

Remote- Select Board Regular Meeting
Monday, June 7, 2021 - 7:00 p.m
Remote

Select Board Members Present via Zoom: Chair Thomas Lachiusa, Steve Marantz, Mark Gold, and Richard Foster. **Absent-** Marc Strange

Present via Zoom: Town Manager Lyn Simmons, CFO Paul Pasterczyk, Michael Barbieri, Tom Mazza.

This meeting was called to order at 7:02 p.m. by Chair Lachiusa. Due to COVID-19 concerns, and the Governor's executive order, and changes to Open Meeting Law remote participation, this meeting was held remotely with residents having the option of calling in or sending in their comments. All votes were taken by roll call. LCTV was also utilized to broadcast and record the meeting.

Chair Lachiusa confirmed that all members and persons anticipated on the agenda were present and could hear and be heard throughout the meeting. Ensuring public access does not ensure public participation unless such participation is required by law. This meeting allowed for public comment.

Update on COVID-19- Chief Dearborn was present to give an update on Covid-19. The Chief stated that 75 percent of Longmeadow is currently vaccinated as well as 80 percent of the eligible population. The state of emergency due to Covid-19 will be lifted on June 15 and legislation is pending regarding in person meetings. The Chief also recommended that the Select Board vote to rescind the state of emergency in town as well. In terms of Covid-19 cases, the town is non designated on the map at this point.

Announcements

Annual Town Election Reminder: The Annual Town Election is scheduled for Tuesday, June 22, 2021. In person voting will be at the Community House, 735 Longmeadow Street. Polls will be open from 7:00 am until 8:00 pm. Currently, no-excuse voting by mail has been extended by state law until June 30, 2021. No-excuse voting by mail is a type of early voting, and it is available for all elections held on or before June 30, 2021. Vote by mail applications can be downloaded from the Secretary of State Website: Vote by Mail Application. The deadline to apply for a vote by mail ballot will be Wednesday, June 16, 2021 at 4:30 pm. Please contact the Town Clerk at 413-565-4103 for more information. You can also view the ballot on the homepage of the town website.

New DPW Ribbon Cutting & Grand Opening Celebration: We are excited to announce that on June 24, at 2:00 p.m, the Grand Opening Celebration and Ribbon Cutting Ceremony will take place for the new DPW. Please join us at 170 Dwight Road for the ribbon cutting ceremony, light refreshments, and guided tours of the facility. If you are able to attend, please email townmanager@longmeadow.org.

Greenwood Park Pool: We are excited to announce that Greenwood Pool will open on June 16 and passes are available to purchase now online at www.lprd.net. Unfortunately, this year we had significant problems filling the required pool positions that we need to open and operate BOTH pools. To run both Greenwood and Reynolds (Bliss) Pools we need to staff 30 lifeguard positions and we received 13 lifeguard applications total. Recruitment efforts were done online via social media, local media coverage, Masslive job postings, direct recruitment at the high school, all the area colleges, high school sport teams, etc. Everyone who operates pools needs lifeguards. This is a nationwide issue this year, the lifeguard shortage is being experienced at beaches, lakes, ponds, and public pools. The decision was made this week to move ahead with only opening Greenwood pool as this pool is needed for camp operation and has the splash pad.

Resident Comments

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Michelle Marantz of 117 Rugby Rd, spoke on behalf of the Longmeadow Pipeline Group. Ms. Marantz informed the Select Board of Eversource's plan to build a gas expansion project in Longmeadow. Eversource has recently told Ms. Marantz that they will move forward with the old Columbia Gas plan to build a high pressure pipeline on starting at a proposed meter station on LCC property and ending in Springfield. Ms. Marantz said that the company plans to submit these plans to the Energy Feasibility Siting Board in August. Ms. Marantz stated that building these pipelines is not a logical route to meeting clean energy goals. Marie Angelides of 190 Tanglewood Drive, gave a thank you to Richard Foster for his many years of service to the Town on the Select Board. She stated that Mr. Foster is to be thanked for the town's beautiful roads and sidewalks. Mr. Foster worked diligently to improve standards and investments into infrastructure. Ms. Angelides stated that Mr. Foster was always looking to invest in the town's future. Ms. Angelides thanked Mr. Foster and stated that the Select Board will miss Richard's professionalism and wisdom.

