

LONGMEADOW BUILDING COMMITTEE MEETING MINUTES

May 6th, 2020 7:00 P.M. via Skype

Attendees: Marybeth Bergeron, Mary Beth Morris, Peter Greenburg, Vincent McPartland, Adam Dalessio (Colliers) and Tom Ewing (late)

1. **Welcome** – Marybeth Bergeron (MBB) opened meeting and read information about Governor Baker's Emergency Order Modifying the State's Open Meeting Law.
2. **Approval of minutes of April 2nd** – Peter Greenburg (PG) made motion made to accept and seconded by Vincent McPartland (VM). Unanimously approved.
3. **DPW** Status on construction – No PCOs. MBB said that construction is moving forward and going well given the COVID restrictions through OSHA. Adam said salt shed construction was slightly delayed but is now moving forward.

The retaining wall at south end of site has been finished but there are concerns about slope behind it. There has been continual water seepage causing additional erosion. There isn't any vegetation yet to stabilize embankment. Weston & Sampson, project engineer, is considering if additional stabilization is needed or increase in size of retaining wall. Should have solution in a few weeks.

Peter asked about insulation which had been delayed. Adam will follow up.

MBB mentioned that the contractor is continuing to find ACM during sitework but nothing significant and is continuing to handle it in accordance with existing procedures.

4. **Adult Center** Status on construction - Adam said things are moving along well, working on roof, window installation, interior framing, etc. MBB mentioned that Bari Thomas (Parks & Rec) commented about curb cut for access to pool. It is awkward and there is a 3-foot wall with 3-foot fence that may cause concern. Adam will look at it.

There is a large mature oak tree on site. The building committee recommended approval of PCO to remove the tree at previous meeting. The tree warden had been concerned that the tree had been compromised and wanted generator relocated but costs were significant. PCO was put on hold and additional site meetings were held to seek second opinion on tree. A certified arborist was retained and concluded the tree is salvageable as long as some trimming and fertilization occurs at cost of \$2,746 plus \$325 for fertilizer. It is now Town Manager's decision but MBB thinks committee should make recommendation. Motion made by Vincent to recommend to proceed with work recommended by Northern Tree. Unanimously approved.

Several PCOs were reviewed:

- PCO 33 – for additional 28 sprinkler heads in attic area. Sprinkler company says it's needed to meet code. Architect/engineer is still reviewing and thinks it should only be 10-11 sprinkler heads. This is worst case scenario. COA will store equipment there such as wheel chairs, walkers, etc. Motion made and seconded to recommend that TM approve subject to negotiation between architect and contractor NTE \$9,357. Will put on architect list of errors/omissions. Approved unanimously.
 - PCO 34 – for primary power additional 75 LF trenching required by Eversource. Adam said this is not uncommon for Eversource to move transformer location to another pole. Motion made and seconded to recommend approval at \$6,757. Approved unanimously.
 - PCO 35 – remove and dispose asbestos transite pipe discovered unexpectedly. Motion made and seconded to recommend that TM approve at \$3,918. Approved unanimously.
 - PCO 36 – to furr out walls in kitchen. Required to accommodate piping/venting. Motion made and seconded to recommend that TM approve at \$1,123. Approved unanimously.
 - PCO 39 – to add gas piping to feed fireplace. This was a design omission. Motion made and seconded to recommend that TM approve at \$2,120. Approved unanimously.
5. **New business** – none.
6. **Adjourn** – Peter moved to adjourn, Vincent seconded, approved unanimously.