

APPLICATION
for
Appointment or Re-Appointment
Longmeadow Boards/Committees/Commissions

Name: _____ Date: _____
(last) (first)
Address: _____ Tel. (Home): _____
E-mail Address: _____ Cell: _____

Registered Voter in Longmeadow: ____yes ____No Number of years living in Longmeadow: _____

The Annual Town Report, available at the Town Clerk's office, Library and on the town's website, www.longmeadow.org describes the duties and activities of each committee. The website also has a list of committees and their responsibilities, as well as an appointed committee handbook.

Note the vacancy you are applying for and attach a resume if available:

- | | |
|---|--|
| _____ Audit Committee | _____ Historic District Commission |
| _____ Board of Assessors | _____ Historical Commission |
| _____ Board of Health | _____ Park and Recreation Commission |
| _____ Cable Advisory Committee | _____ Recycling Commission |
| _____ Capital Planning Committee | _____ Town Meeting Rules Committee |
| _____ Community Preservation Committee | _____ Tree Committee |
| _____ Conservation Commission | _____ William Goldthwait Fund Trustees |
| _____ Council on Aging Board of Directors | _____ Zoning Board of Appeals |
| _____ Cultural Council | _____ Other (List): _____ |
| _____ Finance Committee | |

1. List current or past memberships on Longmeadow Boards/Committees/Commissions: _____

2. List all local civic, non-profit or other organizations that you and your immediate family belong to:

3. Identify any possible conflicts of interests (*see "Conflict of Interest Law" link posted on the website*):

4. Do you have a working relationship with any members of the Board you are applying for:

5. Current Employer _____

6. Position/Job Description _____

7. Does your employment pertain to the Board you are applying for? Yes/no.

If yes, please explain _____

8. Do you know any members of the Board you are applying for? Yes/no

If yes, please explain _____

9. Are you familiar with the work that the Board you are applying for does? Please elaborate

10. Applicant signature: _____

Thank you for applying.

Please forward application to the Town Manager/Select Board office located at 20 Williams Street, Longmeadow, MA, 01106.

Important Information: The filing of this form does not guarantee my appointment. An application is kept on file for one fiscal year (July 1 - June 30); after that I must file a new application. Being appointed to a board, committee or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed, and that I also must be sworn in by the Town Clerk. I will contact the appointing authority with any questions about my service.

Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public, please do not include it on this form.