Board and Committee Interviews

Community Preservation Committee- Peter Landon applied to serve on the Community Preservation Committee for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Landon for this role.

*To be continued after or between the Public Hearings.

Public Hearings

Mr. Foster made the motion to enter the Public Hearing's at 7:30 p.m. Mr. Gold seconded the motion.

Season's Liquor LLC: Mr. Jingnesh Patel and Seasons Liquor LLC has applied to the Longmeadow Select Board for a Transfer of Retail Alcohol Beverage License from Andre & Andre, Inc. located at 793 Williams Street, Longmeadow, MA. Mr. Gold stated that we need to take this time to express the seriousness of violations to serving alcohol to underage purchasers. Mr. Gold will make the approval of the transfer contingent upon Seasons Liquor LLC completing all serve safe requirements with the state. Mr. Gold welcomes Mr. Patel to Longmeadow and wishes him the best of luck. Mr. Patel stated that the business has scanners and recognizes the seriousness of following the laws.

Longmeadow Country Club: Ms. Kathleen Breck, member of the Board of Governor's for Longmeadow Country Club. The club is submitting an application to the Select Board to amend their liquor license under Section 12 for a change of premises to include the entire golf course where a mobile beverage cart will be used to sell alcoholic drinks to members while on the course located at 400 Shaker Road, Longmeadow, MA. Mr. Marantz asked of the plan for traffic concerns and safety with the beverage cart operating and crossing Shaker Road. Ms. Breck stated that the cart will use a loop and concrete route to serve to members. Mr. Marantz expressed his concern for crossing the busy road during the day especially when school is adjourning. Mr. Gold asked Ms. Breck of her plan to prove identification for people on the course that are looking to purchase alcohol. Ms. Breck made a note to work with staff on complying with all restrictions on sales of alcohol including asking for proof of identification on the course.

*To be continued at 8:00 p.m.

Board and Committee Interviews Continued

Board of Health- Robert Bavesky, of 134 Tanglewood Drive, has applied to the Longmeadow Select Board for reappointment to the Board of Health for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Bavesky for this role.

Parks and Recreation Commission and Historical Commission- Jerold Duquette, of 61 Claremont St., has applied to the Longmeadow Select Board for a new appointment to the Parks and Recreation Commission, and Historical Commission, for a Three Year Term expiring in June of 2024. Mr. Duquette indicated his preference for the Parks and Recreation Commission. The Select Board interviewed Mr. Duquette for this role.

Public Hearings Continued

Longmeadow Hospitality LLC. d/b/a The Meeting House: Mr. Louis Massacchi and Jeanette Norman were present from Longmeadow Hospitality LLC. The Meeting House has applied to the Longmeadow Select Board to amend their liquor license under Section 12 for a change of premises to include an outdoor patio at 827 Williams Street, Longmeadow, MA. The patio was approved in 2019 by the Planning Board and Select Board and the Meeting House has been serving since March under the state of emergency guidelines from Covid-19 to temporarily allow for the sale of alcoholic beverages on outside spaces. Mr. Gold pointed out that the hours of operation on the license were not consistent with the hours written on the application. Ms. Norman stated that this was a typo and that the Meeting House is not currently open on Sunday's, but that they do intend to amend this in the future.

Mr. Marantz made the motion to close the Public Hearing's at 8:03 p.m. Mr. Gold seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

Mr. Gold made the motion to approve the transfer of liquor license from Andre and Andre INC. to Seasons Liquor LLC with all of the terms and conditions existing before and contingent upon Mr. Patel providing proof of Serve Safe Training and that the Board finds no detrimental impact to any school, church, synagogue, or hospital within 500 feet of the applicant's premise. Mr. Marantz seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

Mr. Gold made the motion to approve Longmeadow Country Club's application to amend their license to include a beverage cart and for the hours of operations to be the same as their general license. Mr. Marantz made an amendment to the motion to include LCC providing documentation of the driver of the cart having proper trainings. Mr. Gold accepted this amendment. Mr. Marantz seconded the motion with the new amendment.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

Mr. Gold made the motion to approve the Meeting House's license amendment to serve alcohol on their existing patio and that the Board finds no detrimental impact to any school, church, synagogue, or hospital within 500 feet of the applicant's premise. Mr. Foster Seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

Board and Committee Interviews Continued

Cultural Council- Robert Humberston has applied to the Longmeadow Select Board for reappointment to the Cultural Council for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Humberston for this role.

