

BOARD OF ASSESSORS MINUTES

Greenwood Center – Over 60 Adult Room

August 17, 2021

Assessors Present: Lawrence Rubin, Michael Zeller, Carolyn Reed

Also Present: Jessica Guerra, Principal Assessor
Jennifer Leydon, Finance Director

A motion was made to call the meeting to order at about 5:00 p.m. by Ms. Reed. The motion was seconded by Mr. Rubin. A roll call vote was taken on the motion Mr. Rubin – yes; Ms. Reed – yes; Mr. Zeller – yes.

Public Comment:

- No one from the public was present.

New Business

- Chapter 61B application for Mr. Grinspoon and Ms. Troderman was reviewed. Ms. Reed made a motion to approve the application for FY2023. Mr. Rubin seconded the motion. A roll call vote was taken on the motion Mr. Rubin – yes; Ms. Reed – yes; Mr. Zeller – yes.
- Vision database – Jessica explained that a conversion was recently done from Vision 6 to Vision 8 for personal property. The Q1 bills were the first to go out on the new database and some were missing mailing addresses. The office will need to manually input the information because Vision does not have a fix for this. There has also been an issue over the last several billing cycles with mailing address for real estate bills. Carolyn mentioned that other communities are experiencing similar issues.
- Collectors Schedule of Uncollectables – Excise Tax bill 3560 from 2019 – deceased. Board reviewed and signed.

Executive Session

- At approximately 5:16 p.m. a motion was made by Mr. Zeller to go into executive session in accordance with MGL Chapter 30A, Section 21(a)(6) to discuss pending Appellate Tax Board Cases (value of real property), discussion of which in open meeting may have a detrimental effect on the negotiating position of the Town. The remote conference was locked for entry. The Board returned to open session and the conference was unlocked to schedule the next meeting. The motion was seconded by Mr. Rubin. A roll call vote was taken on the motion Mr. Rubin – yes; Mr. Zeller – yes.

Adjournment

- A motion was made to adjourn the meeting at approximately 5:22 p.m. by Mr. Zeller. The motion was seconded by Ms. Reed. A roll call vote was taken on the motion Mr. Rubin – yes; Ms. Reed – yes; Mr. Zeller – yes.

Respectfully Submitted,

Accepted as Presented
October 6, 2021

A handwritten signature in black ink that reads "Jessica Guerra". The signature is written in a cursive style with a large initial "J" and "G".

Jessica Guerra
Principal Assessor