

**WESTCOMM Board of Directors Meeting  
Chicopee Public Safety Complex  
Training Room  
110 Church St, Chicopee  
February 27, 2020**

**In Attendance:**

John Beaulieu, Chief of Staff, Chicopee  
Paul Pasterczyk, Treasurer, WESTCOMM  
Erin Hastings, Executive Director, WESTCOMM  
John Dearborn, Chief, Longmeadow Fire  
Jay Macsata, Longmeadow Fire  
JoAnn Kupiec, WESTCOMM  
John Stankiewicz, Chief, Longmeadow Police  
Jay Parker, WESTCOMM IT  
Lyn Simmons, Longmeadow Town Manager  
Chad Thompson, Longmeadow Purchasing  
Evan Brassard, Monson Town Administrator  
Brian Harris, Acting Chief, Monson Fire

1. Meeting called to order 1:06 P.M
  
2. Approved or Modify Minutes from February 6, 2020 Meeting: John Beaulieu made a motion to change the minutes from the February 6, 2020 meeting, to be changed to “not to reconvene in open session” motion seconded by Lyn Simmons, motion passed.
  
3. Discuss taking on new Municipality: Monson signed the contract on February 6, 2020.

WESTCOMM received an email from East Longmeadow looking for an IMC p.o., a discussion was had that WESTCOMM will not provide funding for start up costs July 1<sup>st</sup>. WESTCOMM will not accept East Longmeadow until the issue is clarified. Erin will have a discussion with East Longmeadow.

Chief Dearborn was at a 911 Meeting, several towns are interested in joining WESTCOMM. A meeting should be held in the next two weeks, the Grant application is due to 911 April 3<sup>rd</sup>.

A meeting was scheduled for March 18, 2020 at 10:00 AM, to be held at the Chicopee Public Library. Erin will get dates to State 911.

It was agreed that any new Communities beyond Monson and East Longmeadow will be considered with a start date of July 2021

4. Relocation Options: Salter College was looked at. The realtor suggested monthly lease to purchase within 12 months. Monthly lease would be \$11,000.

The purchase price of Salter College dropped, so interest is picking up in buying the building.

Greenwood – Fiber capacity is an issue.

Horizon offered to do the Feasibility Study on Salter and Greenwood for \$4,000.

Per State 911 - They will not give us the full amount of funding to purchase the building if WESTCOMM is not using the whole building. WESTCOMM is going with the assumption that the entire building is going to be filled.

Apply for the next Grant based on the Towns already signed up.

Go forth with Horizon to do the Feasibility Study.

Next steps should be put in place after the Feasibility Study

Going out for Bonding – Is this an option?

Towns have 1 year to opt out, with agreement to pay grant back.

Chad spoke regarding developing an RFP to meet parameters to see what comes up.

Hold meeting and do Feasibility study parallel, the study will clarify all the needs, then an RFP can be developed.

DCAM to sign off that the property meets our special needs.

5. Development Grant: Erin suggested Grant Committee instead of a consultant.

Expect IMC, radios and microwave for Monson and East Longmeadow. Add portables and mobiles.

6. Old Business – None
7. New Business – WESTCOMM was approached to become a Regional Control Center, which opens up to Homeland Security.

WESTCOMM will continue to request meetings be posted.

Supervisors were promoted starting Sunday February 23<sup>rd</sup>.

2 Dispatchers resigned. Interviews for new Dispatchers – 5 offers sent out, 3 have experience.

Erin will send the names of the Supervisors to John Stankiewicz.

Radio Tech posting will be done first, we are waiting on the Horizon Study to be completed.

The Deputy Director position will be posted closer to the July 1<sup>st</sup> budget.

Salary not reimbursed until the Grant approval.

Waiting for Dr. Beltrand to sign off on protocol on Coronavirus – will not use until then.

Quote for Attorney sought.

Next meeting Scheduled for March 4, 2020 at 12:30.

8. Meeting adjourned 2:08

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