Capital Planning Committee- Ira Smolowitz has applied to the Longmeadow Select Board for reappointment to the Capital Planning Committee for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Smolowitz for this role.

Cultural Council and Energy Sustainability Committee: Marie Georgefils, of 174 Maple Rd, has applied to the Longmeadow Select Board for a new appointment to Cultural Council and Energy Sustainability Committee for a Three Year Term expiring in June of 2024. Ms. Georgefils indicated her preference on the Cultural Council. The Select Board interviewed Ms. Georgefils for this role.

Tree Committee- Steven Steiner, of 82 Williamsburg Drive, has applied to the Longmeadow Select Board for reappointment to the Tree Committee for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Steiner for this role.

Cable Advisory Committee- Donald Holland has applied to the Longmeadow Select Board for reappointment to the Cable Advisory Committee for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Holland for this role.

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Energy and Sustainability Committee- David Miller of 68 East Greenwich road, has applied to the Longmeadow Select Board for reappointment to the Energy and Sustainability Committee for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Miller for this role.

Cable Advisory Committee- Fred Rosenberg, of 40 Grassy Gutter Road, has applied to the Longmeadow Select Board for reappointment to the Cable Advisory Committee for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Rosenberg for this role.

Historic District Commission- Tim Casey, of 741 Laurel Street, has applied to the Longmeadow Select Board for reappointment to the Historic District Commission for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Casey for this role.

Parks and Recreation Commission- Andrew Berke, of 32 Williston Drive, has applied to the Longmeadow Select Board for reappointment to the Parks and Recreation Commission for a Three Year Term expiring in June of 2024. The Select Board interviewed Mr. Berke for this role.

Cable Advisory Committee- Kathy Mullins, of 122 Wheelmeadow Drive, has applied to the Longmeadow Select Board for reappointment to the Cable Advisory Committee for a One Year Associate Term expiring in June of 2022. The Select Board interviewed Ms. Mullins for this role.

Select Board Comments

Mr. Gold commented on parking of commercial vehicles and what the town would do now that the bylaw was modified at town meeting. Mr. Gold wanted to put this on the Board's radar. Mr. Gold also stated that he attended a seminar on municipal uses of federal funds under the AARPA. Capital Improvements on ventilation in school's is something that this money can be used for according to the act and Mr. Gold. Lastly, Mr. Gold continued to share his concern of the HCRRB. Mr. Gold believes the member communities should engage Town Counsel to see if pursuit of the recovery of funds from improper use by the Hampden County Retirement Board is appropriate.

Mr. Marantz suggested that in the future the Select Board considers breaking up the Board and Committee interviews and appointments so that they are spread out over the span of a couple months, rather than the last few meetings in June.

Mr. Lachiusa commented on the Town having to make decisions on five buildings within the next few years and that these are important decisions that will be made for the future. Mr. Lachiusa stated that utilizing space in all of the buildings is going to take a full effort from all involved.

Town Manager's Report

COVID-19 Town Offices Reopening - Restrictions Lifting: Beginning Tuesday, June 1, 2021 Town Hall, Community House and DPW offices reopened to the public. The satellite offices at the Community House ceased operation on Friday, May 28. Storrs Library has also reopened. New signage is in place stating that the offices are open, masks are necessary for unvaccinated individuals entering the building per the State's Advisory, and that social distancing should still be maintained. Masks will not be required for vaccinated individuals entering public buildings. The Town's vaccination rate is over 60%. The Adult Center will remain closed to onsite programming until the move to the new facility in the coming weeks. The Adult Center and Veterans Services departments should feel free to meet with residents that need in-person services or assistance. The building should be accessible during business hours. Governor Baker has filed legislation to allow remote meetings to continue until September 1 while permanent changes to the Open Meeting Law are worked on. Prior to covid remote participation was allowed to some extent with a quorum of members physically present including the chair. If the legislation is not acted on by June 15 we will need to resume in-person board and committee meetings and likely offer a remote participation component. I will provide updated information as soon as possible. However, if/when in-person meetings are held again we will no longer use the police station

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community room or the fire station meeting room for public meetings. Ms. Simmons is working on a new system for reserving board and committee meeting space and will notify all boards and committees of the changes.

