public health. The bylaws describes what the conservation states are and how they are enacted. Ms. Meise-Munns went on to say that, the bylaw achieves these goals by establishing non-essential outdoor water use restrictions triggered by declarations of the states of water supply conservation, drought or water supply emergency. Ms. Meise-Munns explained that it would be a requirement that users of Longmeadow's public water supply register new, and existing in-ground irrigation systems with the DPW's Water Dept, and a requirement to properly install all in-ground irrigation systems in accordance with the uniform state plumbing code. This would also include the addition of new timing devices that can be set to make the systems conform to the Town's non-essential outdoor water use restrictions, with moisture sensor or weather-based irrigation controllers, with backflow prevention design devices that would be approved by the Select Board acting as Water Commissioners. The bylaw also identifies the enforcement authority procedures and penalties associated with violations of the bylaw, Ms. Meise-Munns further explained. Mr. Lachiusa questioned of there was any idea as to how much the water sensors cost. Ms. Meise-Munns and Mr. Spear both stated that they did not at this time. Mr. Lachiusa asked if residents need to pull a plumbing permit currently when installing irrigation systems. Mr. Spear responded by saying the Water Dept. has not pulled plumbing permits, but believes the Building Inspector has these on file and will confirm. Mr. Spear explained that there are moisture sensors and rain sensors that will shut the system off. Mr. Lachiusa believes this bylaw is a good start to begin phasing in water conservation methods. Mr. Lachiusa suggested creating a phase in system where people who installed irrigation systems a set number of years ago would be first to install the sensors, and then so forth. Ms. Meise-Munns also explained that the following are exempt during states of water conservation: watering for health and safety reasons, by regulation for the production of food and fiber, for the maintenance of livestock or to meet the core functions of business. Mr. Levine stated that this is an important thing to do to align with the goal of Mass DEP, and would potentially decrease water bills for residents. Mr. Levine asked if a new water sensor would be installed upon any repairs or additions to the residents system. Mr. Spear explained that if lines were replaced or there were repairs to the system, this would occur and that this work happens frequently. The enforcement of this bylaw is going to rely on visual sightings of violations, Ms. Meise-Munns explained. Mr. Spear suggested also putting educational messages out to the public on irrigation systems and the importance of having automatic shutoffs and sensors. Mr. Marantz questioned if this bylaw only comes into effect during drought emergencies. Ms. Meise-Munns stated that the water sensors in the ground would cut down errant irrigation regardless of a state of drought. The Water Commissioners can make these announcements and implement restrictions during states of drought. Mr. Marantz also asked if the State has told the Town how much we need to decrease per-capita water use by. Mr. Spear commented that Mass DEP would like to see an effort to conserve water, and this bylaw would help better reach that goal. Mr. Gold stated that he appreciates the time and effort it took to develop this proposed bylaw. Mr. Gold went on to say that given our Town Meeting, we cannot just publish this and expect it to pass. Mr. Gold suggested putting out some education on this bylaw, for instance, the cost for sensors and the concept for registering irrigation systems. Mr. Gold stated that sometimes these requirements and requests come off unusually at Town Meeting. Ms. Meise Munns

explained that outreach and public education is important to put out before the meeting, and the Town Manager's office will work with the DPW on this effort.

**B. One Day Liquor License Application – Longmeadow Adult Center Community Fund**

The Longmeadow Adult Center Community Fund submitted a one-day liquor license application to the Select Board for an event to be held on March 8, 2022 from 6:30 – 8:00 p.m. at the new Adult Center.

*Mr. Gold made the motion to approve the One Day Liquor License Application for the Longmeadow Adult Center Community Fund for the International Women's Day event on March 8, 2022 at the Council on Aging. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa - YES*

**C. Proclamation Request for World Autism Day – April 2, 2022**

Mr. Strange read the proclamation that was submitted to the Select Board's office to declare April as World Autism month, and April 2 as World Autism Day.

*Mr. Lachiusa made the motion to accept this proclamation for World Autism Day as written. Mr. Marantz seconded the motion.*

Mr. Gold stated that he supports this motion and proclamation. Mr. Gold questioned if the board has policies as to what, where, when and how, concerning proclamation requests. Mr. Gold's concern was running into trouble in the future with approving proclamations that the board does agree with, and then not approving ones that we do not like. Mr. Gold stated that he supports this proclamation, but suggested a policy on whether or not the board will blankly approve everything that comes through, or not approving anything, in order to have guidelines. Mr. Strange commented that the board does not have to approve these proclamations, and members could vote yes or no as they wish during the vote. Mr. Levine stated that making a policy in itself could be problematic and asked how often this comes up. Mr. Strange responded by saying not often. Mr. Gold commented that he brought this up due to an issue that came up several years ago with a proclamation request, where the board stopped taking requests at that time.

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa - YES*

**D. Recommendation for Annual Town Meeting re: Resignation on School Committee**

*Mr. Lachiusa made the motion to advise the Town Clerk to add the future vacancy of a two-year term on the School Committee to the election warrant for the 2022 Annual Town Election. Mr. Gold seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa - YES*

**Correspondence**

*Accreditation Community Notification.PDF*

(All correspondence material can be found in the Select Board agenda packet linked under "documents" at the end of these minutes)

**Adjourn**

*Mr. Marantz made the motion to adjourn the Select Board Regular Meeting at 9:37 p.m. Mr. Lachiusa seconded the motion.*

*Roll Call Vote: Mr. Strange – YES, Mr. Marantz – YES, Mr. Levine – YES, Mr. Gold – YES, Mr. Lachiusa - YES*

**Documents:**

[Select Board 2\\_22\\_22 Agenda Packet](#)

2.22.22 Select Board Regular Meeting Minutes  
Approved: 3.7.22

Respectfully submitted,

Michael Barbieri