



Town of Longmeadow
 Massachusetts
Community Preservation Committee



Telephone 413-565-4110
 Fax 413-565-4112

20 Williams Street
 Longmeadow, MA 01106

www.longmeadow.org

Application for
Community Preservation Act Funding

Instructions

1. Review attached Community Preservation Act (CPA) funding eligibility, selection criteria (Appendix), and application.
2. Prepare and submit 10 typed and double-sided copies of the application form and project description to the CPC, c/o the Town Clerk's Office, Town Hall, 20 Williams St., Longmeadow, MA 01106.
3. The Community Preservation Committee (CPC) will accept project proposals **through December 3rd, 2015** for possible consideration at the following Annual Town Meeting.
4. The CPC will review all applications by December 31 and schedule a meeting with each applicant to discuss its proposal.
 - a. The CPC may ask for more information before deciding to recommend the proposal for funding.
 - b. The CPC may request that you present your proposal at a public hearing.
5. If the project is selected for a funding recommendation, the CPC will submit it to Town Meeting.
6. Town Meeting has the sole authority to fund projects.

** Please note that the Committee reserves the right to modify these procedures and timeframe. Emergency applications will be accepted at the discretion of the CPC. The committee reserves the right to reject applications that are incomplete or late.*

Application Form

For CPC Use: Project # 2016-5
 Received on: ___/___/___ Received by: _____
 Reviewed on: ___/___/___ Determination: _____

Applicant Information

Project Title: Storrs Library Window Replacement			
CPA Funding Request: \$109,000		Total Cost of Proposed Project: \$109,000	
Applicant Name: Mario Mazza		Contact Name: Mario Mazza	
Mailing Address: 31 Pondsides Road		Community Preservation Act Category <i>Please check all that apply:</i>	Community Housing
City, State, Zip Code: Longmeadow, MA 01106			<input checked="" type="checkbox"/> Historic Preservation
Phone/Fax: 567-3400/567-9018			<input type="checkbox"/> Open Space
Email &/or Website: mmazza@longmeadow.org			<input type="checkbox"/> Recreation

Please attach a project description and budget, as indicated on page 2.



incorporated 1783

Town of
LONGMEADOW, MASSACHUSETTS

31 Pondsideroad – 01106
TEL (413) 567-3400 ~ FAX (413) 567-9018
e-mail: publicworks@longmeadow.org



DEPARTMENT OF PUBLIC WORKS

FY2017 CPA Application
Storrs Library Window Replacement

The Storrs Library was constructed in 1932 and expanded in 1990. The windows to the front of the building are original and the windows to the rear are newer but poor quality. The windows to be installed will be a high quality window, double paned, insulated glass appropriate to the construction of the library.

Community Support:

Please find letters of support from the Library Director and the Library Board.

Action and Timeline:

Plans and specifications can be developed and completed this spring if the project receives a recommendation and funding. Construction can be completed during the summer/early fall and will be coordinated with the Library Director to minimize conflicts with programs.

Maintenance:

Maintenance of the Storrs Library building will continue to be provided by the DPW Maintenance Division.

Preservation:

The Storrs library was constructed in 1932 and the addition was constructed in 1990. The Storrs Library averages 450 patrons per day. This project is requested to preserve the facility and enhance the comfort and quality of life for patrons and employees. The new windows will be tight and energy efficient, eliminate drafts and reduce energy expense.

Budget:

The Town's on-call Architect/Engineer, Reinhardt Associates of Agawam has estimated it will cost \$109,000 to replace the windows.

RICHARD SALTER STORRS LIBRARY
693 Longmeadow Street, Longmeadow, MA
Telephone: (413)565-4181 Fax: (413-565-4183)

November 18, 2014

Dear Community Preservation Act Committee,

This letter is in support of the application being submitted to replace the windows of the Richard Salter Storrs Library.

This project is worthy of your consideration in order to preserve and protect the town's local historical resources and library materials in a safe, comfortable and environmentally controlled building. Replacing the windows on the Richard Salter Storrs Library preserves a unique and historically significant Longmeadow building that is located in the town's historic district. The windows are aging, and are overdue for replacement. Many have become difficult to close properly and lack energy efficiency and functionality.

Thank you for your time.
We appreciate your consideration of this project proposal.

Sincerely,

Karen Kappenman, Executive Director
kkappenamn@longmeadow.org

November 18, 2014

Dear Community Preservation Act Committee,

As President of the Board of Trustees of the Richard Salter Storrs Library, on behalf of the full Board of the Library, I ask that you give your fullest possible consideration for the four improvements to the Library premises which our Library Director, Karen Kappenman, has presented for your review by means of her submission of three separate letters outlining these urgent repair and restoration needs.

Three of these requests -- the repair and reconstruction of both the front and rear access ramps, and repairs of cracks and deterioration throughout the sidewalks and parking lot areas for access to the Library -- clearly represent serious public safety and liability issues, in addition to the importance of the preservation and appearance of this important Town structure within our Historic District.

The fourth request -- the replacement of deteriorating and poorly functioning windows -- is essential for both the maintenance of energy efficiency and comfort for our patrons as well as protection of our collections and the preservation and appearance of the historic structure.

The Storrs Library serves as the Town of Longmeadow's primary facility for informational and programmatic needs, serving on average some 450 patrons per day during the 50 hours per week it is open. We are the most visible and viable medium to serve Townspeople of all ages and physical challenges, and these requests are presented in the spirit of the safety, comfort and enjoyment by all who visit this jewel of Town resources.

The Board respectfully thanks you for your thoughtful recognition of, and support for, the valued mission which the Library fulfills on a daily basis, and asks that you give these important physical needs your urgent consideration.

Sincerely yours,

Robert R. Humberston
President, Board of Trustees



FY2016 CAPITAL PROJECT BUDGETS

October 24, 2014

Storrs Library Window Replacement:

- A. Remove existing wood windows, sash cords and weights. Insulate sash pockets. Install new vinyl-clad double-hung windows and caulking. Paint/repair interior wood trim as required.

- B. Estimate of Probable Construction Costs:
 1. Demo = \$7,350.
 2. Install new vinyl-clad DH wood windows = \$63,000.
 3. Misc. paint repairs = \$6,300.
 4. Construction sub-total = **\$76,650.**
 5. Design & Construction contingency @ 15% = \$11,498.
 6. Soft costs (advertising, bidding) @ 10% = \$8,815.
 7. Architectural & Engineering fee = \$11,345.
 8. **Project Budget = \$108,308.**