American Rescue Plan Act: We have recently received information on eligible uses for ARPA funds and what our allocation is - \$1,643,820. This is significantly less than we originally were expecting, early projections were \$4.7 million. We are still getting confirmation that this is the total allocation. Ms. Simmons will be developing a process that department heads will use to submit proposals for use of the funds and a priority list will be developed. Ms. Simmons intends to have the new Finance Director involved in this as the funding will be available until 2024 and will have significant reporting requirements.

Parks & Recreation and Pools: Parks & Rec is building out camp enrollment and hiring accordingly. Luckily, we have filled almost all the camp positions and are not experiencing hiring issues for those positions as many other communities are. However, we had significant problems filling the pool positions, we needed 30 positions filled to open and operate both pools, and we received 13 applications. Recruitment efforts were done online via social media, media coverage, Masslive postings, at the high school, all the area colleges, swim team, yacht club etc. Everyone who operates pools needs lifeguards. Six Flags is even having issues acquiring staff. The decision was made this week to move ahead with only opening Greenwood pool as this pool is needed for camp operation and has the splash pad. Greenwood pool will open June 16 and Parks & Rec has announced that passes are available for purchase. Getting the pool ready also requires coordination with the construction team at the Adult Center to ensure that the grounds are ready and the pool is accessible.

Glenbrook Irrigation: Omasta Landscaping was the selected contractor for the Glenbrook irrigation project, this was a FY21 capital project and was funded at the June 23, 2020 ATM for \$50,000. Last year's COVID-19 issues pushed the project forward to this year. In late February the specifications for the renovations were submitted to the Town's Procurement Agent, who subsequently determined it would be best to utilize Irrigation Contractors from the State's Award listing rather than advertise for proposals. The contract for the needed system repairs was just recently executed with the selected Irrigation Contractor. The contract amount is \$16,988. Since substantial sections of the fields will be disturbed by the renovations the contractor is waiting for the break between the ending of the spring sports and the startup of the fall sports to undertake the work safely.

New DPW and Adult Center: A ribbon cutting and grand opening celebration for the new DPW is scheduled for June 24 @ 2pm. There will be a ribbon cutting outside with a short speaking event and then guided tours of the facility. A ribbon cutting at the Adult Center is also being planned for a date TBD but should likely be late July or early August.

Staffing Update: We received a resignation from a clerk at the DPW, this will now leave both administrative positions at the DPW vacant. The position will be posted ASAP and we are also working to retain a temp to assist in the short term. The new positions funded in the FY22 budget have and will be advertised, these include Assistant Town Manager, FT Clerk at the COA, 2 Custodians and a Grounds Laborer. There is a vacancy in the Police Department we are trying to fill and have just reposted. There are 2 Firefighter/Paramedic vacancies we are actively interviewing for. The Public Health Nurse job was recently re-posted reflecting the increase in hours to 40 and the additional communities. We still have a vacancy for the School Age After Care Coordinator, that is a position we are actively interviewing for now. We will be posting the daycare positions by the middle of the month to restart the program. The new Finance Director is beginning with the Town on June 7.

Yard Waste Brush Hauling Contract: A new yard waste brush hauling contract for covering May 2021 - May 2022 was just signed. It represents an increase of approximately 75% due to the large amount of storm debris we have collected over the 2020/2021 year, the totals provided to the contractor for estimates included these amounts to better inform/budget for the increase in storm related cleanup we are experiencing. The new contract is a not to exceed amount of \$49,000.

