

**BOARD OF ASSESSORS MINUTES**  
**POLICE STATION MEETING ROOM**

**November 25, 2019**

**Assessors Present:** Lawrence Rubin, Carolyn Reed  
**Also Present:** Jessica Guerra, Assistant Assessor  
Paul Pasterczyk, Finance Director

A motion was made to call the meeting to order at about 6:00 pm by Ms. Reed. The motion was seconded by Mr. Rubin.

**Public Comment**

- No public comment was made.

**Old Business**

- Meeting minutes from October 7, 2019 were accepted as presented.
- The Board signed and approved the FY2021 CL-Form for Longmeadow Country Club, with the understanding that the decision may have to be modified once roll-back taxes are calculated.

**New Business**

- The Board discussed correspondence received by Mr. Mike Miano of Marvin F. Poer and Company, acting as representative for The Genesis House on Converse St. Mr. Miano requested to meet with the office to discuss the FY2020 values for Genesis House. Ms. Guerra will send an email confirming that values have already been certified by the state and the remedy would be to apply for an abatement.
- The Board briefly discussed the FY2020 certified values and new growth. Ms. Guerra will forward the Classification Hearing material prior to the meeting on 12/2/19.
- 64 Magnolia Circle – There was a fire that destroyed the structure in April. The homeowner reached out to the office. Ms. Guerra removed the structure from the property record card for FY2020 but questioned if permission was needed by the state to abate the FY2019 taxes. Ms. Reed provided the updated laws regarding fires and natural disasters. Ms. Guerra will request an abatement application for FY19 for the board to review at the next meeting.
- Mr. Pasterczyk was present to discuss the posting for the Principal Assessor position. It was recommended that the Board should schedule another meeting shortly after the closing date for the job posting to perform interviews.

**Adjournment**

A motion was made to adjourn the meeting at approximately 6:24 p.m. by Mr. Rubin. The motion was seconded by Ms. Reed.

**Next Meeting**

- Wednesday, December 11, 2019 at 8:30 a.m.

Respectfully Submitted,

Accepted as Presented  
February 6, 2020

A handwritten signature in black ink that reads "Jessica Guerra". The signature is written in a cursive style with a large initial "J" and "G".

Jessica Guerra  
Assistant Assessor