



Regular Meeting of the Longmeadow Board of Park Commissioners

Thursday July 14, 2020

Location: Zoom Meeting

Longmeadow, MA 01106

**Present:** Chair Rakas, Vice Chair Horowitz, Commissioner Berke, Commissioner Rintoul and Director Jarvis

- I. Public Participation-** Patrick Carnahan of 311 Farmington road addressed the Board concerning the bike paths constructed in Laurel Park. He thanked the DPW for dismantling the trails and urged the Park Board to revisit the Park rules and suggested they be reworded so the public understands the “do’s and don’ts” of the parks. He suggested more accountability to individuals who violate park rules and recommended fines to violators. Last, he provided code 302 of the DCR rules via email to Director Jarvis who will share with the Board as guidance for future park rule changes.
- II. Approval of the June 2020 Meeting Minutes -** A motion was made by Commissioner Rintoul to accept the June meeting minutes, seconded by Commissioner Berke. Individual roll call vote was taken and the motion was carried unanimously, without descent.
- III. Community Preservation Committee Update-** Commissioner Rintoul reviewed the approvals at the recent Town Meeting and stated the CPC conducted a discussion on open-ended, existing projects with particular attention to Wolf Swamp and Blueberry Hill School field improvements. He stated that the CPC is entertaining the procedure of all projects being awarded to “the Town” instead of individuals to assist with financial management and accountability.
- IV. Parks & Recreation Department Financials-** Director Jarvis reported that July financials are pending the completion of the FY end procedures including the daycare salary and benefit allocations. July financials will be available in August.
- V. Old Business**
  - a. **Wolf Swamp Project update -** Director Jarvis reported that the project is currently in procurement and will be publically bid in late July.
  - b. **Adult Center/COA Building Update-** Director Jarvis has continued to send out weekly reports on the construction.
  - c. **Open Space Plan Update-** The rescheduled date for the public forum is July 29 at 7pm via Zoom. The Pioneer Valley Planning Commission will facilitate the public forum.
  - d. **Conway School CPC project Update-** The final report is complete and will be sent to the Board once the digital copy is received by the Department.
- VI. New Business**
  - a. **Skate Park discussion-** Alex Grant of 54 Westmoreland Avenue shared an update on the recent meeting of the skate park interest group in which Commissioner Andrew Berke attended. The groups focused on desired park structures and possible locations. The group is seeking public input via social media and plan to develop a rating scale for each potential site. The goal is to submit a CPC request in December for the skateboard construction.
  - b. **Next Meeting Date-** Tuesday August 4 at 7pm via Zoom.
- VII. Announcements-** None
- VIII. Adjournment-** A motion to adjourn was made by Commissioner Rintoul, and seconded by Commissioner Berke. Individual roll call vote was taken and the motion was carried unanimously, without descent.
- IX.**

Meeting was adjourned at 8:06pm.

*Respectfully submitted,*  
*Bari B. Jarvis, Recording Secretary*