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Crosswalk, Stop Bars Painting: Markings, Inc. of Pembroke, MA was selected as the contractor for crosswalk, stop bar, symbol and legend painting in the amount of \$23,168. This work is expected to commence soon and be completed by July 31, 2021. A line painting bid will be put out later this summer for line painting work to take place in late summer/early fall.

Old Business

1. Approve Minutes from April 17th Regular Meeting

Mr. Gold made the motion to approve the minutes from the April 17 regular meeting with an amendment to a typo in the heading. Mr. Marantz seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

2. Sign Town Election Warrant

Mr. Gold made the motion to authorize and sign the Annual Town Election Warrant to be held on Tuesday, June 22, at the Longmeadow Community House. Mr. Marantz Seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

New Business

1. Special Permit Request

Jerry Gibson, of 47 Ridge Road, is seeking approval from the Select Board to place a 30-yard construction container/dumpster in front of his house on the street for the period of approximately one week.

Mr. Gold made the motion to approve the special permit for a construction container on 47 Ridge Road for the duration of up to seven days' contingent on providing lights and reflectors for safety. Mr. Lachiusa seconded the motion. Mr. Lachiusa amended this motion to make the permit available for ten days.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

2. Rescind State of Emergency Declaration

Vote to rescind the COVID-19 State of Emergency Declaration issued on March 16, 2020 due to the COVID-19 pandemic.

Mr. Gold made the motion to repeal the State of Emergency Declaration issued on March 16, 2020. Mr. Foster seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

3. Middle School Statement of Interest

Assistant Superintendent Tom Mazza joined the meeting to present the 2021 Middle Schools' Statement of interest. Mr. Mazza described the investments that would be necessary to address improving space and accessibility in the schools. The School Department is hoping to be invited to participate in the MSBA core project program. Mr. Marantz asked if looking at both buildings to combine into one Middle School would be an option. Mr. Mazza stated that the schools would go through a feasibility study if accepted into the program to diagnose the plan for action to improve infrastructure for the two schools or if one school would be more applicable. Mr. Gold noted that the Town would be open to major liability concerns if the wording stating that the schools are structurally unsafe was included in this statement of interest. Mr. Gold did agree with sending a statement of interest to the MSBA, but objected to these words and stated that if the schools were structurally unsound then the town would close down the schools for safety concerns. Mr. Mazza stated that these are not direct words from the school district, but are indicators of why they are submitting the statement of interest. Mr. Mazza went on to say that there are challenges faced that could lead students to not being in the best environment. Having a building that provides the best educational opportunity for students is a priority. Mr. Mazza believes this is the best opportunity for the community in the long run.

Resolved: Having convened in an open meeting on June 7, 2021, prior to the SOI submission closing date, the Select Board of Town of Longmeadow in accordance with its charter, by-laws, and ordinances, has voted to

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authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated May 25, 2021 for the Glenbrook Middle School located at 110 Cambridge Circle, Longmeadow, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town to filing an application for funding with the Massachusetts School Building Authority. Mr. Lachiusa made the motion. Mr. Foster Seconded the motion

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- NO, Mr. Foster- YES

Resolved: Having convened in an open meeting on June 7, 2021, prior to the SOI submission closing date, the Select Board of the Town of Longmeadow, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated May 25, 2021 for the Williams Middle School located at 410 Williams Street, Longmeadow, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists. Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town to filing an application for funding with the Massachusetts School Building Authority.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- NO, Mr. Foster- YES

4. FY 2020 Audit Correction Report

Mr. Pasterczyk presented the FY20 Audit Correction Report to the board. There were three audit findings. A discussion ensued on the audit findings and what recommendations were made by the Finance Department to correct these actions for the future. The full FY20 Audit Correction Report was included into the agenda packet.

5. Quarterly Investment Reports

Mr. Pasterczyk stated that with the investment policies there are standards that have to be followed. The report stated that interest rates are trending and continuing to stay low in terms of investments. Mr. Pasterczyk stated that the lockbox is completing a lot of transactions and handling / processing for the town which began during the covid-19 pandemic. Mr. Marantz asked if the limits are set by the state. Mr. Pasterczyk stated that this is a Town Policy. A discussion ensued regarding various reports on investments for the Town. The report and amount of earnings that the town has received fiscal year to date was available in the agenda packet.

6. Review Fiscal Year 2022 Fees

a. EMS Rates

Fire Chief Dearborn was present to discuss FY 22 EMS rates. The chief's presentation was included in the agenda packet available at the meeting. Mr. Gold asked if there are itemized bills and if there are abatements

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provided to town residents who are not covered by insurance. Chief Dearborn stated that there is a write off and abatement system in place. A discussion ensued regarding rates of EMS calls for the Town.

Mr. Gold made the motion for the board accept the Fiscal Year 2022 EMS Rates as presented by Chief Dearborn. Mr. Marantz seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

7. DPU 20-80 Draft Municipal Comment Letter

Mr. Marantz read and summarized the details of the 20-80 draft letter which was included into the agenda packet. Mr. Marantz stated that the DPU will consider municipalities to be notified as stakeholders of plans that involve each of the respective towns. Mr. Lachiusa asked Ms. Simmons if Atty. Kanoff followed up on the details of this letter. Ms. Simmons suggested that the board defers position of a signature on this letter pending a review from counsel. Mr. Marantz suggested that the board waits for counsel's review and for the board to review to sign the 20-80 letter at the Special Meeting on June 9th. Mr. Gold confirmed with Mr. Marantz that the Town would be signing this letter along with other communities and that it would not be a "town specific" letter, but instead would serve as a joint letter from all communities involved. Mr. Gold stated that it would be appropriate to add this to the agenda as an unanticipated item for the next meeting.

Mr. Marantz made the motion to move the vote on signing the DPU 20-80 Municipal Comment Later to the June 9th Special Meeting. Mr. Marantz seconded this motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

8. Open Discussion on Policies and Term Limits for Board and Committee Chairs

Mr. Foster asked that the board move this topic to the next meeting due to time constraints of tonight's meeting. Mr. Gold volunteered to draft a letter on a proposed policy for term limits to be reviewed at the next meeting. Mr. Foster was in agreement with Mr. Foster. Mr. Foster's concern is that there is no policy that states a board has to reorganize to appoint a new chair with public comment involved.

9. Town Manager Annual Evaluation

The Select Board reviews and evaluates the Town Manager's progress annually in which they do so by completing an evaluation form. A compiled form of all of the member's evaluations were included into the agenda packet. Mr. Gold was astounded and happy to report that the evaluations given by Select Board Members were excellent. Mr. Gold wanted to acknowledge the great work that Ms. Simmons has done over the course of her time with the town. The feedback from residents is always positive according to Mr. Gold. Mr. Foster agreed with Mr. Gold. Mr. Foster stated that the coordination put in place during the pandemic was phenomenal. Mr. Foster thought that Ms. Simmons' ability to demonstrate communication with staff and her acceptance to the community was extremely important during this time. Mr. Marantz said he could not imagine having to start this role during this unprecedented time and that Ms. Simmons has done an extraordinary job. Mr. Lachiusa echoed everyone's sentiment and stated that the board really appreciates her diligent hard working effort always. Mr. Foster also wanted to acknowledge the outstanding performance of the whole team in being able to modify procedures and structure during the course of the past year.

Mr. Gold made the motion to authorize a salary increase of 2.2% plus the COLA increase for Fiscal Year 2022, in addition to authorize a bonus of \$2,500 dollars for Fiscal Year 2021, and lastly to offer Ms. Simmons a contract extension through June of 2026. Mr. Marantz seconded the motion.

Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES

Ms. Simmons thanked the board and stated that none of this could be possible without the outstanding team we have in town. Ms. Simmons could not have asked for a better team and that she truly thanks the board for this opportunity.

Correspondence

PERAC Letter

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Adjourn

*Mr. Marantz made the motion to adjourn the meeting at 10:20 p.m. Mr. Gold Seconded the motion
Roll Call Vote: Mr. Lachiusa- YES, Mr. Marantz- YES, Mr. Gold- YES, Mr. Foster- YES*

Documents-



SB 6_7_21 Agenda
Packet.pdf

**Respectfully submitted,
Michael Barbieri**